

Indigo Quilt Studio

Team Member (Part-Time)

Lincoln, Illinois

Indigo Quilt Studio is a welcoming, creative retail shop offering high-quality sewing and quilting supplies, classes, and longarm quilting services. We're searching for an enthusiastic person who enjoys working with people, loves fabric, and appreciates the joy of making.

The position is part-time, approximately 15 hours per week. You must be available to work at least 3 days/week, including 2-3 Saturdays/month.

What You'll Do

- Greet customers and provide friendly support by helping with fabric choices, recommending tools, and sharing quilting tips.
- Operate the cash register and handle customer transactions.
- Process online orders, including cutting fabric, packaging, and shipping.
- Help keep the shop tidy and welcoming through simple cleaning tasks.

What Helps You Succeed Here

- Sewing experience and confidence using a sewing machine.
- Good with numbers—especially fractions and basic geometry.
- Ability to comfortably use a computer (Windows environment, web searches, etc.)
- Willingness to learn new systems, products, and processes.
- A positive, calm, and collaborative attitude—we're a small team, and we all pitch in.

Physical Requirements

This role involves moving around the shop and interacting with customers, products, and equipment. You should be able to:

- Stand for extended periods,
- Lift and carry up to 40 lbs,
- Bend, reach overhead, kneel, and navigate stairs safely.

How to Apply

Email heather@indigoquiltstudio.com with the subject line: **Application – Your Name.**

No phone calls, please!

Please include:

1. A brief introduction about you
2. A summary of your sewing or crafting experience
3. Your general availability (days/times)

  Thanks so much for your interest — we look forward to hearing from you!  
