

Indigo Quilt Studio

Seasonal Team Member (Part-Time)

Lincoln, Illinois

Indigo Quilt Studio is a welcoming, creative retail shop offering high-quality sewing and quilting supplies, classes, and longarm quilting services. We're excited to add a **Seasonal Team Member** who enjoys working with people, loves fabric, and appreciates the joy of making.

This position is temporary part-time, 10–20 hours per week (2–4 days), with some Saturday availability required. The planned duration is at least 90 days, potentially longer.

What You'll Do

- Greet customers and provide friendly support by helping with fabric choices, recommending tools, and sharing quilting tips.
- Cut fabric with accuracy and care.
- Operate the cash register and handle customer transactions.
- Process online orders, including cutting fabric, packaging, and shipping.
- Help keep the shop tidy and welcoming through simple cleaning tasks.

What Helps You Succeed Here

- Sewing experience and confidence using a sewing machine.
- Good with numbers—especially fractions and basic geometry.
- Ability to comfortably use a computer (Windows environment, web searches, etc.)
- Willingness to learn new systems, products, and processes.
- A positive, calm, and collaborative attitude—we're a small team, and we all pitch in.

Physical Requirements

This role involves moving around the shop and interacting with products and equipment. You should be able to:

- Stand for extended periods,
- Lift and carry up to 40 lbs,
- Bend, reach overhead, kneel, and navigate stairs safely.

How to Apply

Email heather@indigoquiltstudio.com with the subject line: **Application – Your Name.**

No phone calls, please!

Please include:

1. A brief introduction about you
2. A summary of your sewing experience
3. Your general availability (days/times)

  Thanks so much for your interest — we look forward to hearing from you!  
