

# A & E Fabrics and Crafts

923 N. New Warrington Rd.  
850-455-0112

## FT/PT Sales Staff

Accepting Applications through July 31, 2021

## Job Description

A & E Fabrics employs a team of individuals who have experience in a variety of sewing and crafts. Our staff aids customers in choosing supplies and calculating quantities needed based on patterns or project information. Being a flexible member of our cohesive team is critical in the day-to-day operations of the store. Duties are shared by all and will be completed while also assisting customers in their selection of supplies.

## QUALIFICATIONS

- Education Minimum: High School Diploma, GED, or equivalent
- Experience Preferred:
  - 1-3 years experience with general sewing, quilting, embroidery and/or other hand crafts.
  - 1- 3 years experience in a customer service environment including use of registers and scanners for check out and measuring and cutting fabric and notions.
- Hours: Expected work hours will be between 32 – 40 hours per week. Ability to work all hours without restrictions is preferred. Store hours are currently 10 – 5 pm Mon – Sat. subject to change.

## SKILLS / COMPETENCIES

- Ability to work with customers and store staff.
- Ability to maintain a safe work environment.
- Ability to interact collaboratively with others.
- Reliable transportation

## PHYSICAL REQUIREMENTS

- Stand during an entire shift (other than normal break time).
- Continuously walk around all areas of the store throughout shift.
- Read written instructions, reports, and other information on paper and computer screens.
- Orally communicate with customers and other store staff on consistent basis throughout their shift.
- Input data on computer keyboard
- Lift, place, and arrange items on shelves and racks.
- Bend down and reach above head.
- Climb and descend ladder.