

Bancroft City Council
Monday, September 13, 2021

Meeting Minutes of the Mayor and City Council for Bancroft, Idaho

Council and Staff Members Present:

Council Member Joseph Perry, Council President Scott Hayden, Council Member Rick Hatch, Mayor Spencer, Clerk Swensen, Maintenance Waller & Moreland

Absent: Council Member Mickelle O'Brien

Others in attendance: James and Michael Ackerman

Pledge: Mayor Spencer

Prayer: Cp, Scott Hayden

Mayor Spencer called the meeting to order at 7:01 p.m.

Item: 1 Agenda

Cp, Scott Hayden made a motion to accept the agenda as stated.

Cp, Rick Hatch 2nd the motion. Motion passed 3-0.

Item: 2 Building Permit-Jason Cooper

Jason Cooper presented a building permit for the construction of a storage unit on his property located at: 284 W. 1st S. The storage units will be built on the north side of the existing home and have the same color of roofing. There will be a gravel apron all the way around the storage units. The units will consist of two (2) different sizes containing 4 and 8 ft. roll up doors. There will be a 12 ft. gravel access with 4 units on each end and several units in between. The design will meet county snow load requirements. Council members and citizens were given time to ask Mr. Cooper additional questions. James Ackerman voiced concerns about the extra traffic and additional after-hours noise. Mr. Cooper assured the council and James that there will be a signed agreement with detailed rules and regulations including curfew and restrictions of storing chemicals and flammable materials. Motion detection lights will be installed on the building for neighborhood safety. Mr. Cooper wants to work with the city and be neighborly with the community. He is concerned about the weather and would like to get the concrete poured as soon as possible. Council members agreed to allow Mr. Cooper to proceed with his project; contingent upon meeting city codes and turning in his final engineered draft.

Cp, Scott Hayden made a motion to approve the permit with the mentioned contingencies.

Cm, Joseph Perry 2nd the motion. Motion passed 3-0.

Item: 3 Engineers-Grant Money (\$35k) Received and Sewer Lagoon Evaluation

Aaron discussed the details of the grant money received from LHTSCT in the amount of \$35,000. The grant money must be used for the purpose of a planning study, which will be completed by summer. Aaron informed the council that it is unlikely for the city to continue receiving grants until the study is complete. The city has received three (3) grants in the last couple of years. The grants were used to reconstruct 1st South, Main Street, and do repairs to Airport Road.

Sewer-Aaron discussed the issues with the city's sewer ponds not holding water and the importance of getting a plan in place for financing the project. Aaron advised the city that there is not a grant available that will cover the cost of this entire project. Aaron has worked with the Department of Environmental Quality many times to help cities get water and wastewater bonds for capital projects. The program will require the city to have \$30,000 up front and be charging adequate monthly sewer rates that will cover the expenses. Once all the pre-requisites are complete, the city should be able to qualify for a wastewater bond through DEQ.

The city recently received COVID Relief Funds also known as the American Rescue Plan Act. These funds are disbursed in two (2) payments. One payment was recently received electronically for \$42,000. The other half will deposit in approximately six months. Council asked clerk Swensen to transfer the relief funds to the sewer savings account. This money is intended for infrastructure and council would like to use it for the \$30,000 DEQ match if possible.

The city should contact at least 5 cities that are similar in size to compare utility rates.

The city will need to have a public hearing and amend the budget before increasing the utility rates. Aaron suggested contacting SICOOG for advice and assistance on getting grant money.

Main Street Project including installation of four (4) French drains-Aaron discussed the Main Street reconstruction project including the new drain system. The project bids came in much higher than expected and the city was not able to do as

many of the streets as originally planned. Aaron explained that in order to effectively drain the amount of storm water the city receives each year, there will need to be approximately 18 to 20 infiltrators. Due to budget constraints, the city was able to install (4) four infiltrators at the Main Street intersection. The infiltrators are positioned between the sidewalk and the curb. The system was constructed so that more drains can be easily added. Aaron suggested that the city do the work to save costs. The equipment required for installation is minimal, including a backhoe and dump truck. The city must use 2" angular gravel that is traffic rated to meet the legal requirements. Aaron answered multiple questions regarding the Main Street Reconstruction & Infiltration System.

Item: 4 Minutes-August 9, 2021 (Regular Council Meeting)

Cp, Scott Hayden made a motion to approve the minutes from the regular council meeting held on August 9, 2021.
Cm Joseph Perry 2nd the motion. Motion passed 3-0.

Item: 5 Minutes-August 23, 2021 (Budget Hearing)

Cp, Scott Hayden made a motion to approve the minutes from the budget hearing held on August 23, 2021.
Cm, Joseph Perry 2nd the motion. Motion passed 3-0.

Item: 6 Accounts Payables for August 2021

Cm, Joseph Perry made a motion to pay the bills for August 2021.
Cp, Scott Hayden 2nd the motion. Motion passed 3-0.

Item: 7 Shop Computer

Mayor Spencer informed council that a computer technician was able to clean up the shop computer and it is running fine now. Council members agree to wait on the purchase of a new computer.

Item: 8 Building Permits

- 1.) Tallan McCulloch submitted a building permit to construct and deck and a small shed. The deck will be added to the front of his house and the shed located in the back yard. Council members agree to approve the permit under the condition that setbacks are met.
- 2.) James Ackerman submitted a permit last month to do demolition and re-construction of the roof and walls on his shop. James will be contacting an engineer for advice before the construction process. Council agrees that James can start the demolition process only at this time. Council would like to revisit the project plans after the engineer has completed his assessment and before he starts the reconstruction process.
- 3.) Russell Johnson submitted a new building permit to do electrical and siding to his existing structure. The original permit was submitted in 2018.

Cp, Scott Hayden made a motion to approve all three (3) permits under the condition that they meet the city requirements.
Cm, Joseph Perry 2nd the motion. Motion passed 3-0.

Item: 8 Park Fees

Council discussed decreasing the 1-day park fee due to multiple complaints from residents. Council members would like to leave the fees the same for this year and decrease the 1-day fee for next year.

Item: 9 Comprehensive Plan-Element #13

Council members reviewed element 13 which is the last section. Clerk Swensen will contact SICO to start the process of updating the plan with all necessary changes. The plan will then be reviewed by council and put on the agenda for approval.

Council and Staff Reports

Mayor Spencer explained that the airport grant was denied due to citizens dumping appliances and various trash at the airport. The city has been working to clean up the property and citizens will no longer be allowed to dump their unwanted items and trash on the property. The Department of Lands picked up the old truck that was parked on the airport property.

Mayor Spencer informed council that the city needs to do repairs and updates to the announcers stand at the rodeo grounds. It would be a good project to work on during the cold winter months. The stand needs stairs and new handrails to endure safety.

Cm, Joseph Perry made a motion to purchase the materials for the stairs and handrails.

Cm, Rick Hatch 2nd the motion. Motion passed 3-0.

Mayor Spencer informed council that the street sweeper needs replacement brooms.

Cm, Joe Perry made a motion to purchase the brooms.

Cp, Scott Hayden 2nd the motion. Motion passed 3-0.

Cp, Scott Hayden asked if the city is planning to replace the refrigerator at the city park. Mayor Spencer suggested purchasing a basic fridge with a warranty for next year. Cp, Hayden is concerned that the open top garbage cans at the park are attracting cats. Mr&E will be contacted to replace the lids or switch out the cans.

Cm, Joseph Perry has had multiple residents complaining about the city spraying their grass and gardens with weed spray. The city will box scrape and mow the alleys from now on.

Clerk Swensen will need to get another office sub before going to Boise for the upcoming clerks conference. She will contact a couple of people in the community.

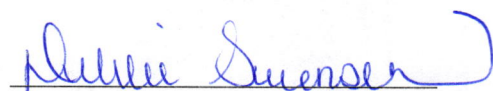
Resident, James Ackerman asked if Mr. Cooper has talked to the neighbors that reside by his property to see if they oppose his storage unit project. James asked if the city could require him to fence the property. Council advised that there isn't enough room to put up fences. Mr. Cooper had left the meeting and was not able to answer James question regarding the neighbors.

Resident, Michael Ackerman would like to re-do the sidewalks in front of his building on main street. He will need to raise the sidewalk up to meet elevation requirements. Cp, Scott Hayden asked if the sidewalk will be handicap accessible. Michael informed council that he is planning to make it handicap accessible. While doing the sidewalk, Mike would like to repair the curb as well. Mayor Spencer asked Mike if he would like to put the old concrete out at the airport in an existing hole. The city will get Mike some dirt in exchange for filling the hole at the airport.

Adjournment

Cp, Scott Hayden made a motion to adjourn the meeting.

Cm, Joe Perry 2nd the motion. Motion passed 3-0.

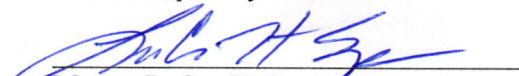


Recorded by: ds

City Clerk /Debbie Swensen

7-12-2021

Date Accepted by Council


Mayor, LuCus H. Spencer