

## City of Bancroft Building Permit Application

The undersigned hereby makes application for permit to develop in the City of Bancroft. The work to be performed is described below and in attachments hereto. The undersigned agrees that all such work shall be done in accordance with the requirements of the City of Bancroft and with all other applicable local, State and Federal regulations. This application does not create the liability on the part of the City of Bancroft or any officer or employee thereof for any damages which may occur from the developing process or for any flood damages that result from reliance on this application or any administrative decision made lawfully there under.

Owner \_\_\_\_\_ Builder \_\_\_\_\_  
Address \_\_\_\_\_ Address \_\_\_\_\_  
Phone: \_\_\_\_\_ Phone: \_\_\_\_\_

Address of Property to be developed \_\_\_\_\_  
Subdivision \_\_\_\_\_ Lot \_\_\_\_\_ Block \_\_\_\_\_  
Estimated cost of Project \$ \_\_\_\_\_  
Estimated Project Start Date \_\_\_\_\_ End Date \_\_\_\_\_

### Proposed Development Description

- |  |   |
|--|---|
| <input type="checkbox"/> New Building      | <input type="checkbox"/> Improvement to existing Building |
| <input type="checkbox"/> Manufactured home | <input type="checkbox"/> Filling                          |
| <input type="checkbox"/> Other _____       |   |

Brief Description of Project Example: 1700 sq. ft. manufactured home on concrete foundation

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Size and location of proposed development (attach site plan & drawing to scale)

\_\_\_\_\_  
\_\_\_\_\_

Is the proposed development in a special flood hazard area (see city flood plain map)

Yes       No

Are the Other Federal, State and Local Permits obtained?

Yes       No

Type of Permit Obtained \_\_\_\_\_

Permit    **APPROVED**    **DENIED**    (Circle one)

Applicant's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Mayor Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Elevation Certificate Required

Yes  No

Elevation Certificate Attached

Yes  No

As-Built Lowest floor elevation: \_\_\_\_\_ Feet NGVD

Plans are drawn to scale?  Yes  No

Work inspected by: \_\_\_\_\_

**Local Administrator Signature:** \_\_\_\_\_ **Date:** \_\_\_\_\_

Conditions:

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Market value of the existing structure \$ \_\_\_\_\_

Cost of the Proposed construction \$ \_\_\_\_\_

Square footage of the existing structure \_\_\_\_\_

Proposed square footage of new construction \_\_\_\_\_

If the cost of the proposed construction equals or exceeds 50 percent of the market value of the existing structure, and/or the proposed construction is equal to exceeds 20 percent of existing structure floor space (square footage) then the substantial improvement provisions shall apply

Fees are set by City Council by Resolution

Fee for Projects up to \$1,000 = \$10.00

Fee for each additional \$10,000=\$10.00

Examples:

1. A project costing \$500.00 would require a \$10.00 permit fee.
2. A project costing \$2,000.00 would require \$10.00 for the 1<sup>st</sup> \$1,000.00 and an additional \$10.00 for the next \$10,000.00.
3. A project costing \$51,000.00 would require \$10.00 for the 1<sup>st</sup> 1,000.00 and \$50.00 for the remaining \$50,000.00 of the project.

The following fees are set by Ordinance No.199

Appeals to Planning and Zoning Committee \$5.00

Appeals to Change Zoning Map \$25.00 Processing Fee

Inspection Fees are not included in the City fees and should be paid directly to the County Inspector.

COMMENTS

---

---

---

---

This Permit is intended to conform to the City of Bancroft Zoning Ordinance and Federal Regulations as set by the Federal Emergency Administration (FEMA) for areas within a designated floodplain.

Base Flood Elevation at the site: \_\_\_\_\_ feet NGVD  
Required lowest floor elevation (including basement) \_\_\_\_\_ feet NGVD  
Elevation to which all attendant utilities, including all heating and electrical equipment will be protected from flood damage \_\_\_\_\_ NGVD

Type of Flood Proofing method:

---

---

The required flood proofing elevation is \_\_\_\_\_  
Flood proofing certification by registered engineer is attached:

Yes  No

Will the subdivision or other development contain 50 lots or 5 acres?

Yes  No

If yes, does the plat or proposal clearly identify base flood elevations?

Yes  No

Are the 100 year Floodplain and Floodway delineated on the site plan?

Yes  No

If you do not have enough space in the provided areas, please attach the information on a separate piece of paper.

---