

Bancroft City Council  
Monday, December 13, 2021  
Meeting Minutes of the Mayor and City Council for Bancroft, Idaho

Roll call showed the following council and staff members present:  
Mickelle O'Brien, Joseph Perry, Rick Hatch, Mayor Spencer, and Clerk Swensen  
Others in attendance: James Ackerman and Larry Weaver  
Absent: Council President, Scott Hayden

Mayor Spencer called the meeting to order at 7:00 p.m.  
Pledge: Mayor Spencer  
Prayer: Clerk Swensen

Item: 1 Approve Agenda  
Cm, Rick Hatch made a motion to approve the agenda.  
Cm, Joseph Perry 2<sup>nd</sup> the motion.  
Motion passed 3-0.

Item: 3 Declaration of Uncontested Election Results  
Cm, Rick Hatch made a motion to accept the Declaration of Uncontested Election Results.  
Cm, Joseph Perry 2<sup>nd</sup> the motion.  
Motion passed 3-0.

Item: 4 Caribou County EMS  
Larry Weaver from the Caribou County EMS informed the council that Bancroft is dangerously understaffed. He asked that Bancroft put out a notice asking for volunteers. The registration deadline is February 1<sup>st</sup>. Interested citizens can sign up at the EMS office behind Sanders Furniture in Soda Springs. Due to the high cost of training materials, they ask that individuals be committed before registering and going through the training process. Classes start on February 15, 2022. Clerk Swensen will type up a public notice and send information to Cathy Jenkins for publishing in the next paper.

Item: 5 Audit-End of Fiscal Year 9-30-2021  
Each council member was given a financial statement booklet. John with Zwygart CPA's presented the completed audit to the city council. Balance sheets for each fund and account were reviewed thoroughly. John reviewed the list of detail assets and depreciation values.  
The General, Water, Sewer, and Garbage Funds were all reviewed, and questions were answered. The balance sheet showing profit and loss for the general fund were presented and explained. The checking, savings and reserve accounts were reviewed thoroughly.  
The (DEQ) Department of Environmental Quality water bond loan is current.  
The skid steer/236D CAT was paid off early during the 2021 year, saving approximately \$443.00 in interest.  
The sanitation fund is sitting well with reserves.  
Council members were advised to continue being conservative with spending.  
John advised the council to continue working with DEQ and IRWA to incorporate a financial plan for realigning the sewer ponds. Council will eventually have to raise the sewer rates in order to get a bond.  
John informed the council that the audit is clean; all funds and accounts are in good order.  
There are no concerns regarding the financial statements for Fiscal Year 2020-2021.

Item: 6 Minutes  
Cm, Mickelle O'Brien made a motion to approve the council minutes from November 8, 2021.  
Cm, Rick hatch 2<sup>nd</sup> the motion. Motion passed 3-0.

Item: 7 Accounts Payables

Cm, Joseph Perry made a motion to approve the accounts payable for November 2021.

Cm, Mickelle O'Brien 2<sup>nd</sup> the motion. Motion passed 3-0.

Item 8: Council Reports

Council members would like to have a notice posted regarding the need for EMS volunteers, the dog fee deadlines, and removal of vehicles for plowing.

Cm, Joe Perry asked what residents should do if they have dog complaints after hours.

Mayor Spencer and Clerk Swensen explained that the city has a contract with the Caribou County Sheriff's Department. An officer will respond to after-hour calls and complaints. The information for contacting dispatch is posted on the city website and on the city hall front door.

Maintenance worker, Casey Moreland asked about purchasing ice melt for the winter months.

Mayor Spencer informed maintenance that there is a pallet of ice melt in the Potter shop.

Item: 8 Adjournment of Regular Council Meeting

Cm, Rick P. Hatch made a motion to adjourn regular council meeting.

Cm, Mickelle O'Brien 2<sup>nd</sup> the motion. Motion passed 3-0.

Executive Session

Council Member Rick Hatch made a motion to enter Executive Session-Idaho Code 74-206(c)

To acquire an interest in real property which is not owned by a public agency;

Cm, Mickelle O'Brien 2<sup>nd</sup> motion. Motion passed 3-0.

Roll call vote was taken: Cm, Rick Hatch=YES Cm, Mickelle O'Brien=YES Cm, Joe Perry=YES


Adjourn Executive Session

Cm, Rick Hatch made a motion to Adjourn Executive Session Idaho Code 74-206 (c) and re-enter regular council meeting.

Cm, Joseph Perry 2<sup>nd</sup> the motion. Motion passed 3-0.

Cm, Mickelle O'Brien made a motion to adjourn regular council meeting.

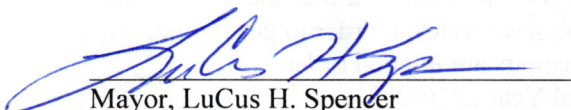
Cm, Joseph Perry 2<sup>nd</sup> the motion. Motion passed 3-0.



Recorded by: ds

City Clerk /Debbie Swensen

1-10-2022  
Date Accepted by Council



Mayor, LuCus H. Spencer