

Bancroft City Council
Monday, June 8, 2026
Regular Council Meeting
Meeting Minutes of the Mayor and City Council for Bancroft, Idaho

Roll call showed the following council and staff members present:

Jessica Vawser, Trevor Parsons, Michael Ackerman, Jessica Thurman, Mayor Perry, and Clerk Swensen

Others: James Ackerman, Taralee Christensen, Eric Christensen, Brandi Wakely, William Wakely, and Jyll Kern

Call to Order: Mayor Perry called the meeting to order at 8:00 p.m.

Pledge: Mayor Perry

Prayer: Jessica Vawser

Item: 1 Agenda

Cp, Jessica Vawser made a motion to approve the agenda.

Cm, Trevor Parsons 2nd the motion. Motion passed 4-0.

Item: 2 Minutes

Cm, Michael Ackerman made a motion to approve the minutes from the May 11, 2026 council meeting.

Cp, Jessica Vawser 2nd the motion. Motion passed 4-0.

Item: 3 Accounts Payable

Cp, Jessica Vawser asked about the invoice for a portable camera. Mayor Perry explained that the new surveillance system uses a portable camera which allows 24 hour surveillance by phone. Cm, Vawser asked if the city has a written policy for the return of employee keys once they separate from employment. The city does not have a written policy but requires that keys and any other city owned items are turned in before the final check is issued.

Cm, Jessica Thurman made a motion to pay all accounts payable for June 2026

Cm, Jessica Vawser 2nd the motion. Motion passed 4-0.

Item: 4 Building Permits

1) The Arthur Company

The Arthur Company submitted a building permit for a 16x20 metal building similar to a bully barn. Cm, Mike Ackerman asked if this building is going to be on a concrete pad and if it will have power. The representative explained that they plan to run the power underground from the scale but did not plan to put it on a concrete pad due to this being a temporary solution to get through harvest. The company is planning to build a permanent structure and will submit their plans when complete. The power will run to a sub-panel from the scale. There will not be water or sewer connected to this temporary structure. M, Ackerman suggested the power depth be at least 24" underground. Council advised the company to mark the area with blue stakes and contact 811 before beginning to dig. Cm, Parsons expressed concerns about the current scale being over the top of the city sewer lines. Council advised the Arthur Co. representative that if there are any issues with the city sewer lines in that location the city has legal access to enter the property and do the necessary digging for repairs. Arthur Co. was not aware of the sewer lines being under the existing structure. Council advised Arthur Co. that the city is contracting with the county for inspections and all structures going forward will be under the guidelines of the county. Cm, Parsons suggested Arthur co. use some road base to level things up before placing the structure in the designated area.

Cp, Jessica Vawser made a motion to approve the temporary building installation.

Cm, Trevor Parsons 2nd the motion. Motion was approved 4-0.

Item: 5 July 24th Celebration

Council discussed getting a truck for the council parade float at the local dealership.

Clerk Swensen has ordered the parade candy and contacted Craig's Backhoe Service to schedule portable restroom units. The city council banners are ready to go on the truck for the parade.

Item: 6 The Trading Post – Fireworks Permission & Donation

Mike Ackerman would like permission to host the fireworks show on July 24th. Mike would like to do the fireworks on the football field but is waiting for permission from the school. Council agreed to allow use of the city's rodeo grounds if needed. Cm, Trevor Parsons is concerned about the high temperatures and noted that the fire department has already been out on several calls. Council discussed corresponding with the fire chief where he will have final discretion to cancel or postpone the show. The city will supply the fire trucks for precautionary measures. Mike is taking donations and hopes to have a bigger and better show than last year. Mike informed council that they will be having the live band and street dance again this year.

Cm, Jessica Vawser made a motion to allow Mike permission to do fireworks, donate \$1,000, and provide city fire trucks.

Cm, Jessica Thurman 2nd the motion. Motion passed 4-0.

Item: 7 Memorial Park Updates

Cm, Jessica Thurman informed council that there may be a few work order changes but she will have more information after the upcoming meeting with SICO and the contractors.

Item: 8 Shop Roof Bids

Council reviewed the roof bids and discussed the difference in materials listed. Council agreed that CCX submitted the most reasonable estimate and will use good quality materials. Mayor Perry has another contractor wanting to submit a bid but needed more time. Council agreed to allow the late bid but want to be cautious with hiring someone that specializes in roofing. Council agreed to accept the bid from CCX unless the new bid is lower and meets the needs for the shop roof..

Cm, Jessica Thurman made a motion to hire CCX unless the incoming bid is lower and meets the criteria.

Cp, Vawser 2nd the motion. Motion passed 4-0.

Item: 9 Building Inspector Contract & Fee Schedule

Council reviewed the contract for building inspections between the city of Bancroft and Caribou County. The county inspector advised that the city will still be responsible to check the setbacks according to city code. Cm, Vawser asked if this will change the fees for the permits that were recently approved and paid. Council advised that the permit fee with the city won't change but we cannot determine what the county inspector will require. Cm, Trevor Parsons made a motion to approve the contract with the county building inspector.

Cm, Jessica Thurman 2nd the motion. Motion passed 4-0.

Item: 10 Fee Schedule by Resolution

Cm, Trevor Parsons made a motion to adopt the fee schedule.

Cm, Jessica Thurman 2nd the motion. Motion passed 4-0.

Item: 10 Seasonal Summer Help

Council discussed the position and asked the present applicant if he has other jobs. The applicant stated that he has applied for a position with the school but hasn't heard back from them yet. Council would like the applicant to commit to working at least twenty to thirty hours a week. The applicant has experience running mowers, weed eaters, and other small equipment.

Mayor Perry will follow-up on the discussions and contact the applicant for more details before hiring.

Item: 11 Council Reports

Cm, Trevor Parsons is concerned about the progress of Airport and Gilbert road. Cm, Parsons informed council that the Magnesium Chloride applied last year has helped with holding the dust down but the city needs to finish the road. Council discussed asking if the county would come in and help with blading and chip sealing these roads. Resident, Eric Christensen informed council that the city has purchased the materials and paid the county workers an hourly wage for helping out in the past. Mayor Perry will contact Kevin McLain to see if the county will help out. Cm, Parsons asked about using the pile of chip seal on the old highway.

Cm, Jessie Vawser would like to clarify a statement that was made by a citizen stating the city council has allowed the airport to become a dump. Cm, Vawser found meeting minutes from September 2025 where the city council discussed allowing residents to dispose of concrete and dirt to fill the hole. Residents had been allowed to dispose of branches, grass, and debris in the past.

Cm, Vawser would like the council to keep an eye on kennel licenses. There are several residents that have three or more dogs and do not have the kennel license. Council will review in more detail.

Cm, Vawser would like the city to straighten the new stand pipe that was installed on Toolson's Lot.

Cm, Vawser would like the city to cut back the alleyways. It is still overgrown and will cause damage to utility Vehicles.

Cm, Vawser has been approached by several residents asking if the city is going to a watering schedule due to drought conditions. Council discussed options and how things have been handled in the past.

Cm, Trevor Parsons suggested the city post a notice asking residents to be cautious of water usage and minimize watering during the heat of the day.

Previous councilmember Eric Christensen stated that the city has always asked residents to follow county restrictions, watering in the evening and no watering on July 24th

Cm, Mike Ackerman was approached by a resident wanting to know how the city determines who gets gravel for their right-of-ways. The resident lives on 1st West and has heavy flooding. Some of his neighbors have to pump their basements after heavy rainfall. Council discussed the elevation issues and noted that this street has built up with asphalt over time. Mayor Perry informed council that he asked maintenance to put gravel in the areas of town that were washed out or affected as a result of city projects. Mayor Perry will keep a closer eye on 1st W. during heavy rainfall. Cm, Parsons suggested grinding that road down to help level it out. .

Cm, Jessica Thurman would like to have the boot-scoot dance around the middle of August.

Cm, Thurman asked if the city should put up a fire ban sign at Memorial Park so people coming in without reservations are not starting fires. The contractors are bringing some signs to mark off the areas of caution. Council discussed having a sign stating that children should be accompanied by an adult and play at their own risk.

Cm, Thurman asked if the city can go put some sand on the baseball diamond. Council advised that this is a school expense where they own the diamond.

Cm, Thurman asked about having a farmers market on Toolson's Lot this summer. Council agrees that this is a great idea and Toolson's lot or Teuscher Square would be good locations. Mayor Perry informed council that the city planted grass on the cornered Toolson's lot but it should be ready for use soon. Council discussed getting a power panel set up so Toolson's lot can be used for events. Mayor Perry suggested Jessica contact the owner of the Roof Top Bar. Cody is running a very successful farmers market in Lava Hot Springs. Mayor Perry would like vendors to sell hand-made items only. Mayor Perry doesn't want to have people buying cheap internet items and selling for large profits. Council would like to have a release of liability form on file. Mayor Perry will see if he can get a copy of the form Lava is using. Mayor Perry suggested doing the market on Friday's since Lava does theirs on Saturday's and Soda is on Thursdays.

Council would like to replace the toilet in the outdoor restroom before the 24th celebration.

Council Member, Mike Ackerman would like to get the "Welcome to Bancroft" sign coming into town off Lund road painted. The sign is in poor condition and is not noticeable.

Mayor Perry informed council that the parts for the generator have not come in so he has not purchased the batteries yet.

Cp, Vawser would like Teuscher Square bagged when it is mowed.

Mayor Perry has asked maintenance to put the fire pits at Memorial Park in the grass so they are more usable to campers. Cm, Ackerman asked about putting a concrete pad around the fire pits. Cm, Parsons suggested trying out the new fire pit locations this year and if they work out the city can do more improvements next summer. Mayor Perry will follow up on code violations when sheriff Mabey gets back from training.

Public Comment:

Resident, Connie Ward informed council that she is angry that her kids got the code violation citation when she owns the home. Council explained that the city does not have a way to keep track of who owns homes and the citations go to who is registered to pay the bills at that location. Connie told council that she recently lost her husband and it is hard for her to clean up. Connie is working out of town and its getting hard on her. Connie accused council of trying to run citizens out of town. Cp, Vawser informed Connie that the city is trying to get things cleaned up and compliant with city codes. Her daughter asked what the ticket meant by nuisance and why the city gave out tickets right before the cleanup. Cm, Vawser informed the residents that they have received multiple warnings leading up to the citation. The resident is upset that her husband was served the ticket at work. Cp, Vawser read off the list of dates that previous notices were sent out before these citations. Cm, Vawser stated that the city is treating everyone the same and trying to follow the codes. Cm, Mike Ackerman stated that the city has limited resources for

helping residents but there is a new bishop that would most likely find her some help. Connie stated that she does not want help from anyone.

James asked if there are any rules with MR&E regarding bagging garbage or how much can be put in the can. Clerk Swensen advised James that the contract between MR&E and the city states that household garbage is bagged and no items should exceed the rim of the can by three feet. MR&E has sent messages stating that certain resident's cans were not dumped for various reasons. If a resident has two cans and they are sitting too close to each other MR&E cannot pick them up without causing damages. .

James stated that there are approximately 13 houses on city water and he wants to know if the city tests the water there. Mayor Perry informed James that the city takes regular water samples at the DEQ required locations.

Cm, Parsons contacted the state about his drain field issues. He will be filing a permit to redo his sewer drain fields.

Adjournment:

Cm, Jessica Vawser made a motion to end the regular city council meeting and enter Executive Session Idaho Code 74-206 (d) to consider records exempt from disclosure as provided in chapter 1.

Cm, Jessica Thurman 2nd the motion. Motion passed 4-0.

Roll Call Vote: Jessica Vawser =YES, Mike Ackerman =Yes, Jessica Thurman =YES, Trevor Parsons =YES

Cm, Trevor Parsons made a motion to end executive session and re-enter regular city council meeting.

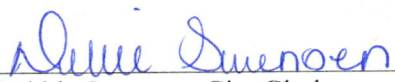
Cp, Jessica Vawser 2nd the motion. Motion passed 4-0.

Council discussed the need for more code enforcement and options for hiring an official code enforcement official that does not live in town and has no family ties or connections with the residents. Mayor Perry will have maintenance do some more weed eating.

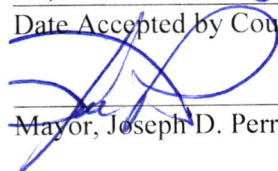
Adjournment

Cp, Vawser made a motion to adjourn.

Cm, Jessica Thurman 2nd the motion. Motion passed 4-0.


Debbie Swensen, City Clerk

7-13-2026
Date Accepted by Council


Mayor, Joseph D. Perry