

Bancroft City Council
Monday, April 13, 2026
Regular Council Meeting
Meeting Minutes of the Mayor and City Council for Banerofi, Idaho

Roll call showed the following council and staff members present:
Jessica M. Vawser, Trevor Parsons, Michael Ackerman, Jessica Thurman
Mayor Perry and Clerk Swensen were in attendance
Others Attending: James Ackerman, Taralee Christensen, Eric Christensen, Jyll Kern, Bob Snow,
John/Auditor, Sheriff Mabey, Judge Brower

Call to Order: Mayor Perry called the meeting to order at 8:00 p.m.

Pledge: Mayor Perry

Prayer: Judge Brower

Item: 1 Agenda

Cp, Jessica Vawser made a motion to accept the agenda.

Cm, Trevor Parsons 2nd the motion. Motion passed 4-0.

Item: 2 Fire Department-Bob Snow/Fire Chief

Bob informed council that he has held a few meetings and spent some time organizing and going through the equipment. Bob was contacted by the state fire marshal regarding a truck that is being donated by another fire district. Bob has decided to wait for another option due to the pump not being big enough to meet the city's ISO rating. The city of Boise might be getting rid of a few trucks later this year and will contact Bob.

Cm, Vawser asked which Bancroft fire trucks Bob has decided to get rid of. Bob is planning to get rid of the cab-over and one of the five-ton trucks. The truck that has been outside is damaged due to the pump being exposed to rain and weather. Bob will watch other fire departments for newer trucks.

Bob would like to send the volunteer firefighters to an upcoming training in June. The training is in Montpelier so no lodging is needed. There are approximately ten firefighters that are interested in attending at this point.

Mayor Perry suggested the city allow the fire department some of the certification and training funds out of the general fund so they can use their budget for other necessary items. The city will cover meals and offered to let the fire department use the city car for transportation. Bob stated that lunches are usually provided at these trainings. Bob will get more details and contact the clerk for payment arrangements.

Cm, Vawser made a motion to pay for the fire department to attend the upcoming training and fund their meals if needed.

Cm, Mike Ackerman 2nd the motion. Motion passed 4-0.

Item: 3 County Inspector-Rowdy Larkins

Mr. Larkins explained to council that he is willing to set up a contract with the city but the city must first meet with the commissioners and get their approval. Rowdy noted that the county may be willing to contract with the city and has recently approved a contract with Soda Springs. The contract with Soda Springs states that the county receives 70% of the permit fee and the city would receive 30% of the fees paid. The county portion of fees cover the inspectors time, fuel, trainings etc. The main job of the inspector will be focusing on the inside of buildings. The county inspector would double check setbacks but the city would determine if they are correct. Fees are set by square footage instead of by the project cost for fair practice reasons. Projects are commonly inaccurately reported when using project cost.

Cm, Vawser asked how the county handles the fees for sheds. Rowdy explained that anything that is 200 square feet and over would require a building permit and anything less than 200 feet requires a setting permit.

The net balances should change to a positive net balance for 2026 due to the utility increases. The auditor went over the bond loan with DEQ and council reviewed the balance sheet as of 9/30/2025. The interest rate on the water bond loan is 3.25% and the maturity is 2036. There was a new accounting standard adopted by the state requiring cities to recognize the new sick leave standards due to current standards causing people to stay with their jobs and use up all their sick time commonly called the use it or lose it method. The new budgets will have a column called amendments so all changes made to the budget are listed. The profit and loss page shows an overall profit of \$24,000.

Property taxes were budgeted to collect \$264,000 revenue actual collection coming in at \$234,000. The transparency line shows that difference. This difference is due to unpredictable tax payments. Expenses came in under budget by \$88,000 except the street project due to grant money.

Cm, Parsons noted that the city took an increase on the sewer that should start to make a difference on the 2026 budget.

The auditor stated that he is aware the city was forced to pay for a rate study and increase the utilities. Cm, Ackerman asked what the capital outlay is referring to in the report. The auditor explained that capital outlay is for high ticket items with a longer useful life of more than 10 years. Projects and items like new sidewalks, equipment or the drainage project would be considered capital. The report shows the cities grant of 100,000 for drainage and the additional \$18k the city had to pay the contractor.

The auditor commended the city for having the foresight to begin transitioning into new software when the other software vendor became ill. John noted that changing programs all at once is a big undertaking and the other cities that haven't started this process are scrambling.

John stated that the audit went very well this year despite not having the older software vendor living to covert the reports.

Item: 5 Fair Housing Act Proclamation

Cm, Jessica Thurman read the proclamation to council.

Cm, Jessica Thurman made a motion to adopt the Fair Housing Proclamation

Cm, Jessie Vawser 2nd the motion. Motion passed 4-00

Item: 6 Building Permits

1) Curt Hill-Shed

Cm, Trevor Parsons has reviewed the shed permit and doesn't have any problems the location.

Cp, Jessie Vawser made a motion to approve the building permit for Curt Hill.

Cm, Trevor Parsons 2nd the motion. Motion passed 4-0.

2) Mike Ackerman-Fence

Mike explained that he has the property south of the trading post at 65 S. Main and would like to put up a decorative three rail fence. It will be the same fence as the one he is planning to build at 50 S. Main. The fence will be 4 feet off the sidewalk and won't exceed the regulatory height limits. Cm, Vawser asked how vendors will get into that area to set up their booths for the 24th. Mike stated that they will be able to enter from the alleyway.

Cp, Vawser suggested the council does not approve the fence permit for 65 S. Main Street until the applicant legally owns the property.

Cm, Trevor Parsons made a motion to approve the fence permit for 50 S. Main Street.

Cm, Jessica Thurman 2nd the motion. Motion was approved 4-0.

Cm, Trevor Parsons 2nd the motion. Motion passed 4-0.

Item: 14 Shop Repair Estimate

Mayor Perry informed council that the city did not receive the grant for shop roof repairs. Mayor Perry will call around for more roofing estimates.

Item: 15 Code Enforcement and Citations

Council discussed that there are approximately six residences that have not come into compliance but two of them are showing progress. Council will discuss the violations and addresses in executive session.

Item: 16 Judge Brower

Judge Brower introduced himself and gave council some background regarding his family and where he was raised. His family is currently living in Grace and they love it there. Judge Brower explained that he is the current district judge for Caribou, Bannock, Power, Oneida, and Bear Lake County. Mr. Brower has been a public servant his whole life and served in the United States Army. Mr. Brower has experience with planning and zoning and writing codes. Mr. Brower replaced judge Brown and will be running for this same position in the upcoming election. Mr. Brower explained that ballots do not say incumbent anymore. Mr. Brower expressed that he treats people with respect and kindness and is unbiased. Mr. Brower stated that District court judges have a big impact over policy and people will want someone who protects the constitution. Mr. Brower is excited to meet the voters and encouraged everyone to vote. Council member Thurman is helping with a campaign event and will add Mr. Brower to the flyer. Mr. Brower invited citizens to stop by his chambers if they have questions. Council thanked Judge Brower for attending the meeting.

Item: 17 Council Reports

Cm, Parsons asked if the city has a contract or has to go through CAT for repairs and purchases. Mayor Perry stated that there is no contract or binding reason the city has to use a certain company. Cm, Parsons mentioned that he has been happy with Utah Track and Weld and they deliver to our county. The city has used CAT due to purchasing the most recent equipment from them.

Cm, Parsons noticed that the speed limit sign coming into town hasn't been changed like the sheriff requested. Mayor Perry will ask maintenance to change the sign.

Cm, Jessica Vawser asked if the mayor has received any quotes on gravel and delivery. Mayor Perry is waiting for one more quote but not sure how much will be needed.

Cm, Parsons remembers when the city used to offer to smooth out the gravel for residents if they pay for the gravel first. Cm, Parsons agrees that if the city tears up the ground it should be fixed but should not fund personal driveways with gravel.

Mayor Perry stated that the city is just planning to fix the areas the city tore up and a fix a few of the alleyways so utility vendors can use them. Council member Michael Ackerman was told by the county road and bridge that the city has a stack of gravel out by the county pile. The cities pile is the small one. Eric recalls the county helping with hauling the chip seal gravel but not sure what was left in the pile. Cm, Parsons hired Crump Ag to deliver his gravel that came from Chemical Lime Co.

Mayor Perry stated that the county will work with the city to deliver cold mix and do not charge for fuel. Mayor Perry asked council what they thought about having a contest with the North Gem students to design a new city logo. Council loved the idea of letting the students design a new city logo. Mayor Perry will reach out to the superintendent and Suzanne Barfuss. In the meantime, Cp, Vawser will make a decal that will work for now.

Cp, Vawser asked what the city is planning to do with Airport Road. Cm, Vawser suggested using the rest of the gravel that was purchased for that road and have the county come in and blade it. The city needs to chip seal this fall but it needs a better base first.

getting hurt on city property. Mayor Perry would like the city to escort them on and off the property for liability reasons. Council asked clerk Swensen to check with the liability insurance before allowing people on the property.

Mayor Perry would like to remove more of the junk and organize things to reduce tripping hazards etc. Cm, Parsons stated that the city should do the loading to reduce liabilities and noted that this is cheaper than the city hauling it off.

Public Comment

Resident James Ackerman stated that it has been nice to walk outside and not have to use a flashlight due to the new LED lights.

Adjournment:

Cp, Jessica Vawser made a motion to adjourn the meeting.

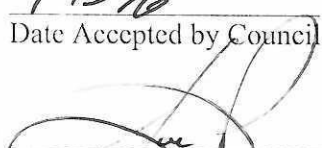
Cm, Jessica Thurman 2nd the motion. Motion passed 4-0.



Recorded by: ds

City Clerk /Debbie Swensen

4-13-16
Date Accepted by Council


Mayor, Joseph D. Perry