

Bancroft City Council
Monday, April 12, 2021
Meeting Minutes of the Mayor and City Council for Bancroft, Idaho

Roll call showed the following council and staff members present:
Scott Hayden, Joseph Perry-via phone, Carrie Yost, Mickelle O'Brien-arrival 7:21 pm,
Mayor Spencer, Maintenance Moreland, Maintenance Waller and Clerk Swensen
Others in attendance: Sheriff Mabey, James Ackerman, Fire Chief Taylor Askew

Call to Order: Mayor Spencer called the meeting to order at 7:00 p.m.
Pledge: Mayor Spencer
Prayer: Clerk Swensen

Item: 1 Accept Agenda

Cm, Scott Hayden made a motion to accept the agenda as stated.
Cm, Carrie Yost 2nd the motion. Motion passed 3-0.

Sheriff Mabey-Routine visit

Sheriff Mabey asked if any of the council have concerns or questions. No questions or concerns were voiced. Resident, James Ackerman is concerned that someone is going in his garage when he is not home.

Item: 2 Minutes

Cm, Scott Hayden made a motion to approve the minutes from the March 2021 Council Meeting.
Cm, Carrie Yost 2nd the motion. Motion passed 3-0.

Item: 3 Accounts Payables

Cm, Carrie Yost made a motion to pay all accounts for March 2021.
Cp, Scott Hayden 2nd the motion. Motion passed 3-0.

Item: 4 City Comprehensive Plan-Element 9

Mayor Spencer read element 9. Updates need to be made to the following items:

- a) Change elementary enrollment to 55 students
- b) Change Junior High enrollment to 85 students
- c) Change Junior High School to include grades 6-8
- d) Change total enrollment to 140
- e) Teacher student ratio is currently 1:13
- f) Delete No. 3 entirely-regarding the consolidation of grades K-12 to one (1) facility to cut costs

Item: 5 Building Permits

1.) Loren Yost

Loren would like to add an open face covering to his existing 3-bay shop, which is located on the corner of Gilbert and Airport Road. Loren plans to come off of the existing roofline, using the same pitch. The structure will be supported by three posts in order to remain open faced. The purpose of the addition is to provide cover for farm equipment. The addition would allow approximately 22 extra feet in width. The siding will be the same color and match the existing shop. Mayor Spencer would like to find the markers and do measurements to ensure the structure stays within the legal limits and does not encroach on to the city's right-of-way. Loren is willing to bring the structure in a couple of feet if needed. Council recommended that a surveyor look for markers in order to get accurate measurements. Loren will submit a completed building permit to the city.

2.) Carol Baker

Carol contacted Cm, Yost regarding purchasing and placing a small utility shed on her property. The shed will be similar to the buildings purchased at Home Depot. Carol is not currently planning to put the shed on a foundation. Cm, Yost informed Carol that she would need to fill out a building permit due to the shed being a building/structure.

Cm, Mickelle O'Brien arrived at 7:21 p.m.

Item: 6 Fire Department

Fire Chief Taylor Askew informed council that the Fire Department responded to a recent fire and had complications with the water tank plugging off with rust. Mayor Spencer and Fire Chief Askew will be contacting the local mill to see if they are still willing to donate a tank for the new truck. Cm, Yost suggested asking the local farmers for donations as well.

Chief Askew asked if the council would consider donating Bancroft's 10-wheeler (Lewisville) to Grace City. Grace plans to use the truck as a water tender for fires. Taylor feels like Bancroft has enough trucks and also has the 5-ton army truck for backup if needed. Taylor commented that the truck is currently sitting, which is not good for the motor. Taylor feels that it would be one (1) less piece of equipment he would have to maintain. Cm, Yost asked what routine maintenance is required for the trucks. Taylor informed council that the trucks need regular oil changes, seals replaced, and tire changes. Mayor Spencer suggested starting up the trucks month a month and driving them around the block. Taylor mentioned that the city can request another truck from the Bureau of Land Management if there is ever a need for another backup. Taylor informed the city council that fighting wildland fires is not the city's main job; although it is a part of the mutual aid agreement to assist the county. Cm, Joe Perry mentioned that it is a wildland truck and the city only needs one (1) backup. He feels that having two backups is too much. Cm, Hayden would rather get rid of the 5-ton truck and keep the 10-wheeler. Mayor Spencer is concerned that if the truck were to lose a transmission, rear end, or have any type of expensive breakdown the city would want to have the other backup. Cm, Yost feels like the city should wait to see if Grace city has a more serious need for the truck.

Taylor informed the city council that there are two (2) new members on the fire department and a need for more turnouts. Taylor asked what the rules are for ordering items without coming to city council first. Council members informed Taylor that if it is an emergency that cannot wait for city council, the Mayor can approve the purchase. All other purchases remain at a \$100.00 cap and must also have Mayoral approval. This is Idaho Law and is the same for all departments.

Fire Chief Askew informed council that the city currently has a fire rating of 7. Taylor will contact the Fire Marshal to see what the city can do to improve the rating.

Taylor informed the council that the Fire Department was not able to do the chimney cleaning project this fall but would like to advertise the fund raiser again. Clerk Swensen will send the information out.

Cp, Scott Hayden made a motion to purchase 3 sets of wildland gear.

Cm, Joe Perry 2nd the motion. Motion passed 4-0.

Item: 7 Spring Clean-up

The county spring clean-up is set for May 3-8. The city council agrees to have the Bancroft City Spring Clean-up April 29-May 6th. Mayor Spencer would like to offer residents access to a roll-off dumpster free of charge. Clerk Swensen will contact MR&E to schedule the dumpster delivery. Residents will have the weekend to get their debris to the dumpster and the city will be able to get everything to the landfill during free dump days. Tires must be dropped off by 3:00 p.m. on May 6th to allow maintenance workers time to get to the landfill during their working hours.

Residents will be fined if they dump debris on the streets, sidewalks, or in the alleyways.

Item: 8 Budget Hearing Date

Council members all agree to set the Budget Hearing for the 23rd of August. Clerk Swensen will notify the county clerk for publishing.

Item: 9 Council and Staff Reports

Cm Joe Perry has had residents asking if they can have gravel that was swept off the city streets. Mayor Spencer informed the council that residents are welcome to have the gravel if they spread it themselves. Residents can contact the office or a maintenance worker to arrange for delivery.

Mayor Spencer asked if council members would consider cutting back the chip sealing project and purchase of materials over the next couple of years due to unexpected expenses. Council members all agree to do less streets in order to build the streets fund back up. The county workers are still planning to assist the city with the project when ready.

Clerk Swensen gave council updates on recent grants received. The Local Highway Technical Assistance Council awarded the city the \$30,000 for a transportation study. The cities match for the study is \$5,000. The study needed to be updated in order to get street grants in the future.

The City was awarded a \$300.00 Arbor Day Grant. The city can purchase trees or shrubs and then get reimbursed upon completion of the reports. Clerk Swensen will set up the project with a class from the local school and get the educational packets printed.

Clerk Swensen received a donation request for the Soda Springs senior class. Due to recommendations to cut down donations, council members would like to donate locally this year.

Clerk Swensen offered to register any council members interested in attending the district workshops.

Cp, Scott Hayden mentioned that residents are concerned about getting the Christmas lights down.

Cm, Joe Perry also had concerned citizens ask about the Christmas lights. Mayor Spencer informed council that the lights will be taken down in the next week. Cm, Perry asked if the city has equipment that is in need of repairs. Mayor Spencer informed the council that the only repairs needed at this time is the service truck and someone will be coming to look at it soon.


Item: 10 Announcements for Cathy Jenkins

Council would like to send Cathy a notice regarding the Annual Spring Cleanup and the Chimney Sweeping Project. Clerk Swensen will get the notices over the Cathy.

Adjournment

Cp, Scott Hayden made a motion to adjourn the meeting.

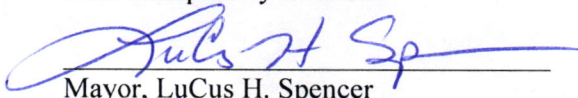
Cm, Carrie Yost 2nd the motion. Motion passed 4-0.



Recorded by: ds
City Clerk /Debbie Swensen

5-10-2021

Date Accepted by Council



Mayor, LuCus H. Spencer