

Bancroft City Council  
Monday, November 13, 2023  
**Public Hearing-Water Connection Fee Increase**  
Meeting Minutes of the Mayor and City Council for Bancroft, Idaho

Council and Staff Members Present:

Rick P. Hatch, Eric Christensen, Walt (Nate) Eiman, Mayor Spencer, and Clerk Swensen

Others: Attorney Fuller, Forsgren Associate/Aaron Swenson, James Ackerman, Jessica Vawser, and James Vawser

Mayor Spencer called the meeting to order at 7:15 p.m.

Public Hearing-Water Connection Fee Increase

Forsgren Engineers were asked by the council to do a study for water connection fees. The engineers presented preliminary results for an increased fee. Council members agree to have the engineers complete the study and present the final numbers in December.

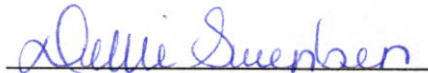
Cp, Rick Hatch asked clerk Swensen to explain how the current billing for utilities is calculated.

Each council member was given a complete list of all utility categories showing the codes that are used to generic monthly billing statements. Clerk Swensen explained that due to not having access to meter the water, a code is used to set the base rates. Payments are entered into the system but the codes assigned to the account during initial set up determine the cost. Clerk Swensen explained that facilities like apartments with more than 1 living unit are billing using a multi-dwelling code and can be adjusted depending on the number of units occupied. Council members were given a copy a vacant apartment buildings account that sits vacant so they could see how the rates work and how the apartment was billed when it was active. Clerk Swensen invited council members to stop at the office anytime if they wanted to get more details. The engineer explained to council that this is the accurate and fair way to bill until the city has metered water and updated software. Cp, Hatch thanked the clerk and the engineer for explaining the billing method and how the coding system works.

Adjournment:

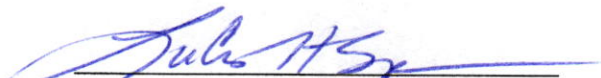
Cp, Hatch made a motion to adjourn the meeting.

Cm, Eric Christensen 2<sup>nd</sup> the motion. Motion passed 3-0.



Recorded by: ds  
Debbie Swensen/City Clerk

12-11-2023  
Date Accepted by Council

  
Mayor, LuCus H. Spencer