

Bancroft City Council
Monday, August 14, 2023
Regular Council Meeting
Meeting Minutes of the Mayor and City Council for Bancroft, Idaho

Roll call showed the following council and staff members present:

Council President Rick P. Hatch, Joseph Perry, Eric Christensen, Trent Jensen and Mayor Spencer

Others: Taylor Askew/Fire Chief, James Ackerman, Dusti Spencer, Deputy Roper, Attorney Fuller, Jason & Jenni Cooper

Call to Order: Mayor Spencer called the meeting to order at 8:00 p.m.

Pledge: Mayor Spencer

Prayer: Cp, Rick Hatch

Item: 1 Cp, Rick Hatch made a motion to accept the agenda as stated.

Cm, Trent Jensen 2nd the motion. Motion passed 4-0.

Item: 2 Minutes-Reg. Council Meeting 7-10-2023

Cm, Eric Christensen made a motion to approve the July 10, 2023 minutes.

Cm, Joe Perry 2nd the motion. Motion passed. 4-0.

Item: 3 Minutes-Pre-Budget Hearing 7-10-2023

Cm, Eric Christensen made a motion to approve the July 10, 2023 minutes with the correction of the date.

Cp, Rick Hatch 2nd the motion. Motion passed 4-0.

Item: 4 Minutes-Special Meeting 7-23-2023

Cm, Trent Jensen made a motion to approve the minutes from the special meeting held July 23, 2023.

Cp, Rick Hatch 2nd the motion. Motion passed 4-0.

Item: 5 Accounts Payables

Cp, Hatch made a motion to pay the accounts payable for July 2023.

Cm, Eric Christensen 2nd the motion. Motion passed 4-0.

Cm, Eric Christensen asked if the city has paid Shaun for fixing the Chevy truck and other misc. repairs. Mayor Spencer talked to Shaun and agreed to trade three loads of gravel for the work as soon as the city is able to haul it to him. Cm Trent Jensen asked if the city reimbursed Kerry Swensen for his fuel or time to go Brigham City and pick up the city's infiltrators. Council agreed to pay the government mileage rate reimbursement and a \$50 gift certificate.

Cm, Joseph Perry made a motion to pay for the repairs in gravel trade and reimburse for the delivery.

Cm, Trent Jensen 2nd the motion. Motion passed 4-0.

Cm, Trent Jensen asked why there haven't been any diesel fuel logs turned in since he has been back on the city council. Mayor Spencer will have maintenance turn the missing fuel logs in.

Item: 6 Fire Chief-Taylor Askew

Taylor was offered the SCBA's from the county for a cost of \$7,000. The packs are olde but certified. The county will refill them and has the hook-ups for the emergency line. The county purchased the masks and then after the purchase they received a grant for masks. The county will take payments if the city needs to set something up. Cm, Joe Perry suggested just paying the county in full if the fire department has enough money in their budget. The new fiscal year starts soon and the department will have a new full budget for

the upcoming year's needs. Cm, Perry asked if the fire department still has a revolving fund that rolls over each year. Taylor informed council that they do have the funds still available in the revolving fund as well.

Cm, Eric Christensen suggested using some of the funds in this year's budget and some of the funds in the next budget.

Cm, Joe Perry made a motion to allow the Fire Department to purchase the SCBA's with their funds either in full or in 2 installments.

Cm, Eric Christensen 2nd the motion. Motion passed 4-0.

Taylor informed council that the fire trucks need a few repairs. One of the trucks needs a filter and housing. Taylor would like to change it from the canister style to the intrusion style. He can order a kit that has everything in it for around \$61.39

He would also need to order a lift pump which cost approximately \$100.

The truck also has a bad tire. Taylor will call 3R Tires. The tire should be under warranty still.

Cm, Eric Christensen made a motion to purchase the parts for the repairs.

Cm, Joseph Perry 2nd the motion. Motion passed 4-0.

Item: 7 Water Damages-Jason Cooper

Jason informed the council that his apartment basement flooded due to the city taking out his sidewalk right before the rainstorm. The city attorney wants to hear more of the facts to determine if this is the city's responsibility.

Cm, Joseph Perry asked if there was an opening or hole in his foundation before this incident. Jason was told that years ago the cities Main broke and caused the sink hole under his apartment building. Jason stated that the city removed the sidewalk, curb and gutter with heavy rain in the forecast. Jason and his wife have removed 4-6 inches of mud from the basement and hired a flood restoration company to remove the water. The basement flooded a second time due to the contractors the city hired hitting a water line. They removed another inch of mud after that incident.

Cm, Joseph Perry asked if the water coming in was running down the walls. Jason replied that the water was coming in between the rocks and over the top. Mayor Spencer informed council that the 2nd flooding was due to the old water line being hit and having water in it from years ago.

Jason had to rent a vac truck to remove the water.

Jason informed council that the utilities were in the basement and do not work. Everything has to be replaced. One of his water heaters was floating on the water. Jason's tenants also had items stored there. Jason has invoices for the replaced unit items and the restoration fees for clean-up.

The attorney suggested that the Coopers submit a formal letter, pictures, and a video with their claim.

Cm, Joe Perry made a motion to have Coopers file a claim.

Cm, Eric Christensen 2nd the motion. Motion passed 4-0.

Item: 8 Sheriff's Department-Deputy Roper

Deputy Roper doesn't have anything to report and asked if the city needs help with anything. There were no questions. Council thanked Roper for attending the meeting.

Item: 9 City Comprehensive Plan

Element 7 needs revised. The plan needs to state that the railroad well was abandoned. Take the water reservoir out. Sewer should say poor condition.

Delete curb and gutter under the housing section, paragraph #3.

Delete #5 on page 4.

Cp, Hatch made a motion to make the changes and re-schedule the meeting.

Cm, Trent Jensen 2nd the motion. Motion passed 4-0.

Item: 10 Building Permit – Annette Hogan did not submit her building permit but asked to be on the agenda. Council discussed the issue of residents starting and completing projects before being approved or even applying for a permit.

Cp, Rick Hatch asked the city attorney what the city should do where this is a fairly large problem. The city attorney suggested the city revise the building permit code listing a fees and fines schedule.

Item: 11 Purchase of Tubing for Back door Handrails

Cm, Eric Christensen made a motion to purchase tubing for the handrails to the side entrance of City Hall. Cm, Trent Jensen 2nd the motion. Motion passed 4-0.

Clerk Swensen reminded council that she has emailed the Development Code Draft for review.

The City Council will read through the code this month and be ready to set a hearing date at the next meeting.

The attorney recommended the city consider putting something in the Development plan stating the land developer is responsible to cover the engineering fees associated with their development.

Item: 12 Publishing

Clerk Swensen will publish the hearing date for the revised Comprehensive Plan.

Council and Staff Reports

Cp, Hatch mentioned that he and Cm, Jensen talked to the concrete contractor about putting the epoxy coating back on the stairs that were replaced. Clerk Swensen has contacted the company that did the original epoxy job.

Cm, Trent Jensen would like the 2nd warning letters for junk vehicles and unkept yards out as soon as possible.

Council discussed the properties that have been sold just outside the city limits. The city extended the water line to the homes several years ago. The tenants at the time paid a partial payment due to the property owner paying a portion of the bill for them. The homes have now been sold and council wants to make sure the new home owners get the correct charges. Clerk Swensen has adjusted 2 of the 3 accounts. As soon as the other house sell is final the account will be updated.

Cm, Eric Christensen asked if the city can spend funds from a savings account. The city attorneys advised that usually you can draw money from savings unless there are stipulations on the account or previous agreement. The attorney suggested checking with the auditors.

Cm, Joe Perry took a drive and noticed that the city park has a lot of weeds by the camp sites and on the right side of the driveway. There are also hydrants leaking water.

Mayor Spencer mentioned that there will be someone helping out and doing community service and they will take care of a few of these projects.

Mayor Spencer got a phone call from the owner of the hotel next to the city office. He would like to know if the city would take the tree out of the right of way. The tree has long roots that are growing into his septic system and creating problems with the concrete.

Council agrees that the city will remove the tree.

Mayor Spencer contacted property owner Michael Ackerman regarding his awning permit. Council has concerns after meeting with the sidewalk contractor. The permit does not show any footings or proper brace supports. The other concern is that snow will slide off the awning and land on cars parked along the Main Street in front of the store. Council is not sure who would be responsible for the damages. Mr.

Ackerman stated that he may pull his permit for now. The contractor is ready to complete that section of sidewalk and needs an answer. Mayor Spencer will contact Mike to get clarification and see what he wants to do.

Maintenance Casey Moreland informed council that he needs some help.

James Ackerman asked if the city is planning to put gravel in by Karen Kofoed's house. Yes, the city will fill in the space with gravel soon.

Adjournment

Cm, Joseph Perry made a motion to adjourn.

Cp, Rick Hatch 2nd the motion. Motion passed 4-0.

Cm, Trent Jensen made a motion to enter executive session Idaho Code 74-206(b) to consider the evaluation, dismissal or disciplining of, or to hear complaints or charges brought against a public officer, employee, staff member, individual agent, or public school student;

Cp, Rick Hatch 2nd the motion. Motion passed 4-0.

Roll Call Vote was taken:

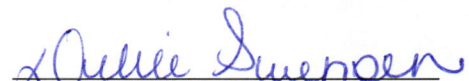
Cm Trent Jensen=YES, CP Hatch=YES, Cm Christensen=YES, Cm Perry=YES

Cm, Joseph Perry motioned to adjourn executive session and enter back into regular council meeting.

Cp, Hatch 2nd the motion. Motion passed 4-0. No decisions were made

Cp, Hatch made a motion to adjourn regular council meeting.

Cm, Eric Christensen 2nd the motion. Motion passed 4-0.

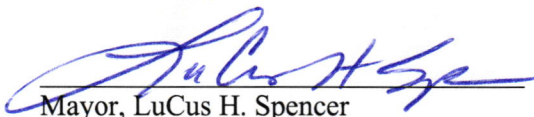


Recorded by: ds

City Clerk /Debbie Swensen

9-11-2023

Date Accepted by Council



Mayor, LuCus H. Spencer