

Bancroft City Council
Regular Council Meeting
Monday, August 22, 2022
Meeting Minutes of the Mayor and City Council for Bancroft, Idaho

Roll call showed the following council and staff members present:
Mickelle O'Brien/via phone, Eric Christensen, Rick Hatch, Mayor Spencer, and Clerk Swensen
Others in attendance: James Ackerman, TaraLee Christensen, MaLissa Barfuss
Absent: Cm, Joseph Perry
Call to Order: Mayor Spencer called the meeting to order at 7:31 p.m.

Item: 1 Agenda

Cm, Eric Christensen made a motion to accept the agenda
Cp, Rick Hatch 2nd the motion. Motion passed 3-0.

Item: 2 Minutes

Cp, Rick Hatch made a motion to accept the minutes from the July 18, 2022 Regular Meeting.
Cm, Mickelle O'Brien made a motion to 2nd the minutes. Motion Passed 3-0.

Item: 3 Minutes-Pre-Budget Hearing

Cm, Eric Christensen made a motion to approve the minutes from the Pre-Budget Hearing.
Cp, Rick Hatch 2nd the motion. Motion passed 3-0.

Item: 4 Accounts Payables

Cm, Eric Christensen made a motion to pay the Accounts Payables for July 2022.
Cp, Rick Hatch 2nd the motion. Cm, O'Brien abstained due to not reviewing the reports/accounts.

Item: 5 Building Permit-Michael Ackerman-Patio Cover for business on Main Street 50 S. Main.

Michael Ackerman presented a permit for a patio cover structure and a sidewalk measuring 77' x 13'.

The design shows an attached patio cover measuring 77'W x 12'D x 4'H.

Mike may offer extending the cover to the neighboring business owned by Pat and Kelly Christensen.

The cover will be constructed of wood-shake tiles or colored metal. Council members agree that the proposed patio cover will be a valuable asset to the business and the Main Street appearance.

Mike also proposed installing a new sidewalk in front of business-the sidewalk will be constructed of either poured concrete or sidewalk pavers.

Cp, Rick Hatch has reviewed the permit and the attached drawings.

Mayor Spencer informed council that there are no guarantees that the recently received grant money will go far enough to cover the businesses due to the rising overhead costs. The city engineers will be in town to do a review in the upcoming months. Due to the school working with the city and writing letters of support the sidewalk project will start in front of the school and cover city areas as a priority.

The engineers have suggested the city wait until spring to put for contract out for bid and plan to do the project in the following summer.

Council Members discussed the city codes that state home and business owners are responsible for their own sidewalks. The city would like to cover as much of the Main Street as possible but will consult with the city engineers regarding coverage.

Mayor Spencer and Cp, Hatch will contact Mike to discuss the proposed sidewalk project.

Cp, Hatch suggested that council approve the canopy portion of the permit to allow Michael to proceed with his construction of the canopy cover.

Cm, Eric Christensen made a motion to approve the canopy cover proposed.

Cm, Mickelle O'Brien 2nd the motion. Motion passed 3-0.

Item: 6 Fire Department

Fire Chief, Taylor Askew presented a list of items needed for the fire department.

He would like to replace the outdated first aid kits and the responder truck batteries.

The Fire department needs to purchase and replace fire hydrant wrenches, gate valves, liter valve, cap gauge, and a dehydrant fuser. These items will allow chief Askew to give residents a pressure and flow number for their homeowners insurance.

Cm, Eric Christensen made a motion to approve all listed items for purchase.

Cp, Rick Hatch 2nd the motion. Motion passed 3-0.

Clerk Swensen will work with Fire Chief Askew on purchasing the items listed.

Item: 7 Purchase of Romac Couplers

Mayor Spencer informed council that due to recent water emergencies and shipping wait time the city needs to have Romac Couplers on hand. Council has discussed ordering spare couplers in the past.

Cm, Eric Christensen made a motion to approve the purchase of Romac Couplers.

Cp, Hatch 2nd the motion. Motion passed 3-0.

Item: 8 Ordinance No. 301- Appropriation Ordinance

Mayor Spencer read the appropriation ordinance in its entirety.

Cp, Rick Hatch made a motion to approve Appropriations Ordinance No. 301.

Cm, Mickelle O'Brien 2nd the motion. Motion passed 3-0.

Roll Call Vote:

Cp, Hatch=YES, Cm, Eric Christensen=YES, Cm, Mickelle O'Brien=YES

Item: 9 Ordinance No. 302 MEETING TIME CHANGE

Cm, Eric Christensen made a motion to change the meeting time by ordinance from 7:00 pm to 8:00 pm.

Cp, Rick Hatch 2nd the motion. Motion passed 3-0.

Roll Call Vote: Cp, Hatch=YES Cm, Eric Christensen=Yes Cm, Mickelle O'Brien=YES

Clerk Swensen will publish the ordinance for a time change in the local caribou county sun newspaper.

Item: 10 Tire Purchase-Chevy Pickup/Maintenance

Mayor Spencer presented quotes from Denny Lee and Shane's Tire Service in Lava. Shane's Service can put on the tires but the alignment would need to be done by another shop. Denny Lee Tires can do both.

Council would like to have the tire installation and alignment completed at the same place.

Cm, Eric Christensen made a motion to take the truck to Denny Lee Tires in Soda Springs.

Cp, Rick Hatch 2nd the motion. Motion passed 3-0.

Item: 11 City Hall-A/C Compressor Unit Oversized

The newly installed a/c compressor unit would not work upon turning it on for the first time this summer season. The flips the breaker blows out the fuse.

Mayor Spencer contacted another local contractor to do an evaluation. The contractor reported that the compressor is too large for the building size. He recommended the city sell the oversized unit and replace it with a smaller unit. Cm, Eric Christensen feels that the quote may be too high and would like to get another opinion. Mayor Spencer reminded council that the city did run a bigger source of power from the unit to the city building a few months ago in hopes that it would correct the problem. Mayor Spencer will make another attempt to contact the individual that originally installed the new ac unit and furnace this last fall due to having issues upon turning it on the first time this summer.

Cm, Christensen would like the local company to itemize the quote received by the city and proceed with a third opinion.

Item: 12 Vacating of 1999 E. Lewis Lane-Rick Hatch

Rick and Katie Hatch are working with the county to vacate the back 35 (thirty-five) acres of their property. The county meeting that was scheduled for August 22nd but had to be rescheduled due to not notifying the city. The rescheduled date is September 26, 2022. Rick gave each council member a post annexation map prepared by his consultant. The map shows the property divided into (46) 1.0-acre lots +/- . The proposed entrance is Lewis Lane and coming out on old highway 30.

Resident, MaLissa Barfuss has a lot of concerns due to rumors she has been hearing. She would like to know more about the access roads for Ricks property. Rick informed MaLissa that the David's Subdivision created the Lewis Lane for access to their property. Rick also explained that the county is requiring him to give up access to Davids Drive before applying for an annexation with the city. MaLissa commented that her property has been encroached upon by the city with a sign, trees, and water running through it.

Mayor Spencer asked maintenance to look for markers at the park and agreed that the city will move any items or structures that are encroaching on her property. Rick offered to visit with MaLissa after the meeting and answer any other questions she may have. MaLissa would like to know what zone her other properties are in. Council reviewed the zoning map with Malissa and answered all of her questions.

Mayor Spencer informed council that the airport wis scheduled to be surveyed in the next couple of weeks.

Item: 13 Speed Limit Reduction-Council agreed to table the topic until Cm, Joseph Perry is in attendance.

Public Comment:

MaLissa Barfuss commented that she feels like recent violation letters were too vague.

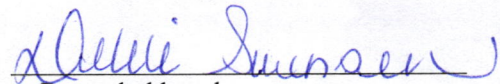
Council members informed Malissa that the content of the letter was under the direction of the city's attorney.

MaLissa brought to the city's attention that the agenda at the post office doesn't contain one of the items that was discussed. The clerk will check the agenda and explained that the item was added and is included on the 2 legally required agendas posted at city hall and online.

Adjournment

Cm, Eric Christensen made a motion to adjourn the meeting.

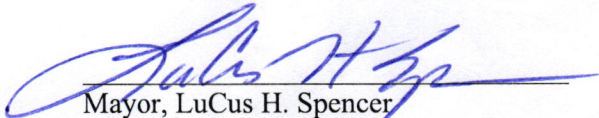
Cp, Hatch 2nd the motion. Motion passed 3-0.



Recorded by: ds
City Clerk /Debbie Swensen

9-12-22

Date Accepted by Council



Mayor, LuCus H. Spencer

**CITY OF BANCROFT
APPROPRIATION ORDINANCE NO. 301**

AN ORDINANCE ENTITLED THE ANNUAL APPROPRIATION ORDINANCE FOR THE FISCAL YEAR BEGINNING OCTOBER 1, 2022, APPROPRIATING THE SUM OF **\$664,620.00** TO DEFRAY THE EXPENSES AND LIABILITIES OF THE CITY OF BANCROFT, IDAHO FOR SAID FISCAL YEAR; AUTHORIZING A LEVY OF A SUFFICIENT TAX UPON THE TAXABLE PROPERTY AND SPECIFYING THE OBJECTS AND PURPOSES FOR WHICH SAID APPROPRIATION IS MADE.

BE IT ORDAINED by the Mayor and Council of the City of Bancroft, Caribou County, Idaho:

Section 1: That the sum of \$664,620.00 be, and the same is appropriated to defray the necessary expenses and liabilities of the City of Bancroft, Caribou County, Idaho for the fiscal year beginning October 1, 2022.

Section 2: The objects and purposes for which such appropriation is made, and the amount of each object and purpose is as follows:

Estimated Expenditures

General Fund	487,926.00
Water	119,000.00
Sewer	31,447.00
Garbage	26,247.00
Total Appropriations	664,620.00

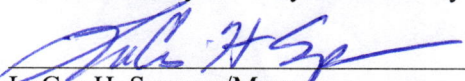
Section 3: That a general tax levy of \$203,761 on all taxable property within the City of Bancroft be levied in an amount allowed by law for the general purposes of said City, for the fiscal year beginning October 1, 2022.

Section 4: All ordinances and parts of ordinances in conflict with this ordinance are hereby repealed.

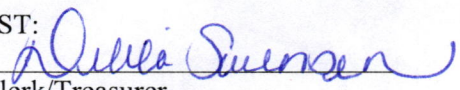
Section 5: This ordinance shall take effect and be in full force upon its passage, approval and publication in one issue of the Caribou County Sun, the official newspaper of said City.

PASSED under suspension of rules, upon which a roll call vote was taken and duly enacted an Ordinance of the City of Bancroft, Caribou County, Idaho at a convened meeting of the city of Bancroft City Council held on the 22ND day of August, 2022.

APPROVED by the Mayor of the City of Bancroft, Idaho, this 22rd day of August, 2022.



Lucius H. Spencer/Mayor

ATTEST: 

City Clerk/Treasurer

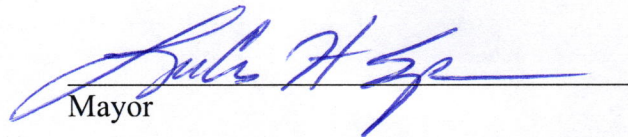
ORDINANCE NO. 302

AN ORDINANCE OF THE CITY OF BANCROFT, IDAHO, A MUNICIPAL CORPORATION OF IDAHO, RELATING TO COUNCIL MEETINGS, THIS ORDINANCE AMENDS MUNICIPAL CODE SECTION 1-5-5 CONCERNING MEETING TIMES FOR REGULAR MEETINGS:

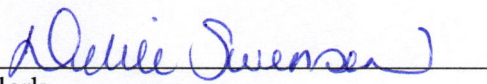
BE IT ORDAINED BY THE CITY COUNCIL OF BANCROFT:

Bancroft City Code Section 1-5-5 is amended to read as follows:

- A. Regular Meetings: The regular monthly council meeting for the city shall be held at city hall on the second Monday of each month at eight o'clock (8:00) P.M. If the regular meeting falls on a legal holiday, the meeting shall take place on the next business day at the same hour. (Ord. 276, 3-1-2010; and 2011 Code).


Mayor

Attest:


City Clerk