

Bancroft City Council  
Tuesday, February 15, 2022  
Meeting Minutes of the Mayor and City Council for Bancroft, Idaho

Roll call showed the following council and staff members present:  
Mickelle O'Brien, Joseph Perry, Eric Christensen, Rick Hatch, Mayor Spencer, and Clerk Swensen

Executive Session

Call to Order: Mayor Spencer called the meeting to order at 7:01 p.m.  
Council President, Rick P. Hatch made a motion to enter Executive Session Idaho Code 74-206 (1) (c)  
To acquire an interest in real property which is not owned by a public agency;  
Roll Call: Joseph Perry-YES, Mickelle O'Brien-YES, Rick Hatch-YES, Eric Christensen-YES  
Adjournment-Cm, Eric Christensen made a motion to adjourn Executive Session at 7:32 p.m.  
Cm, Joseph Perry 2<sup>nd</sup> the motion. Motion passed 4-0.

Regular Council Meeting

Mayor Spencer called regular council meeting to order at 7:40 p.m.  
Prayer: Rick Hatch  
Pledge: Mayor Spencer

Item: 1 Agenda

Council President Rick Hatch, made a motion to accept the agenda as stated.  
Council Member Joseph Perry, 2<sup>nd</sup> the motion. Motion passed 4-0.

Item: 2 Oath of Office

Mayor, Spencer administered the oath of office to Joseph Perry.  
A copy of the signed oath will be kept on file at the city office.

Item: 3 Sewer Pond/Seepage Testing

Prior to the meeting, Mayor Spencer met with Kort from Forsgren Engineers to discuss the poor condition of the sewer ponds. The ponds are not holding water and the city is concerned they will not pass the next seepage test. Mayor Spencer discussed options and asked Kort to get a quote for lining the ponds. The city has received a seepage test reminder letter and would like to be ready for the test. Forsgren engineering services has applied for a sewer study grant through LHTACT.  
Mayor Spencer also met with Craig from IRWA and him do a sewer rate study in the next couple of weeks.

Craig informed the council that DEQ will require the city to raise the sewer rate and have matching funds available before they will agree to a sewer bond loan. The city currently has savings in the sewer fund to meet a grant match. Craig informed the council that part of the seepage test will be calculating how long it takes to fill the cell up. The city will need to assess the water flow to the pond. Craig recommended evaluating the sewer lift station prior to realigning the pond. Cm, Eric Christensen informed council that the pump in the lift station is fairly new. Craig recommended lining at least one (1) pond for now and two (2) if possible.

Item: 4 Airport-George Hulse/Manager

George asked if the city has any maintenance plans for the airport this summer. Mayor Spencer informed George that the city plans to have a new survey done this next summer. The city also plans to do some blading and roll the runway for a smoother surface. The city cleaned and sprayed the area last year due to citizens dumping appliances and household trash on the property. The city had applied for a grant to repair and/or replace the hanger but was denied due to the garbage around the runway and hangar. George asked if the city would ask the North Gem Ag class to build a tetrahedron for a class project. A

tetrahedron tells wind direction and points to the landing. Mayor Spencer will contact the Ag teacher to see if the class would be interested in doing a project. The city is also hoping to replace the tin that is blowing off the hanger. George informed the council that he was able to get new tie down chains and a wind sock.

Item: 5 Minutes-January 10, 2022

Cm, Mickelle O'Brien made a motion to approve the minutes from the January council meeting.  
Cm, Rick Hatch 2<sup>nd</sup> the motion. Motion passed 4-0.

Item: 6 Accounts Payables

Cm, Joseph Perry made a motion to pay the accounts payable for January 2022.  
Cm, Rick Hatch 2<sup>nd</sup> the motion. Motion passed 4-0.

Item: 7 New Water Connection-Duane Cunnington-1276 Squaw Creek Rd.

Joyce and Duane Cunnington submitted an application for a new hook-up and connection to city water at 1276 Squaw Creek Rd. The city has three other homes on Squaw Creek Rd. currently hooked into the city water line. Council members agree to connect the new residence to the city water line. Mayor Spencer informed council that the city will not start the connection until the ground thaws.

Clerk Swensen will type up a letter of approval for Duane and Joyce to take to the county.

Cp, Rick Hatch made a motion to approve the utility application/water connection for Duane and Joyce Cunnington.

Cm, Joseph Perry 2<sup>nd</sup> the motion. Motion passed 4-0.

Cp, Rick Hatch was excused for an unexpected family emergency.

Item: 8 Meter Setter Purchase

Mayor Spencer recommended that city keep meter setters on hand due to long wait time on all orders.

Cm, Eric Christensen made a motion to purchase three (3) meter setters.

Cm, Joseph Perry 2<sup>nd</sup> the motion. Motion passed 3-0.

Item: 9 Kennel License-Spencer and Kylee Willis

Spencer and Kylee Willis have acquired a third dog and would like to apply for a kennel license. The application is complete. 75% of surrounding property owners signed and dated the application.

Cm, Eric Christensen made a motion to approve the Kennel License Application for Spencer Willis.

Cm, Mickelle O'Brien 2<sup>nd</sup> the motion. Motion passed 3-0.

Item: 10 Bulk Ice Melt Purchase

Council discussed the different types of ice melt and ordering in bulk for saving costs.

Cm, Joseph Perry made a motion to purchase the ice melt in bulk.

Cm, Mickelle O'Brien 2<sup>nd</sup> the motion. Motion passed 3-0.

Item: 11 Flag Purchase

Clerk Swensen noticed that some of the flags are torn and discolored. The inventory is running low and there will not be enough flags for the upcoming summer events.

Cm, Eric Christensen made a motion to purchase flags needed for Main Street and the parks.

Cm, Joseph Perry 2<sup>nd</sup> the motion. Motion passed 3-0.

Item: 12 Yearbook Class Donation

Cm, Joseph Perry made a motion to donate \$100 to the North Gem yearbook class.

Cm, Mickelle O'Brien 2<sup>nd</sup> the motion. Motion passed 3-0.

Cm, Joseph Perry informed council that the sophomore class would like to have a car wash fund raiser at the city park this summer and asked what they need to do. Mayor Spencer suggested they get on the agenda for the donation request and contact the office to get in the park reservation book.

Item: 13 Council and Staff Reports

**Streets Projects**-Mayor Spencer talked to the city council about ordering oil and road base chips for the streets this summer. The city budgeted approximately \$40,000 for streets. Last year the city had to cut down on the streets project due to the high cost of oil and chips. Mayor Spencer informed council that the cost is going up to \$150 more a ton for 2022. Council members suggested holding off on all street projects until the road report is complete and the costs come down.

**North Canyon Lease**-Mayor Spencer informed council members that the lease on the cities North Canyon Property is up this year. The Lessee would like to resign the contract for a 10-year term instead of 5 year due to requirements with the CRP program requiring them to sign a 10-year contract with USDA. The land has been in CRP for the duration of the contract. The Lessee would also like to add his sons name and farm LLC to the contract due to medical reasons and legal changes. Council Members agree that an increase in the annual payment should be required within reason. Mayor Spencer will contact the Lessee to discuss the contract changes and finalize the agreement.

Mayor Spencer informed council that the city has hired a seasonal maintenance worker due to an employee change.

Public Comment:

A resident is concerned that the city workers need to be cautious in the large equipment and look before pulling into the public streets. She had to hit her brakes to avoid having an accident. She is just concerned and doesn't want anyone to get hurt. Mayor Spencer thanked the resident for letting him know and will address the situation with the employee.

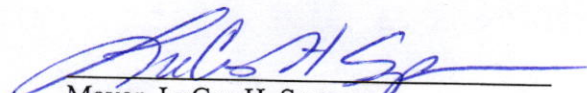
There were no other council or public comments.

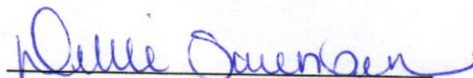
Adjournment

Cm, Eric Christensen made a motion to adjourn.

Cm, Joe Perry 2<sup>nd</sup> motion. Motion passed 3-0.

3-14-2022  
Date Accepted by Council

  
Mayor, LuCus H. Spencer

  
Recorded by: ds  
City Clerk /Debbie Swensen