

Bancroft City Council  
Monday, January 10, 2022  
Meeting Minutes of the Mayor and City Council for Bancroft, Idaho

Roll call showed the following council and staff members present:

Rick Hatch, Mickelle O'Brien, Joseph Perry-via phone, Scott Hayden-via phone, Mayor Spencer, Clerk Swensen, Maintenance Waller and Moreland

Others in attendance: Tony/MR&E, Katie Hatch, Dusti Spencer, TaraLee Christensen & James Ackerman

Call to Order: Mayor Spencer called the meeting to order at 7:08 p.m.

Pledge: Mayor Spencer

Prayer: Council Member, Mickelle O'Brien

Item: 1 Cm, Rick Hatch made a motion to accept the agenda as stated.

Cm, Mickelle O'Brien 2<sup>nd</sup> the motion. Motion passed 4-0.

Item: 2 Minutes

Cm, Rick Hatch made a motion to accept the minutes from the January 2022 meeting.

Cm, Joe Perry 2<sup>nd</sup> the motion. Motion passed 4-0.

Item: 3 Accounts Payables

Cm, Mickelle O'Brien made a motion to approve the accounts payable for January 2022.

Cm, Rick Hatch 2<sup>nd</sup> the motion. Motion passed 4-0.

Item: 4 Oath of Office-Council President-Department Assignments.

Clerk Swensen read the Oath of Office to LuCus H. Spencer for the Mayoral position.

Mayor LuCus H. Spencer read the Oath of Office to Eric Christensen.

The Oath of Office forms were signed and will be filed at the city office.

Council President-Mayor Spencer appointed Council Member, Rick Hatch as Council President.

Department Head Assignments- Mayor Spencer assigned each council member a new Department and asked each council member to assist in another department. Clerk Swensen will update the assignment list. Mayor Spencer asked that all council members help out with the Lighting of Teuscher Square.

Cm, Joseph Perry made a motion to approve the Department Assignments, Oath of Office, and Council President Assignment.

Cm, Rick Hatch 2<sup>nd</sup> the motion. Motion passed 3-0.

Cm, Scott Hayden left the meeting (via phone)

Item: 5 MR&E Contract

Tony, the new owner of MR&E garbage removal service introduced himself to the city council. The city has a contract with MR&E. Tony would like the city to renew the contract but did not have time to prepare the updates before the meeting. Council members agree to renew the contract for another seven (7) year term.

Cm, Eric Christensen made a motion to renew a seven (7) year contract with MR&E.

Cm, Mickelle O'Brien 2<sup>nd</sup> the motion.

Motion passed 3-0.

Item: 6 Microsoft Office Software

The annual Microsoft Office subscription is expiring soon. Council members discussed purchasing the Microsoft Office software instead of paying annual subscription fees. The city will be able to use this software for several years.

Cm, Mickelle O'Brien made a motion to purchase the Microsoft Office Program.  
Cm, Eric Christensen 2<sup>nd</sup> the motion. Motion passed 3-0.

Item: 7 Items for Publishing

Council members agree that another reminder to pull garbage cans off the streets needs to be published.  
Mayor Spencer would also like to remind residents to park at a 45° angle on Main Street.

Item: 8 Council and Staff Reports

Cm, Mickelle O'Brien would like the city to remove slush from the streets before it freezes and creates deep ruts.

Clerk Swensen will be transferring the annual deposit of \$5,500 from the general fund to the water fund to satisfy the water bond contract with DEQ. Clerk Swensen will be mailing out 1099's and W-2's by January 15<sup>th</sup>.

Council members voiced concerns and discussed possible options for filling the sewer ponds. Mayor Spencer informed the council that the sewer study is coming up in the next couple of months and the engineers will be meeting with Mayor Spencer to discuss options.

Cp, Rick Hatch made a motion to Adjourn Regular Council Meeting and enter into Executive Session, Idaho Code-74-206 (1) (c) to acquire an interest in real property which is not owned by a public agency;

Roll Call Vote to Enter Executive Session:

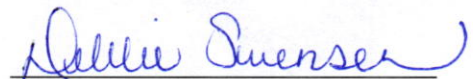
Rick Hatch=YES Eric- Christensen=YES Joe Perry=YES

Cm, Mickelle O'Brien made a motion to end Executive Session and enter back into regular council meeting. Cp, Rick Hatch 2<sup>nd</sup> the motion. Motion passed 3-0.

No final decisions were made.

Cm, Mickelle O'Brien made a motion to adjourn Regular Council Meeting.

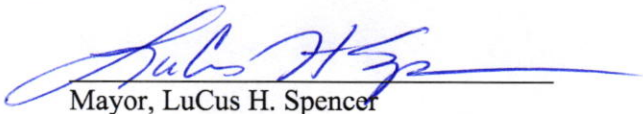
Cm, Eric Christensen 2<sup>nd</sup> the motion. Motion passed 3-0.



Recorded by: ds  
City Clerk /Debbie Swensen

2-15-2022

Date Accepted by Council



Mayor, LuCus H. Spencer