

Bancroft City Council
Monday, September 9, 2019
Meeting Minutes of the Mayor and City Council for Bancroft, Idaho

Roll call showed the following council and staff members present:

Cp, Rick Hatch, Mickelle O'Brien/via phone, Scott Hayden, Carrie Yost, Clerk Swensen, and Maintenance workers Ryder Anderson and Michael Graham.

Others in attendance: Roene Butcher, James Ackerman, Bill McBride, Chris Mabey, and Lucus Spencer.

Call to Order: The Meeting was called to order by Council President, Rick P. Hatch

Pledge: Council President Rick Hatch

Prayer: Cm, Scott Hayden

Item: 1 Accept Agenda

Cm, Carrie Yost made a motion to accept the agenda as stated.

Cm, Scott Hayden 2nd the motion. Motion passed 4-0.

Sheriff Wells was not able to attend the meeting

Item: 2 Sewer Lagoons

Craig with IRWA was not able to attend the meeting.

Maintenance worker, Michael Graham met with the city engineer regarding the sewer lagoon situation. Forsgren will work on getting a rough bid on lining the lagoons. Maintenance worker, Ryder Anderson informed the council that Knife River Construction Co. will also write get a bid for the project.

Item: 3 Appropriations Ordinance No. 296

Cm, Carrie Yost read the annual appropriations ordinance to the council. The ordinance is the sum of all funds and accounts for the upcoming fiscal year budget.

Cm, Yost made a motion to pass ordinance No 296.

Cm, Scott Hayden 2nd the motion.

Motion passed 4-0.

Item: 4 Minutes

Minutes: September 9, 2019-Regular Council Meeting

Cm, Scott Hayden made a motion to accept the Minutes from the Regular Council Meeting held on Monday, September 9, 2019.

Cm, Yost 2nd the motion. Motion passed 4-0.

Minutes: August 21, 2019-Budget Hearing

Cm, Scott Hayden made a motion to accept the minutes from the Budget Hearing held on Wednesday, August 21, 2019.

Cm, Carrie Yost 2nd the motion.

Motion passed 4-0.

Item: 5 Accounts Payable

Cm, Carrie Yost made a motion to pay the accounts payables for August 2019.

Cm, Mickelle O'Brien 2nd the motion. Motion passed 4-0.

Item: 6 Community Newsletter

Council Members would like to send out a newsletter to the community to notify residents of upcoming events and changes that have been made recently. Cm, Yost would like to remind the residents that they will not be able put items and piles in the alleyways outside of Spring Clean-up. Council members asked and staff would like to have MR&E deliver a couple of roll off dumpsters for Fall Clean-up. Clerk Swensen will call MR&E for pricing and arrange a delivery and pick up date. Council discussed addressing the recent street project and purpose in the newsletter. Cm, Yost would like to include the date, time, and details for the Lighting of Teuscher Square. Council agreed to start the supper at 5:30 and light the square at 6:00 p.m.

Council would like to inform the community of the expectations during snow season so maintenance can get the streets cleaned. Council suggested having the Fall Clean-Up the last two weeks of October. Cm, Hayden asked Clerk Swensen to call Pacific Steel in Pocatello for pricing on a scrap iron bin that would be kept at the city shop.

Item: 7 Capital Purchase-Sand Spreader & Snow Removal Equipment

Maintenance worker, Michael Graham asked council about purchasing a blade for the skid steer and a sand spreader for the tractor. Maintenance, Mike Graham got a bid from CAT but feels like the blades are overpriced. Graham suggested looking at a few different brands that may be cheaper but good quality. Cm, Scott Hayden informed council that the county has a 2-way plow with all-wheel drive and a sanding bed on the back. Trade in value is \$15,000 to \$18,000. The county has ordered a new plow that will be arrive in approximately six weeks. Council would like to look at the plow and talk about financing options at the October Council Meeting.

Cm, Scott Hayden asked maintenance if they had a chance to look at snow buckets for the backhoe. Cm, Hayden suggested hiring a 3rd person to help haul snow in the event that it is a heavy snow season.

Item: 8 Council and Staff Reports

Cm, Yost asked about the water repair project that involves two homes near the city hall. Maintenance informed Yost that the repairs have not been done yet.

Cm, Yost will get another bid for the completion of Teuscher Square Pavilion by the next meeting.

Cm, Mickelle O'Brien has had complaints regarding a property owner that does not live in Bancroft putting garbage between other properties. O'Brien has not had a chance to go check out the situation.

Cm, Carrie has had complaints about dogs barking at night. Maintenance advised Yost to advise the residents to fill out a formal complaint so the city can enforce the code legally.

Cm, Scott Hayden asked if maintenance is planning to fill the pot holes before winter sets in.

Maintenance will be filling pot holes for the next couple of weeks.

Cm, Scott Hayden suggested the city get a bid from the county on chip sealing the Main Street.

Cp, Scott Hayden asked if there have been any updates regarding the demolition of Toolson's Building. None of the Council or Staff has been contacted recently.

Cm, Scott Hayden mentioned that the hired laborers working on the local demolition project are camping in the city park. City Staff has had complaints from law enforcement and residents which resulted in asking the campers to find a different long term camping location. They were given 2-3 days to be out of the park.

Council and staff members have had several tourists' stop for directions and ask the city to post better signs directing people to the Chesterfield Town site. Cp, Hatch will talk to the Chesterfield foundation committee about the signs. Cp, Hayden suggested talking to the school and involving the students in making a new sign.

Clerk Swensen asked if the fire department thought it would be beneficial to have one of the students make brightly colored poles to alert and protect snow plow drivers where the fire hydrants are located. Fire Chief Lucus Spencer and council members agree that this project would be a good scout or senior project. Maintenance will make a list of projects for the scouts including the fire hydrant poles.

Item: 9 Building Permits

Chris Mabey submitted a building permit to build a shop on his property.

The permit would require a variance due to setback requirements.

Cm, Yost informed Chris that a variance cannot be approved unless there is a public hearing, notice to all adjacent neighbors, and notice in the newspaper. Chris agreed to have the council start the variance process.

(Later in the meeting Chris decided to downsize the building to stay within the city code setbacks.

Building Permit/Rich Foster

Rich Foster submitted a permit to build a car port. Cm, Yost read the information to the council. The area has been measured and verified. Council agrees to allow Rich the permit.

Cm, Yost made a motion to approve the permit if all measurements meet the requirements.

Cp, Hatch 2nd the motion.

Motion passed 4-0.

Item: 10 Public Comments

Fire Chief-Lucus Spencer

Lucus will be doing fire prevention week for North Gem School District the first week of October.

County EMS director Eric Hobson will show videos and bring a fire truck to the school. Cm, Scott Hayden and any available fire fighters will attend.

Maintenance Workers:

Michael Graham would like to re-visit the Memorial Park property line situation. Graham would like the city council to consider purchasing the land instead of moving the RV sites and the water hydrants due to cost. Council would like to have the park flagged by the surveyor before making any further decisions.

The surveyor will contact the city to set up an appointment in the next couple of weeks.

Maintenance informed council that they will be flushing the fire hydrants this next week.

Maintenance informed the council that they noticed a new shop being built and asked the resident to get a building permit before proceeding with the project. The residents stated that they were unaware of needing a building permit.

Public Comment:

Bill McBride suggested the city get a planning and zoning committee to handle all permits. Previous maintenance worker, James Ackerman informed council that the city has tried to have P&Z committees in the past but it was hard to keep individuals trained and interested in doing the job.

Adjournment: Cm, Scott Hayden motioned to Adjourn.

Cm, Mickelle O'Brien 2nd the motion. Motion passed 4-0.

Cm, Scott Hayden made a motion to re-enter regular council meeting.

Cm, Mickelle O'Brien 2nd the motion. Motion passed 4-0.

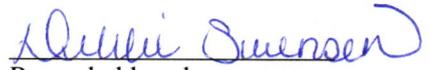
Building Permit-Chris Mabey would like to re-submit his building permit with standard measurements that are within the city setback requirements. Chris does not want to apply for a variance.

Cm, Carrie Yost made a motion to approve the building permit with the new measurements.

Cm, Mickelle O'Brien 2nd the motion.

Motion passed 4-0.

Cm, Carrie Yost made a motion to Adjourn the meeting at 8:09 p.m.
Cm, Mickelle O'Brien 2nd the motion. Motion passed 4-0.



Recorded by: ds
City Clerk /Debbie Swensen

10-14-19

Date Accepted by Council



Cp, Rick P. Hatch