

# Class Policies

*Effective July 25, 2019*

Please read and understand the following before registering for a class - thanks!

## General:

1. Class fees must be paid in full at the time of registration to reserve your spot. Space is reserved on first-come, first-serve basis.
2. Supply lists will be given at the time of registration. Most classes also have sample quilts displayed in the shop.
3. Class fees are for instruction only and do not include materials for class, unless otherwise stated. Instructor earn 100% of class fee, Hat Creek Fabrics does not take any commission from the instructor.
4. With that said, once you have enrolled in a class and paid the Instructor's Fee you have the opportunity to purchase "CLASS SUPPLIES" at a **10% discount**. On the day of class, this does not mean that 15% applies to everything in the shop. Discounts are not for future projects, they are for the current class you are enrolled.
5. Most classes have a pattern, book, or specialized tool requirement. These will be noted on the supply list. Each student must have a **LEGAL** copy of the pattern or book. This means you cannot share with a friend and try to avoid a pattern purchase as this is a violation of the pattern writer's copyright.
6. Students are required to bring; 1) a sewing machine in good working order, 2) machine accessories, & 3) basic sewing supplies to each class; unless otherwise stated. You should be familiar with the operation of your machine before class, please bring your manual if in doubt.
7. We are more than happy to help you in your selection of class materials, but please do so prior to class.
8. Some classes require a small amount of homework prior to the class. Please arrive prepared so that you can start on the fun part right away!
9. Class will start on time, so please arrive at least 10 minutes early and be set up and ready to go.

10. If you bring your cell phone to class please be considerate of others and put it on vibrate/silent prior to class. Please refrain from wearing perfumes, as some people have allergic reactions to scents. Also, if you bring a drink, please use a container with a lid.

11. If there is nothing scheduled in our classroom after your class ends, please feel free to stay and use the space to continue working on your project until the shop closes.

12. All items on the class supply list are eligible for a **10% discount** (not to be combined with other offers). We encourage you to purchase your class supplies at Hat Creek Fabrics & More, so that we may continue to bring you fun, innovative and exciting classes. We appreciate your support of our shop!

## Cancellations:

1. Most classes have a minimum enrollment (usually 3 students). If the class is cancelled due to low enrollment, you will be notified and all course fees will be returned in full (your choice of a refund or store credit).

2. If you can't attend a course, please cancel at least one week in advance. A store credit will be issued ONLY if you cancel at least five (5) days before the course.

***Cancellations less than 5 days prior to class may result in fee forfeiture. We will do our best to fill your spot, but if cannot be filled, class fees will not be reimbursed.***

3. Workshops and other classes may be partially or fully non-refundable and/or require much more notice of cancellation before a credit is issued.

Please verify that any class you wish to enroll in meets your schedule and that you're OK with the cancellation policy before enrolling.

*I sincerely appreciate your business and look forward to having you in classes but recently I have been taken advantage of with participants trying to twist my policies and get discounts storewide for items not used in class.*

*Thank you,*

*Trish*