

TOWN OF HOT SULPHUR SPRINGS

**TOWN BOARD
REGULAR MEETING
Meeting Minutes**

January 17, 2019
6:30 PM
TOWN HALL
513 ASPEN ST.
HOT SULPHUR SPRINGS, CO
www.HotSulphurSpringsCO.com

6:32 PM CALL TO ORDER-ROLL CALL

Mayor Robert McVay, Mayor Pro-Tem Christine Lee, Trustee Dan Nolan, Trustee Ray Tinkum, Trustee Tim Harvey, Trustee Kevin Jones, open seat

1. Consent Agenda

a. Agenda for and minutes from December 20, 2018

Trustee Dan Nolan asked to add to Discussion Items and Action Items; Set a date for budget workshop.

- i. *Trustee Dan Nolan moved and Trustee Tim Harvey seconded the motion to approve the consent agenda and minutes from December 20, 2019 meeting. All voted aye motion passed.*

2. PUBLIC COMMENT-NONE

3. OLRTAC PRESENTATION/GRANT CYCLE INFORMATION

- a. Anna Drexler made presentation. Mike Crosby is our representative. Open Land, Rivers and Trails fund is generated from a 3.7% sales tax. Town of Hot Sulphur Springs could apply for the open lands (land acquisitions, conservation easements, appraisal work) and river funds (water rights study, restoration work) or the trail maintenance funds. They encourage partnerships with towns and nonprofits, and can also act as matching funds for other grants. The grants are funded during a Spring cycle and a Fall cycle.

4. STAFF

- a. The new computer is installed. We were able to get a new desk for the Mayor at no cost from Grand County Rural Health Network. We are working on getting the Town website current.
- b. Presented a couple of options for shredding past town documents.
- c. Asked the Board to purchase 3 tablets (budgeted) not to exceed \$650
- d. Lucas reported on snowplowing and removal. He has gotten good feedback from townspeople on the plowed roads. Browns Hill did some maintenance at the plant on the alarm system. The exhaust venting on the heaters in the Water Plant have been corroded and therefore are not working. The furnace needs replacing, but no companies have been returning calls for the work. Compliance sampling is being done right now. When ice breaks on the lagoons, they will be introducing the beneficial bacteria to work on cleaning up the sludge. The SEP has initially been approved, but they need to run it past their environmental program due to the high dollar amount. Both Lucas and Oakley will be taking more certification tests within the next few weeks.

5. DISCUSSION ITEMS:

- a. Middlefork meeting recap
- b. Grand County Jail meeting recap-Meeting Feb 5th and Feb 12th at 1:00 pm at Commissioner's Board Room
- c. Join Downtown Colorado Inc- Currently no interest.
- d. SW Unemployment Hearing- Phone conference January 22 9:00am, insurance not paid/cancelled
- e. Town Clerk Application- set workshop date for town clerk-January 28, 2019
- f. Hinton Burdick Accounting Assistance Engagement Letter
- g. Municipal Judge Contract, Resolution 2019-01-17
- h. Ed Duerr Contract
- i. Easter Egg Candy Order (Town donation to Chamber of Commerce)-April 20, 2019

- j. Comcast rates for phone service
- k. Powell Expedition Proclamation
- l. GC Noxious Weed Management Meeting January 28 1:30pm- anyone attending?
- m. Set a Date for Budget Workshop-January 22, 2019

6. PREVIOUS ACTION ITEMS:

7. ACTION ITEMS:

- a. Accounts payable in the amount of \$11,894.43 (2018) + \$23,358.75 (2019) + \$9,951.19 = \$45,204.07
 - i. *Trustee Ray Tinkum moved and Trustee Christine Lee seconded the motion to approve Accounts Payable in the amount of 45,204.07. All voted aye, motion passed.*
- b. Payroll in the amount of \$15,869.38
 - i. *Trustee Christine Lee moved and Trustee Ray Tinkum seconded the motion to approve Payroll in the amount of \$15,869.38*
- c. Hinton Burdick Accounting Assistance Engagement Letter
 - i. *Trustee Ray Tinkum moved and Trustee Kevin Jones seconded the motion to approve the mayor signing of the Hinton Burdick Accounting Assistance Engagement letter. All voted aye, motion passed.*
- d. Hinton Burdick 2018 Financial Audit Engagement Letter
 - i. *Trustee Christine Lee moved and Trustee Ray Tinkum seconded the motion to approve the signing of the Hinton Burdick 2018 Financial Audit Engagement Letter. All voted aye, motion passed.*
- e. Municipal Judge Contract Resolution: Resolution No. 2019-1-17 A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF HOT SULPHUR SPRINGS, COLORADO, APPOINTING RONALD W. CARLSON PRESIDING MUNICIPAL JUDGE AND APPROVING A PROFESSIONAL SERVICES AGREEMENT FOR THOSE SERVICES
 - i. *Trustee Dan Nolan moved and Trustee Ray Tinkum seconded the motion to approve Resolution No. 2019-1-17-A. All voted aye, motion passed.*
- f. Municipal Judge Contract: TOWN OF HOT SULPHUR SPRINGS PRESIDING MUNICIPAL JUDGE PROFESSIONAL SERVICES AGREEMENT; THIS AGREEMENT (“Agreement”) is made this 17th day of January, 2019, by and between RONALD W. CARLSON and the TOWN OF HOT SULPHUR SPRINGS, COLORADO, a municipal corporation of the State of Colorado (the “Town”).
 - i. *Trustee Christine Lee moved and Ray Tinkum seconded to approve the Professional Services Agreement between Ronald W. Carlson and the Town of Hot Sulphur Springs. All voted aye, motion passed*
- g. Ed Duerr Contract: This Amendment 3 to the Agreement for Consultant Services dated December 2, 2010 between the Town of Hot Sulphur Springs and Ed Duerr, Inc. is to increase the hourly rate under Provision C. from \$125 per hour to \$130 per hour.
 - i. *Trustee Dan Nolan moved and Trustee Ray Tinkum seconded the Amendment 3 to the Agreement for Consultant Services with Ed Duerr to increase the hourly rate under Provision C from \$125 per hour to \$130 per hour. All voted aye, motion passed.*
- h. Shredding Contract:

