

TOWN OF HOT SULPHUR SPRINGS

**TOWN BOARD
REGULAR MEETING
AGENDA**

**February 21, 2019
6:30 PM
TOWN HALL
513 ASPEN ST.
HOT SULPHUR SPRINGS, CO
www.HotSulphurSpringsCO.com**

6:30 PM CALL TO ORDER-ROLL CALL

Mayor Robert McVay, Mayor Pro-Tem Christine Lee, Trustee Dan Nolan, Trustee Ray Tinkum, Trustee Tim Harvey, Trustee Kevin Jones, open seat

1. Consent Agenda
 - a. Agenda for and minutes from January 17, January 22, February 6 and February 11, 2019
2. PUBLIC COMMENT
3. XCEL ENERGY FRANCHISE AGREEMENT READING- KELLY FLENNIKEN XCEL ENERGY AREA MANGER
4. STAFF
 - a. CIRSA Claim 708 Maple Street/upcoming CIRSA audit
 - b. Water/Wastewater Certifications passed- operators to answer any certification questions
 - c. GOCO grant final report
 - d. Changes to meeting minutes/audio in dropbox/changes around Town Hall/petty cash?
 - e. GCWIN, RG & Associates to be present at March BoT meeting, Empower Retirement rep meeting
 - f. Street mill levy research, Fund capital outlay spreadsheet not yet completed/Business Licenses update
 - g. Town Staff to develop & implement a written policy for data breach law HB 18-1228
5. CONFERENCE CALL WITH RG & ASSOCIATES/ TJ DUBLAC- update status
6. DISCUSSION ITEMS:
 - a. Grand County Jail meeting recap
 - b. SW Unemployment Hearing recap
 - c. BINGO at Town Hall update- proceeds benefit Library
 - d. Proclamation update, proposed panel location & updated KC Becker contact
 - e. Town Clerk Job description & appointment of Town Clerk
 - f. 2nd Quarter w/s billing March 31, rate increase/rate change to \$320.40 (\$106.80/month and business rate= SFE x base rate), bill to include another letter from Mayor- any items to be added to Kerry by 3/20, review late fee charges per Town code
 - g. Shred Container- open to citizens of HSS?
 - h. NPO meeting and funding spreadsheet
 - i. Set date for earmarked money/capital outlay workshop/items not currently in employee guidebook (testing, raises, yearly employee evaluations)
 - j. NWTTPR Steamboat Thursday February 28 10:00am
 - k. Town hall meeting for Community Relationship Manager for the Western Slope for CHFA (Colorado Housing and Finance Authority) Thursday February 28 1:00pm- CHFA, in conjunction with DOLA/Department of Local Governments and Division of Housing are conducting "listening" meetings in various areas on the western side of CO, particularly related to housing and economic development.
 - l. NWCCOG Quarterly meeting- March 1 Edwards, CO
 - m. Hinton Burdick 2018 Financial Audit April 18-19
 - n. HSS Chamber of Commerce Easter Egg Hunt April 20
 - o. CIRSA Audit April 25
 - p. CML Conference June 18- 21

7. PREVIOUS ACTION ITEMS:

8. ACTION ITEMS:

- a. Accounts payable in the amount of \$26,550.81
- b. Payroll in the amount of \$13,835.69
- c. Xcel Energy Franchise Agreement ORDINANCE NO. 2019-1-10-404 AN ORDINANCE OF THE HOT SULPHUR SPRINGS, COLORADO, GRANTING A NON-EXCLUSIVE GAS FRANCHISE TO PUBLIC SERVICE COMPANY OF COLORADO D/B/A XCEL ENERGY
- d. Town Clerk Job description approval Town Clerk appointment RESOLUTION NO. 2019-1-21 A RESOLUTION OF THE BOARD OF TRUSTEES OF THE TOWN OF HOT SULPHUR SPRINGS, COLORADO, APPOINTING A TOWN CLERK AND TOWN TREASURER WHEREAS, the positions of Town Clerk and Town Treasurer are currently vacant; and WHEREAS, in the event of vacancy and pursuant to Sections 1-7-1(A) and 1-7-2(A) of the Hot Sulphur Springs Municipal Code (the "Code"), the Town Board of Trustees shall appoint a person to the position of Town Clerk and the position of Town Treasurer. NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF TRUSTEES OF THE TOWN OF HOT SULPHUR SPRINGS, GRAND COUNTY, COLORADO: Section 1. Appointment of Town Clerk and Town Treasurer. The Town of Hot Sulphur Springs hereby appoints Jessica (Jessie) Webb to serve as the Town Clerk and the Town Treasurer. Nothing in this Resolution is intended to alter the at-will status of employment for the Town Clerk or Town Treasurer. In accordance with Section 1-7-5 of the Code, any bond required for these positions shall be made from funds so designated by the Board.
- e. Town Clerk Oath of Office
- f. 6 Conference room chairs purchased on 02 19 19 for \$454.38 (note that \$34.44 should be refunded for sales tax paid)

9. OTHER BUSINESS

Bob McVay
Dan Nolan
Christine Lee
Ray Tinkum
Tim Harvey
Kevin Jones
Open seat

10. ADJOURNMENT