

**TOWN OF HOT SULPHUR SPRINGS
TOWN BOARD
MEETING MINUTES**

November 15, 2018 6:30 PM TOWN HALL 513 ASPEN ST. HOT SULPHUR SPRINGS, CO
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CALL TO ORDER-ROLL CALL: 6:30PM

Mayor Robert McVay, Mayor Pro-Tem Christine Lee, Trustee Dan Nolan (absent), Trustee Ray Tinkum, Trustee Tim Harvey, Trustee Kevin Jones, open seat

1. Consent agenda for November 15, 2018
 - i. *Trustee Christine Lee moved and Trustee Ray Tinkum seconded the motion to approve the consent agenda. All voted aye motion passed.*

2. PUBLIC COMMENT
 - a. Kelly Flenniken from Xcel Energy spoke about HSS Franchise Agreement, draft will be sent to Town Clerk. Agreement is in effect from April 2019 to April 2029, agreement is for a 3% franchise fee.

3. PUBLIC HEARING
 - a. Resolution 2018-8-1 Annexation of the Prophet Elias Orthodox Chapel- Tabled to November 15, 2018

4. STAFF
 - a. GOCO/ CDPHE SEP/ GEI presentation update/ WGFP updates / Caselle update/ Employee PTO hours
 - b. RFP Municipal Judge update/ RFP Auditors
 - c. Ed Duerr- spoke with Dola regarding Rate Study, BoT will need to decide at future date about a new study

5. DISCUSSION ITEMS
 - a. Artwork by Trisha Bellefeuille
 - b. BoT keys/GMB signers & transmittals/tablets
 - c. Health insurance- SW
 - i. *Trustee Christine Lee moved and Trustee Ray Tinkum seconded the motion to extend health insurance to Sandy White for an additional 60 days, Sandy White will be responsible for employee contribution. All voted aye motion passed.*
 - d. Bank of West CD
 - e. Middlefork/Bright Property
 - f. NWTPr meeting- Thursday November 29, Steamboat Springs
 - g. Colorado 811 One Call Legislation- Tuesday December 4, Steamboat Springs
 - h. Disaster Preparedness Workshop- Friday December 7, Eagle
 - i. Staff Christmas Party- Mayor McVay to meet with Dean Public House on date and menu. Party to be at 6:00pm December 18, 2018 at Dean Public House, white elephant gift exchange. Board of Trustees to pay for their own meals.

6. PREVIOUS ACTION ITEMS
 - a. Ruiz Property- contact Town Attorney
 - i. *Trustee Ray Tinkum moved and Trustee Christine Lee seconded motion to direct staff to mail a certified letter addressing tarp cloth on fence and removing dumpster from Town right of way. All voted aye motion passed.*

7. ACTION ITEMS
 - a. Accounts Payable in the amount of \$31,416.21
 - i. *Trustee Christine Lee moved and Trustee Ray Tinkum seconded the motion to approve AP in the amount of \$31,416.21. All voted aye motion passed.*
 - b. Payroll in the amount of \$15,765.08
 - i. *Trustee Ray Tinkum moved and Trustee Christine Lee seconded the motion to approve Payroll in the amount of \$15,765.08. All voted aye motion passed.*

- c. Artwork by Trisha Bellefeuille
 - i. *Trustee Christine Lee moved and Trustee Ray Tinkum seconded the motion to table until December 6, 2018 when costs are outlined. All voted aye and motion tabled until December 6, 2018 meeting.*
- d. Assign J Webb as acting Town Clerk interim & Kerry Davidson as PT Employee
 - i. *Trustee Ray Tinkum moved and Trustee Christine Lee seconded the motion to assign Jessie Webb as Interim Town Clerk and hire Kerry Davidson as part time Town Hall administration. All voted aye motion passed.*
- e. Grand Mountain Bank Signature Cards
 - i. *Trustee Tim Harvey moved and Kevin Jones seconded the motion to assign Robert McVay, Christine Lee and Ray Tinkum as checking account signers and transmitters of ACH transactions at Grand Mountain Bank. All voted aye motion passed.*
- f. Bank of West CD
 - i. *Trustee Ray Tinkum moved and Trustee Christine Lee seconded the motion to assign Trustee Kevin Jones as contact for bank of West in Kremmling and to allow Trustee Kevin Jones to withdraw Certificate of Deposit in amount of approximately \$114,761.16 within ten days grace period to Colorado Trust Savings. All voted aye motion passed.*
 - ii. *Trustee Christine Lee moved and Trustee Ray Tinkum seconded motion for Certificate of Deposit money withdrawn from Bank of West to be designated evenly into all three funds. All voted aye motion passed.*
- g. ORDINANCE NO. 2018-11-15-401 AN ORDINANCE OF THE BOARD OF TRUSTEES OF THE TOWN OF HOT SULPHUR SPRINGS, COLORADO, AMENDING PROVISIONS OF THE MUNICIPAL CODE CONCERNING ELECTIONS
 - i. *Trustee Christine Lee moved and Trustee ray Tinkum seconded the motion to approve ORDINANCE NO. 2018-11-15-401 AN ORDINANCE OF THE BOARD OF TRUSTEES OF THE TOWN OF HOT SULPHUR SPRINGS, COLORADO, AMENDING PROVISIONS OF THE MUNICIPAL CODE CONCERNING ELECTIONS. All voted aye motion passed.*
- h. RESOLUTION NO. 2018-11-15 A RESOLUTION OF THE TOWN BOARD OF TRUSTEES OF THE TOWN OF HOT SULPHUR SPRINGS, COLORADO SETTING FORTH CERTAIN FINDINGS OF FACT AND CONCLUSIONS AS TO THE ANNEXATION OF CERTAIN PROPERTY KNOWN AS THE HELLENIC ORTHODOX COMMUNITY TRACTS AND APPROVAL OF THE ANNEXATION AGREEMENT
 - i. *Trustee Christine Lee moved and Trustee Ray Tinkum seconded the motion to approve RESOLUTION NO. 2018-11-15 A RESOLUTION OF THE TOWN BOARD OF TRUSTEES OF THE TOWN OF HOT SULPHUR SPRINGS, COLORADO SETTING FORTH CERTAIN FINDINGS OF FACT AND CONCLUSIONS AS TO THE ANNEXATION OF CERTAIN PROPERTY KNOWN AS THE HELLENIC ORTHODOX COMMUNITY TRACTS AND APPROVAL OF THE ANNEXATION AGREEMENT. All voted aye motion passed.*
- i. ORDINANCE NO. 2018-11-15-402 AN ORDINANCE APPROVING THE ANNEXATION OF CERTAIN REAL PROPERTY KNOWN AS THE HELLENIC ORTHODOX COMMUNITY TRACTS TO THE TOWN OF HOT SULPHUR SPRINGS, COLORADO
 - i. *Trustee Kevin Jones moved and Trustee Ray Tinkum seconded the motion to approve ORDINANCE NO. 2018-11-15-402 AN ORDINANCE APPROVING THE ANNEXATION OF CERTAIN REAL PROPERTY KNOWN AS THE HELLENIC ORTHODOX COMMUNITY TRACTS TO THE TOWN OF HOT SULPHUR SPRINGS, COLORADO. All voted aye motion approved.*
- j. ORDINANCE NO. 2018-11-15-403 AN ORDINANCE OF THE CITY COUNCIL OF THE TOWN OF HOT SULPHUR SPRINGS, COLORADO ESTABLISHING INITIAL ZONING FOR PROPERTY KNOWN AS THE HELLENIC ORTHODOX COMMUNITY TRACTS AS LOW DENSITY RESIDENTIAL (R-1) UNDER THE HOT SULPHUR SPRINGS TOWN CODE AND AMENDING THE OFFICIAL ZONING MAP
 - i. *Trustee Christine Lee moved and Trustee Ray Tinkum seconded the motion to approve ORDINANCE NO. 2018-11-15-403 AN ORDINANCE OF THE CITY COUNCIL OF THE TOWN OF HOT SULPHUR SPRINGS, COLORADO*

ESTABLISHING INITIAL ZONING FOR PROPERTY KNOWN AS THE HELLENIC ORTHODOX COMMUNITY TRACTS AS LOW DENSITY RESIDENTIAL (R-1) UNDER THE HOT SULPHUR SPRINGS TOWN CODE AND AMENDING THE OFFICIAL ZONING MAP. All voted aye motion approved.

- k. RESOLUTION NO. 2018-11-16 A RESOLUTION APPROVING A SPECIAL USE PERMIT ALLOWING A CHURCH ON THE HELLENIC ORTHODOX COMMUNITY TRACTS ADDITION TO HOT SULPHUR SPRINGS, MORE PARTICULARLY DESCRIBED IN EXHIBIT A ATTACHED HERETO
- i. *Trustee Ray Tinkum moved and Trustee Christine Lee seconded the motion to approve RESOLUTION NO. 2018-11-16 A RESOLUTION APPROVING A SPECIAL USE PERMIT ALLOWING A CHURCH ON THE HELLENIC ORTHODOX COMMUNITY TRACTS ADDITION TO HOT SULPHUR SPRINGS, MORE PARTICULARLY DESCRIBED IN EXHIBIT A ATTACHED HERETO. All voted aye motion passed.*

8. OTHER BUSINESS

Bob McVay
Dan Nolan
Christine Lee
Ray Tinkum
Tim Harvey
Kevin Jones
Open seat

9. ADJOURNMENT:

- i. *Trustee Tim Harvey moved and Trustee Ray Tinkum seconded the motion to adjourn at 8:00 PM. All voted aye motion passed.*

Mayor Robert McVay

Jessie Webb, Interim Town Clerk