

TOWN OF HOT SULPHUR SPRINGS  
**TOWN BOARD**  
**REGULAR MEETING**  
**MINUTES**

October 18th, 2012  
6:30 PM  
TOWN HALL  
513 ASPEN ST.  
HOT SULPHUR SPRINGS, CO

1. CALL TO ORDER-ROLL CALL: 6:30 PM

Mayor Hershel Deputy, Trustee Dan Nolan, Trustee Ken Anderson, Trustee Robert McVay, Trustee Christine Lee, Trustee Robert Shirley, Trustee Heather Peck. Trustee Dan Nolan was absent.

2. CONSENT AGENDA

Agenda for October 18<sup>th</sup>, 2012

*Trustee Christine Lee moved and Trustee Robert McVay seconded the motion to approve the consent agenda for October 18<sup>th</sup>, 2012. All Trustees voted aye motion passed.*

3. PUBLIC COMMENT

Yvonne Knox- The chamber of commerce had a very productive town clean up day  
Jeff Green- Reserve\_ water fund\_ capital projects

4. EXECUTIVE SESSION

Trustee Robert McVay moved and Trustee Heather Peck seconded the motion to meet in executive session for the purpose of discussion personnel issue pursuant to Colorado Revised Statute Section 24-6-402(f). All voted aye motion passed.

5. STAFF

Jack:

Lagoon update quarterly to be posted to web  
Meeting with John Monday  
Jessie on board to help with Lagoon project submittals/requisitions  
Forced main pump  
Programming issues in water plant  
Ashley continuing with SOP  
Winterized Park  
Pioneer Park porta potties removed

Sandy:

Little League grass bid requested to go thru town  
Received request for renewal from Grand County on SUP  
GES and SUP status?  
CGFOA/CMCA conference November 12-16/ Jessie to cover town hall hours  
Caselle software upgrade  
Income survey update

6. DISCUSSION ITEMS:

- A) 2013 Budget
- B) December 6<sup>th</sup> meeting to adopt budget/cancel December 20<sup>th</sup> meeting

*Trustee Heather Peck moved and Trustee Christine Lee seconded the motion to cancel December 20<sup>th</sup> meeting and set the meeting for December 6<sup>th</sup>, 2012. All voted aye motion passed.*

7. ACTION ITEMS:

- A) Accounts payable in the amount of \$24,101.15

*Trustee Heather Peck moved and Trustee Robert McVay seconded the motion to approve accounts payable in the amount of \$24,101.15. All voted aye motion passed.*

- B) Payroll in the amount of \$14,615.34

*Trustee Heather Peck moved and Trustee Christine Lee seconded the motion to approve payroll in the amount of \$14,615.34. All voted aye motion passed.*

C) Jessie

*Trustee Christine Lee moved and Trustee Heather Peck seconded the motion to approve a preliminary agreement for Jessie to start the accounting work for the Lagoon project with no guarantee of approval of final contract and a NTE \$500.00. All voted aye motion passed.*

D) Letter to Jim Kleeman

*Trustee Robert McVay moved and Trustee Robert Shirley seconded the motion to approve a letter to go to Jim Kleeman stating the license requirements and for the mayor to execute the letter. All voted aye motion passed.*

E) Admin/ Funding application /certification fees

*Trustee Heather Peck moved and Trustee Robert McVay seconded the motion to approve covering costs directly related to Class D license to include (time away, travel, application, and certificate fees). All voted aye motion passed.*

F) Letter to state income survey

*Trustee Christine Lee moved and Trustee Robert McVay seconded the motion to submit the letter to conduct an income survey and have the mayor execute the letter. All voted aye motion passed.*

G) Jessie cover town hall

*Trustee Robert McVay moved and Trustee Heather Peck seconded the motion to have Jessie Schultz cover town hall during the hours that Clerk will be attending the CGFOA/CMCA meeting November 12-16. All voted aye motion passed.*

H) Little league

*Trustee Christine Lee moved and Trustee Robert McVay seconded the motion to assist HSS Little League by paying for ad, and to assume name on ad for hydro seed or sod project at the ball field NTE \$200.00. All voted aye. Motion passed.*

#### 8. OTHER BUSINESS:

Hershal Deputy-

Bob McVay

Dan Nolan-

Bob McVay-

Heather Peck-

Bob Shirley-


Ken Anderson-

Christine Lee-

#### 9. ADJOURNMENT:

*Trustee Heather Peck moved and Trustee Robert McVay seconded the motion to adjourn at 10:15PM. All Trustees voted aye motion passed.*

These minutes were approved by the Town Board on November 15, 2012

  
Sandy White, Town Clerk

  
Mayor Hershal Deputy

