

RASPBERRY DAYS CRAFT FAIR RULES, REGULATIONS & GUIDELINES

1. The craft fair hours are 10:00 am to 8:00 pm. Booths will be open from opening to closing each day.
2. Merchandise sold will be homemade crafts or commercial crafts.
3. All merchandise sold must have been represented in the photos and list sent to the judges. We reserve the right to disallow any item that is not in keeping with the standards of the event. A jury selected by the Raspberry Days Committee must approve all merchandise. If during the year you add or change products, you will need to send new photos to be approved by the committee.
4. Merchandise that is a weapon or represents a weapon (ie. guns knives, marshmallow guns etc.) MUST be pre approved prior to arrival at the fair.
5. Booth assignments must be adhered to and are non-transferable. All vendors are expected to be in their booth for the duration of the show. If you have special needs for a certain type of space, it must be listed on the application.
6. Vendors are to comply with the Utah State Tax regulations in collecting and submitting taxes.
7. All food vendors must have a food handlers permit, plus a special event permit from the Health Department.
8. Exhibits must be confined to the booth space and cannot encroach into the walkways.
9. No roving sales are allowed. All sales must take place from your assigned booth space.
10. Vendors are required to use the dumpsters that are provided. Vendors are responsible for taking care of their own trash and debris.
11. There is no electricity in the booths and use of generators is strictly prohibited.
12. Power will be provided for the food vendors. Food vendors must provide their own extension cords and a way to cover the cords for safety in the walkways.
13. This event is not dependent on the weather. The wind usually comes up each afternoon for a couple of hours. Vendors are required to secure their booths and merchandise. If the booth is over asphalt no puncturing of the asphalt is not allowed.
14. If application is accepted and circumstances change, refunds of the booth fee will be as follows: BEFORE MAY 31st a full refund will be issued except a \$25.00 processing fee. During JUNE ½ of booth fee will be issued except for a \$25.00 processing fee. As of JULY 1 there will be NO refund issued.
15. There is a \$40.00 processing fee for any returned check due to insufficient funds.
16. No unauthorized vehicles are allowed. This includes MOTORHOMES, UTILITY TRAILERS and VEHICLES.
17. Vendors are requested to park in the vendor parking lot. A vendor parking pass will be given for each booth.
18. Limited security will be provided during nights. Vendors are responsible, however, for any valuables left in their booth.
19. The Raspberry Days Committee and Town of Garden City shall not be liable for any injury to any person participating in any way in the Raspberry Days activities.

20. Vendors may get a refund of \$50.00 by following all rules and guidelines listed below.
Vendors must attend 1 of the mandatory meetings on Wednesday, have booth fully set up by 8pm on Wednesday, no booth breakdowns prior to closing day end of craft fair at 8:00pm. Vendor space must be cleaned and any garbage is disposed of. A committee member at the info booth will inspect vendor area before approving the refund.
21. Booth insurance is a requirement. A cert of insurance will be provided to the Raspberry Days Committee prior to arriving to the craft fair check in.

I have read the above regulations and agree to abide by them. If I do not conform, I understand that I may be expelled from the craft fair and forfeit all fees paid to the committee.

VENDOR SIGNATURE

DATE