

County of Lane Commissioner Regular Meeting Minutes
144 S. Lane, Dighton, Kansas 67839
December 16, 2019

Thomas (Tom) Bennett called the meeting to order at 9:00 a.m. in the Lane County Courthouse Commissioner's Room. Those attending were: Kiley Beach-Commissioner, Diana Paris-Commissioner and Stephanie Terhune-County Clerk.

At 9:00 a.m. Diana Paris moved to recess into executive session to discuss employee salaries pursuant to the nonelected personnel matter exception, K.S.A. 75-4319(b) (1) for fifteen minutes, Kiley Beach seconded. Motion carried. Arlene Doll joined the session from 9:00 a.m. to 9:10 a.m. At 9:15 a.m. session resumed with no action taken. Those attending the session were: Tom Bennett, Kiley Beach and Diana Paris.

At 9:15 a.m. Diana Paris moved to recess into executive session to discuss employee salaries pursuant to the nonelected personnel matter exception, K.S.A. 75-4319(b) (1) for fifteen minutes, Kiley Beach seconded. Motion carried. At 9:30 a.m. session resumed with no action taken. Those attending the session were: Tom Bennett, Kiley Beach, Diana Paris and Nicole Rowe.

At 9:30 a.m. Billie Barnett Jr., Mike Martindale, David See, Bryan Kough, Jason Poore, Debra Panzner and Nicole Rowe joined the meeting.

Billie Barnett Jr., Emergency Manager, presented a transfer of property agreement for two radios from the Southwest Kansas Homeland Security Council. The Office of the State Fire Marshal has approved a grant of \$6,534.00 through the KFRSG program for three sets of bunker gear. Barnett is still working on the Hazmat Mitigation Plan and reported a total of twenty-seven runs for 2019. Barnett stated that Gove County Commission will be offering Utica Fire to cover Larrabee Township instead of Lane County Fire.

Bryan Kough, Sheriff, reported one inmate in Scott County jail.

Jason Poore, Deputy Sheriff, presented a proposal to change Paid Time Off (PTO) accrued hours and pay out hours. Poore explained the pros and cons of changing the policy.

David See, Undersheriff, explained the 911 designated circuits that are all paid out of the 911 budget.

Mike Martindale, Public Works, left a message with the seller of a tractor in Leoti and has not heard back from them. There will be three groups out spot rocking this week. Martindale presented two bids for Bat Wing Rotary Mowers from Bretz Inc.; the replaced mowers will be listed on Purplewave Inc, Commission would like to obtain additional bids. Martindale presented an updated proposal from Tad Davis for hauling material for the County. Commission reviewed received applications for the open positions at Public Works.

Debra Panzner, Acting Register of Deeds, has officially Deputized Brianna Barton and she can now record deeds. Panzner has been in contact with Salina Blueprint and will be converting microfilmed records to computer disks. Her goal for 2020 is to have all records be accessible electronically. Panzner will be purchasing another hard drive for documents and setting up off-site storage.

Kelly DesLauriers, Appraiser, has started setting values for 2020. Ag values are changing; crops are going down as grass is increasing, DesLauriers has contacted PVD to confirm the changes. A discussion of the City of Dighton minutes concerning ATV's becoming street legal was held. Lane County Country Club's exemption certificate is only for land taxes not building taxes. DesLauriers had a company contact

her to bid out mailing valuations on March 1st at .58 cents per parcel, that is less than what it costs her to do in house.

Nicole Rowe, EMS Director, presented a letter to appoint her to the Regional II board as the Lane County EMS Director. A total of seventeen calls for the month of November; six transfers and eleven emergency calls. A discussion was held on EMT classes. EMS Billing has been bought by Quick Claims Med, the only item to change is who the payment will be sent to. Rowe presented four bids for three new computers for the EMS station. Rowe has tried to contact Phillips to receive bids on new monitors and has not received a response from them, bids have been received from Zoll and Stryker. A discussion was held on legal concerns with Phillips. Beach suggested to apply for all three monitors through the KRAF grant. Bennett requested Rowe contact other counties to see if they have any batteries to purchase so Lane County can have a backup. Rowe also presented updated EMS operation protocols, employee pay rates and monthly employee schedule.

Kiley Beach moved to approve the purchase of three Dell Optiplex Desktop Computers from the I.T. Department at Lane County Hospital in the amount of \$679.99 each; Diana Paris seconded. Motion carried.

Stephanie Terhune, Clerk, presented Sheriff's Office updated inventory, adds and abatements, annual Township report letters, 2019-05 GAAP Resolution, KNRC and NACo annual dues.

Diana Paris moved to approve adds and abatements; Kiley Beach seconded. Motion carried.

Diana Paris move to approve Resolution 2019-05 to waive statutory GAAP requirement for Lane County; Kiley Beach seconded. Motion carried.

Diana Paris moved to approve KNRC annual dues of \$4,750 for 2020; Kiley Beach seconded. Motion carried.

Kiley Beach moved to discontinue Lane County's membership to NACo; Diana Paris seconded. Motion carried.

Diana Paris moved to designate the Dighton Herald as the official newspaper and First National and First State Bank as official depositories for 2020, Kiley Beach seconded. Motion carried.

At 11:00 a.m. Dale Pike, County Attorney, joined the meeting. Greg Greenwald had stated he would be attending either the first or second Commissioner meeting this month and has not attended either. Commission would like Pike to send a letter to Greenwald, requesting his attendance at the January 6, 2020 meeting. A discussion was held on the Schriock estate lease agreements. Commission would like to offer existing lessee's an agreement until February 2022, Pike will create an addendum. A discussion of where lease income will be placed, was held.

Diana Paris moved to approve the acknowledge of receipt of all real estate of Lynn Schriock's estate; Kiley Beach seconded. Motion carried. Tom Bennett abstained from voting.

Diana Paris moved to approve December 2, 2019 minutes; Kiley Beach seconded. Motion carried.

Diana Paris moved to approve the claims as listed, Kiley Beach seconded. Motion carried.

Kiley Beach presented a concrete bid for the South side of the 4H Building from Troy Cartmill. Beach will request an addition to the bid for the West side of the building as well.

Kiley Beach moved to approve changing the accrual of Paid Time Off (PTO) at a maximum accrual of twelve hours per pay period; Diana Paris seconded. Motion carried.

Commission discussed repairs to the Courthouse and Courthouse windows. Stephanie Terhune relayed a suggestion from Kinney Glass on window repairs prior to any work being done.

At 12:05 p.m. session recessed for lunch. At 1:17 p.m. session resumed with Tom Bennett, Kiley Beach, Diana Paris and Stephanie Terhune attending.

Shawn Cardin, Magellan Pipeline Technician II, joined the meeting to present LEPC meeting forms and discuss emergency response procedures.

Commission discussed Tad Davis's proposal and Courthouse repairs.

At 1:58 p.m. Diana Paris moved to recess into executive session to discuss employee salaries pursuant to the nonelected personnel matter exception, K.S.A. 75-4319(b) (1) for thirty minutes, Kiley Beach seconded. Motion carried. At 2:28 p.m. session resumed with no action taken. Those attending the session were: Tom Bennett, Kiley Beach and Diana Paris.

At 2:28 p.m. Diana Paris moved to recess into executive session to discuss employee salaries pursuant to the nonelected personnel matter exception, K.S.A. 75-4319(b) (1) for seventy-five minutes, Kiley Beach seconded. Motion carried. At 3:43 p.m. session resumed with no action taken. Those attending the session were: Tom Bennett, Kiley Beach, Diana Paris and Stephanie Terhune.

There being no further business Kiley Beach moved to adjourn the meeting at 3:45 p.m., Diana Paris seconded. Motion carried. The next Commissioner's meeting will be held December 30, 2019 at 9:00 a.m.

Claims December 16, 2019

GENERAL FUND		\$13,343.90
NOXIOUS WEED		\$119.93
HEALTH		\$791.73
WESTERN PYRAMID		\$2,600.00
PUBLIC WORKS		\$19,257.08
AMBULANCE		\$1,469.23
COUNTY ATTORNEY		\$107.47
EMERGENCY MGT		\$504.03
SHERIFF		\$5,033.42
RURAL FIRE DIST. 1		\$4,215.25
RURAL FIRE DONATIONS		\$1,524.62
LANE COUNTY 911		\$4.16
SHERIFF EQUIP RESERVE		\$1,450.00
CAPITAL IMPROVEMENT		\$3,232.13
SPECIAL ROAD & BRIDGE		\$5,524.00
TOTAL		\$59,176.95

ATTEST:

Stephanie M. Terhune, County Clerk

Thomas J. Bennett, Chairperson