

# **Town of Cedar Fort**

## **Community Center Rules and Regulations**

### **Use:**

1. Use of the Community Center and the associated property is by reservation only. Events sponsored by the Town of Cedar Fort (Town) have priority.
2. The Community Center will not be available for rental on major Holidays.
3. Community Center rental hours are from 9 am – 9pm. No overnight use or parking is allowed.
4. All events/activities must be legal and be in conformance with all Town ordinances.
5. Improperly parked vehicles will be towed.
6. Vending or sales are prohibited without a permit.
7. The sale, consumption or possession dangerous or narcotic drugs of any kind are prohibited.
8. Alcohol is allowed as per state law and if the event is limited in attendance to people who have been specifically designated and their guests. The alcoholic beverages must be furnished without charge. Event insurance may be required.
9. Smoking and/or vaping are prohibited.
10. Gambling of any kind is prohibited.
11. Use of firearms is prohibited.
12. Due to fire codes, open flames in or out of the building are strictly prohibited at all times.
13. Children are not allowed to run or play through the building or remain unsupervised. Adult supervision is suggested for children less than 12 years of age.
14. No animals other than service animals are allowed in the building.
15. No motorized vehicles are allowed inside the building.
16. No scooters, bicycles, skateboards, skates or the like are allowed inside the building.
17. Control noise levels – please be respectful of others.
18. Destroying public property is prohibited.

### **Set-Up and Clean-Up:**

1. The Community Center must be left in the same condition it was before the event.
2. It is the responsibility of those renting the building to cleanup.
3. Chairs and/or tables need to be set up and taken down by the party making the reservation.
4. Set-up time for special occasions, such as receptions or luncheons must be cleared at the time of scheduling and is at the discretion of the Groundskeeper.

