

# CEDAR FORT COMMERCIAL BUSINESS LICENSE RENEWAL APPLICATION

Cedar Fort Ordinance CFO-311-CB-2020

## Town of Cedar Fort

50 East Center, Cedar Fort, UT 84013

PHONE (801) 768-2147, ext. 8

**Please return this form to:** Town of Cedar Fort, Attn: Business Licenses, PO Box 389, Cedar Valley, UT 84013

### COMMERCIAL BUSINESS LICENSE

A **Commercial Business** is where you operate a venture for monetary gain and where clients or customers may or may not come to your establishment. This is not a home business.

---

FOR OFFICE USE ONLY APPLICATION # \_\_\_\_\_ FEE: \$ \_\_\_\_\_

RENEWAL DATE: \_\_\_\_\_ FEE PAID: \_\_\_\_\_ RECEIPT # \_\_\_\_\_

Zone \_\_\_\_\_

Replacement/Duplicate License	\$20	Inspection Fee*	\$30	Other		TOTAL DUE
Annual License Fee*	\$150	Late Fee or No-license Penalty				

\* May not be required

---

### \*\*PLEASE PRINT OR TYPE IN BLACK INK\*\*

Business Name:		Business Phone #	
Business Address:		City and State:	Zip:
Mailing Address:		City and State:	Zip:
Applicant's Name:		Applicant's Title:	
Owner of property?	If NO, Letter of permission?	Phone #	Fax #
Corp/LC/DBA/Other:	Email:		
Describe the nature of your business:			

# CEDAR FORT COMMERCIAL BUSINESS LICENSE RENEWAL APPLICATION

Cedar Fort Ordinance CFO-311-CB-2020

Is this business required by Utah State law to collect sales tax (circle one)? Yes / No

If yes, provide sales tax # \_\_\_\_\_

All fees must be personal check, cashier's check, or money order only; **no cash accepted**. If a license renewal fee is not paid within 30 days of the due date, a 25% late fee will be assessed. After 60 days, an additional 50% late fee penalty will be assessed. If a license is not obtained prior to opening your business, you may be subject to a double license fee penalty!

**Please return this form to:** Town of Cedar Fort, Attn: Business Licenses, PO Box 389, Cedar Valley, UT 84013

Business Name: \_\_\_\_\_ phone # (\_\_\_\_) \_\_\_\_\_

Authorized Agent: \_\_\_\_\_

1. Has the address of the Commercial Business changed since the original license application?  
\_\_\_\_\_
2. Has the nature of the business changed since the original license application? \_\_\_\_\_
3. Have Owners or Managers changed since the original license application? \_\_\_\_\_

**If any of the above questions are "Yes", please complete a new Cedar Fort Commercial Business Application form.**

4. If you sell tobacco products and paraphernalia, do you plan to continue to sell these products? If so, please provide a copy of the Utah County Health Department Tobacco Permit (<http://www.utahcounty.gov/Dept2/Health/Health%20Promotion/Tobacco/TobaccoRetailerPermit.asp>). **If you don't currently sell tobacco products and paraphernalia, but would like to, please complete a new Cedar Fort Commercial Business Application form.**
5. If you currently sell beer, do you plan to continue to sell beer? If so, please provide a copy of your Utah Beer License (<https://abc.utah.gov/licenses-permits/>). **If you don't currently sell beer, but would like to, please complete a new Cedar Fort Commercial Business Application form.**
6. Do you agree to receive this renewal form and other communications from the Town of Cedar Fort by email? \_\_\_\_\_ If yes, please enter your preferred communication email address:  
\_\_\_\_\_

# CEDAR FORT COMMERCIAL BUSINESS LICENSE RENEWAL APPLICATION

Cedar Fort Ordinance CFO-311-CB-2020

I certify under penalty of perjury that this application and all information submitted as a part of this application are true, complete and accurate to the best of my knowledge. I also certify that I am the owner of the subject property and that the authorized agent noted in this application has my consent to represent me with respect to this application. Should any of the information or representations submitted in connection with this application be incorrect or untrue, I understand that I must immediately notify the Town of Cedar Fort. I also acknowledge that I have reviewed the applicable sections of the Cedar Fort Ordinance and comply with them and that items and checklists contained in this application are basic and minimum requirements only and that other requirements may be imposed that are unique to individual projects or uses. Additionally, I agree to reimburse the Town of Cedar Fort all amounts incurred by the Town in excess of the base fee required by the Fee Schedule to review and process this submitted application. I also agree to allow the Staff, Town Council, or appointed agent(s) of the Town to enter the subject property to make any necessary inspections thereof.

Applicant's/Agent's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

## FOR OFFICIAL USE ONLY

Town Council

Approved for Renewal \_\_\_\_\_

Date \_\_\_\_\_

Disapproved for Renewal \_\_\_\_\_

\_\_\_\_\_

Councilperson overseeing Business Licenses