

Town of Cedar Fort
Cemetery Policies and Procedures

(from Ordinance CFO-150-CR-2020 – June 11, 2020)

1. Plot purchasing – general information
 - a. Plots are issued in the name of the Certificate Holder but may be purchased by anyone.
 - b. A maximum of ONE gravesite (plot) may be purchased per Current Resident, Former Resident or Non-resident.
 - c. Current Resident may purchase one additional plot at Non-Resident rate.
 - d. Plot cost is based on status of Certificate Holder - Current Resident, Former Resident or Non-resident – at time of purchase.
 - e. If a decedent requires a Burial Certificate/interment, status immediately prior to death shall determine fees to be paid.
 - f. Status qualifications:
 - i. Current Resident – person whose primary residence for preceding 3 years is Cedar Fort, OR any person that has been a resident of Cedar Fort for 20 consecutive years is a Current Resident in perpetuity;
 - ii. Former Resident – person that can show proof of 7 consecutive years of prior residency;
 - iii. Non-Resident – any person not a Current or Former Resident.
 - g. A certificate issues in a name other than the Certificate Holder/decedent shall require issuance of a new Certificate in the name of the decedent, completion of a Transfer form and payment of associated fees (including any up-charges for changes in status of decedent)

2. Plot Purchasing - Procedure
 - a. Review map and database on Cedar Fort website for available plots.
 - b. Contact cemetery Sexton to set up appointment.
 - c. Person completes contact information and pays fee.
 - d. Certificate is issued to Certificate Holder at address provided on contact information.

3. Interment (opening and closing grave)
 - a. Family of decedent to immediately contact Cedar Fort Cemetery Sexton
 - b. Provide date and time information (note: fees are higher for Saturday, Holiday and inclement weather)
 - c. Confirm Certificate Holder (Change if needed) and burial location.
 - d. Complete contact information for decedent
 - e. Fees are due and payable before interment and can be paid directly to the mortuary or to the Town of Cedar Fort.