

Quilts & Quilts The Fabric Shoppe

Charitable Donation Requests

Quilts & Quilts The Fabric Shoppe is honored to partner with Alex's Lemonade Stand and strive to help fund as much research as possible for Pediatric Cancer Research as we can. Our family lost a very young member to a childhood cancer and are all too aware that research is needed to save the kids currently fighting for their lives. We feel honored to do our small part with helping families who are struggling financially due to a child spending extended periods in the hospital. Even though we donate to Alex's Lemonade Stand, we still receive many requests each year to provide door prizes, fabric, cash donations and such to all kinds of events. We have a budget for the year and as much as we would like to, we are unable to donate to every organization that requests items/money from us. We have set forth the following parameters to help the process and to ensure that the donations/money get to the intended parties:

- Requests will only be accepted as a dated letter including the group letterhead (no emails) that details the following:
 - Name of group
 - Contact person with phone number, mailing address and email
 - Tax Identification Number
 - Date of event
 - Location of event
 - Expected attendance at the event
 - Type and value of donation expected
 - Deadline to pick up items
 - Name of person who will pick up items
- A flyer or advertising information should be included with the request, so we can validate the event and include it in our newsletter as appropriate
- Requests must be received at least one month PRIOR to the scheduled event date
- No group or representative of a group may request more than one donation per calendar year
- Requests may be denied at the discretion of management/a budget allows.
- Any requests for a charity must include tax identification information for tax purposes.

We start taking requests at the beginning of each calendar year. Should there be any questions or concerns please don't hesitate to reach out to our staff.

Thank you,

Lacey Colbert

Owner

Quilts & Quilts The Fabric Shoppe

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