DEPARTMENT OF COMMERCE
Division of Occupational and
Professional Licensing
Bureau of Investigation
Colleen Gonzalez, colleengonzalez@utah.gov
160 E 300 S
PO Box 146741
Salt Lake City UT 84114-6741

OWNER/BUILDER CERTIFICATION
and
AGREEMENT TO COMPLY WITH THE

CONSTRUCTION TRADES LICENSING ACT

[ ] New Residential Construction
[ ] Remodel or Addition by Owner

Description of Remodel or Addition_____

Name of Owner/Builder: _____
Current Address: _____
City, State, Zip: _____

LOCATION OF CONSTRUCTION SITE:

Address: _____
City, State Zip: _____
Subdivision: _____ Lot No. _____

CERTIFICATION

I, _____, certify under penalty of perjury that the following statements are true and correct and are based upon my understanding of the Utah Construction Trades Licensing Act:

1. **For New Residential Construction Only**. I am the sole owner of the property and construction project at the above described location; the project described is the only residential structure I have built this year; I have not built more than three residential structures in the past five years.

For New Residential and Remodel Construction:

2. The improvements being placed on the property are intended to be used and will be used for my personal, non-commercial, non-public use:

3. I understand that work performed on the project must be performed by the following:
   a. myself as the sole owner of the property; or
   b. a licensed contractor; or
   c. my employee(s) on whom I have Workers Compensation Insurance coverage, on whom I withhold and pay all required payroll taxes, and with respect to whom I comply with all other applicable employee/employer laws; or
   d. any other person working under my supervision as Owner/Builder to whom no compensation or only token compensation is paid; and

4. I understand that if I retain the services of an unlicensed contractor or compensate an unlicensed person, other than token compensation, or other than as an employee for wages, to perform construction services for which licensure is required, I may be guilty of a Class A Misdemeanor and may be additionally subject to an administrative fine in the maximum of $2,000.00 for each day on which I violate the Utah Construction Trades Licensing Act.

Dated this _____ day of _____ 20___

_____
Signature of Owner/Builder

Subscribed and Sworn before me this ____ day of _____ 20__, in the County of _____ State of Utah.

My Commission Expires: _____

_____
Notary Public

File this with the City or County Building Department where the work is being performed. The City or County Building Department will forward this form to Colleen Gonzalez, colleengonzalez@utah.gov