

BOX ELDER COUNTY FAIR 2018
TREMONTON, UTAH

Dear Exhibitor:

It is once again approaching time for the Box Elder County Fair. As a past exhibitor, we are writing to inquire as to your intent for 2018. Please read this whole letter, as there are some new requirements at the end of this letter.

The fair will begin on Wednesday afternoon, **August 22rd, at 4:00 PM** and run through **Saturday night, August 25th**, until 11:00 PM. Those who are selected as exhibitors may setup their exhibits all day **Tuesday, August 21st**, and the morning of **August 22nd, starting at 8:00 AM** until 2:00 PM. All booths must be complete and vehicles removed from the area by 2:00 PM on Wednesday.

“PLEASE NOTE”

ANY BOOTH THAT IS NOT SETUP BY 2:00 PM WEDNESDAY
WILL BE RENTED TO ANOTHER EXHIBITOR.

“WITH NO REFUND TO THE PLANNED EXHIBITOR.”

As in the past, your vehicles must be parked outside of the exhibit area. After the fair begins, temporary passes will be issued that will allow you 15 minutes to pull your vehicle inside the exhibit area each morning prior to 10:00 AM, giving you access within 500 feet to restock your booth.

This year 2018:

As always, you must have a BUSINESS LICENSE as well as ****PROOF OF LIABILITY INSURANCE**** in case of any incidents that may involve you or your booth area.

Indoor spaces are approximately 10 feet by 10 feet and the fee is **\$300.00**

Outdoor spaces are approximately 12 feet by 12 feet and the fee is **\$225.00**

Any space not reserved and paid for by **June 3, 2018** will be issued to someone on our waiting list.

It is required to have someone present to represent your booth at all times from Wednesday at 5:00 PM to 11:00 PM and from 11:00 AM to 11:00 PM on Thursday, Friday, and Saturday.

Please note that if you choose to pull your booth and leave the Fair, you are not able to sell your space to another Vender and the fee you have paid is non-refundable.

A complete list of the **inventory you plan to market is required on your application.**

- **Make all checks payable to: BOX ELDER COUNTY**
- **Booth spaces cannot be shared with other exhibitors.**
- **Please complete your application and return it with your fee to:**

**Box Elder County Fair Office
320 North 1000 West
Tremonton, Utah 84337**

Upon receipt of your application and fee, exhibitors will receive a phone call from the Box Elder County Fair and acceptance notification by mail.

The following items will not be allowed to be sold by exhibitors:

Laser beam products, tobacco products and imitation tobacco products, any items that can be misconstrued as a weapon, items containing pornography or items of a sexually nature, tattoos and body piercing. Scented Oxygen, Scented Bombs. Food items can only be sold by the food court vendors.

Exhibitors can only market their products from within their booth spaces.

Box Elder County reserves the right to refuse any vendor, monitor all products and ask any exhibitor to remove offensive or dangerous products. All Booths must be presented as a store type setting with racks, fixtures, tables or displays. Please no cardboard boxes are to be used as tables to show items on the floor.

**This is a new, but an essential requirement that is required from the County attorney Office. Each vendor must have insurance to provide for incidents (including Liability, Personal injury or Property damage) that may impose Box Elder County, any vendor or client during the Box Elder County Fair.

****By signing the Booth application you are agreeing to hold Box Elder County and any of its agents harmless for any loss of merchandise or any accident or personal injury during the Box Elder County Fair per the above requirement.**

The Box Elder County Fair Board would like to thank you for your participation at our fair and we hope that you will enjoy your experience.