

**City Council
Staff Report**



Author: Chief William Pope
Subject: Fire Department May 2017 Report
Type of Item: Informational

Summary Recommendations: This report is for informational purposes as part of the Fire Department’s Monthly Report to the City Council.

Description:

- A. **Topic:** Fire Department Monthly Update.
- B. **Background/History:** On July 16, 2013 the Fire Department presented a comprehensive fire service presentation. At that time the Council directed staff to begin providing comprehensive Monthly Reports regarding department operations.
- C. **Analysis:**

OPERATIONS

<i>Emergency Responses:</i>							
EMS	EMS YTD	FIRE	FIRE YTD	OTHER	OTHER YTD	MO. TOTAL	Year To Date
8	29	2	7	0	0	10	36
				Month	Year to Date		
<i>Civilian Fire Fatalities</i>				0	0		
<i>Civilian Fire Injuries</i>				0	0		
<i>Firefighter Injuries</i>				0	0		
<i>Monthly Fire Loss</i>				0	\$0		
<i>Significant Incidents</i>				0	0		

Figure 1: Fire Department Calls for Service

Resource: Weber Area Consolidated Dispatch

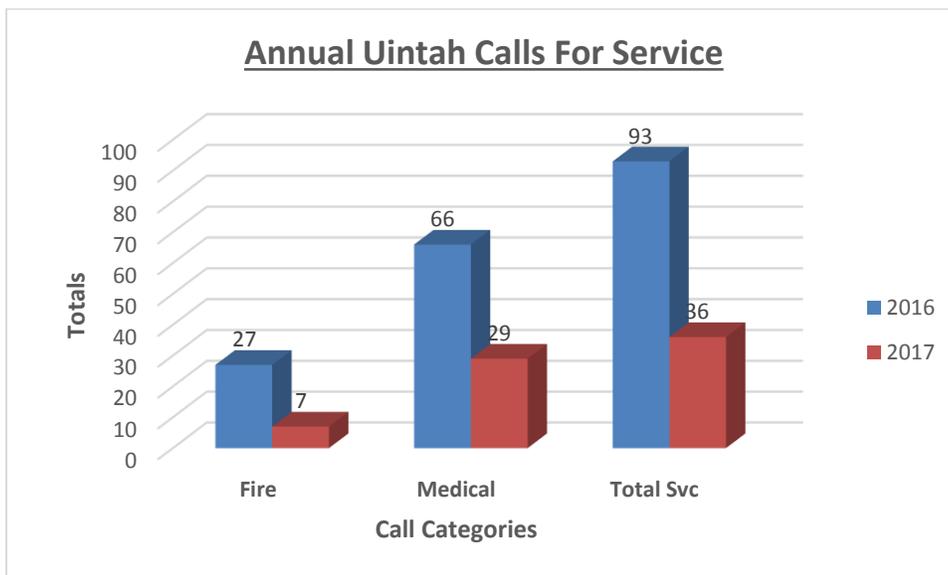
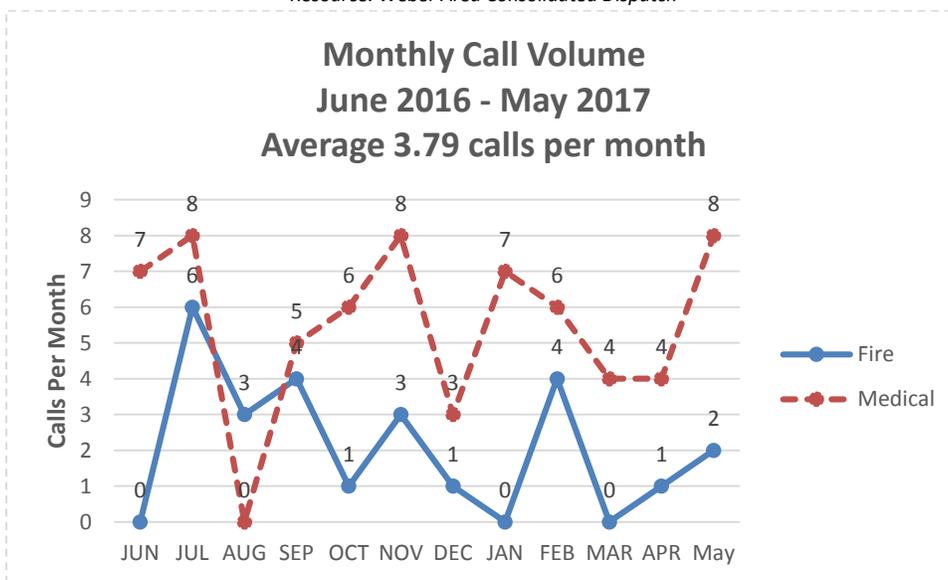


Figure 1 shows the total calls for service for 2016. Please note that 2017 is the call volume for January through May of this calendar year.

Figure 2: Monthly Call Volume Longitudinal

Resource: Weber Area Consolidated Dispatch



The trend indicated in Figure 2, shows call volume since June 2016.

Figure 3: Monthly Medical Call Volume

Resource: Weber Area Consolidated Dispatch

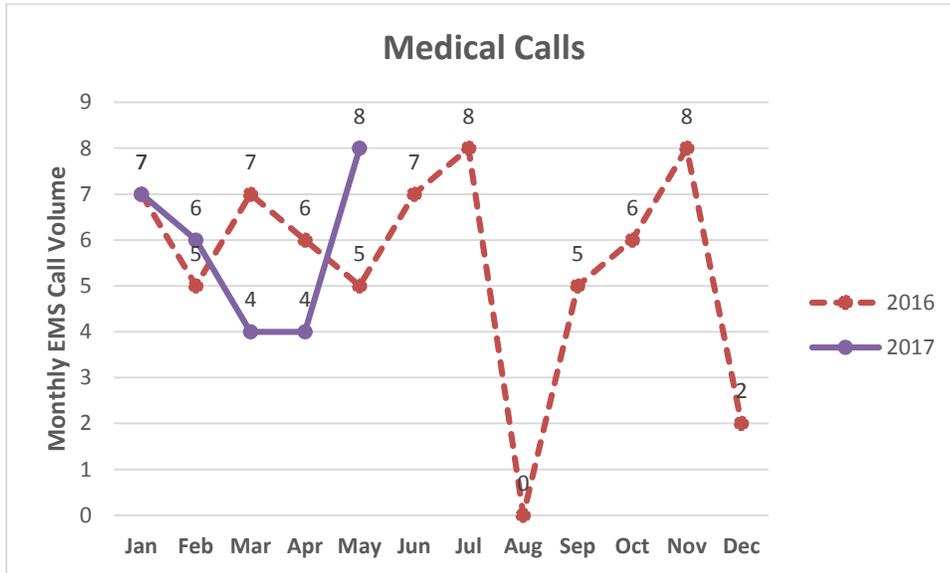


Figure 3: Monthly EMS calls for 2016, and January through May 2017.

Figure 4: First Responder Medical Call Response

Resource: Weber Area Consolidated Dispatch

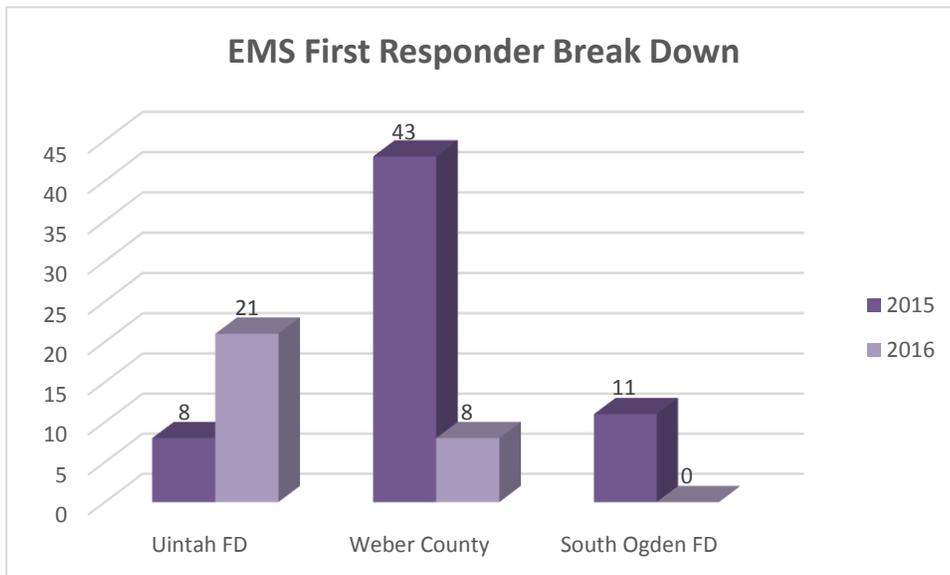


Figure 4 shows the First Responder Call Response, broken down by Primary Responding Agency.¹

¹ Weber County Fire District is currently contracted to provide this service to Uintah City.

Figure 5: Monthly Fire Call Trend

Resource: Weber Area Consolidated Dispatch

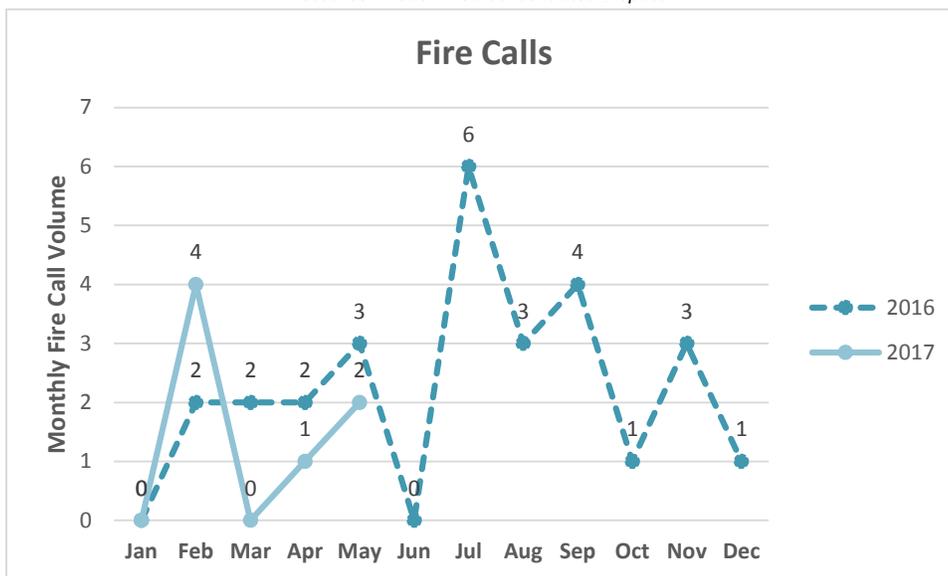


Figure 5: Monthly Fire Calls 2016, and January through May 2017.

Figure 6: Monthly EMS Calls by Type

Resource: Weber Area Consolidated Dispatch

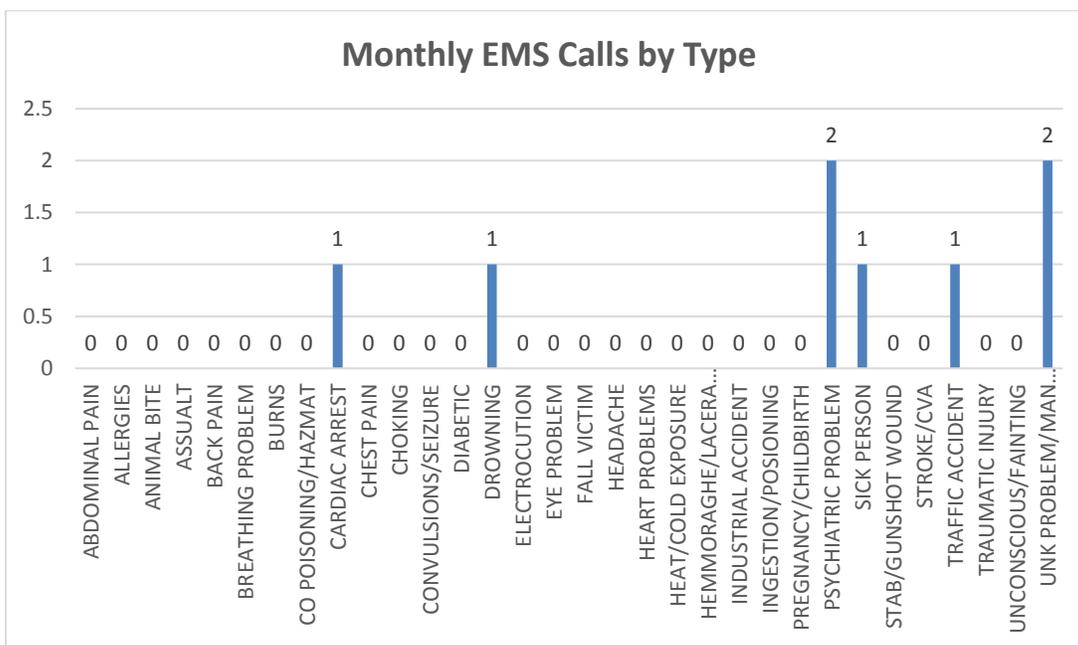
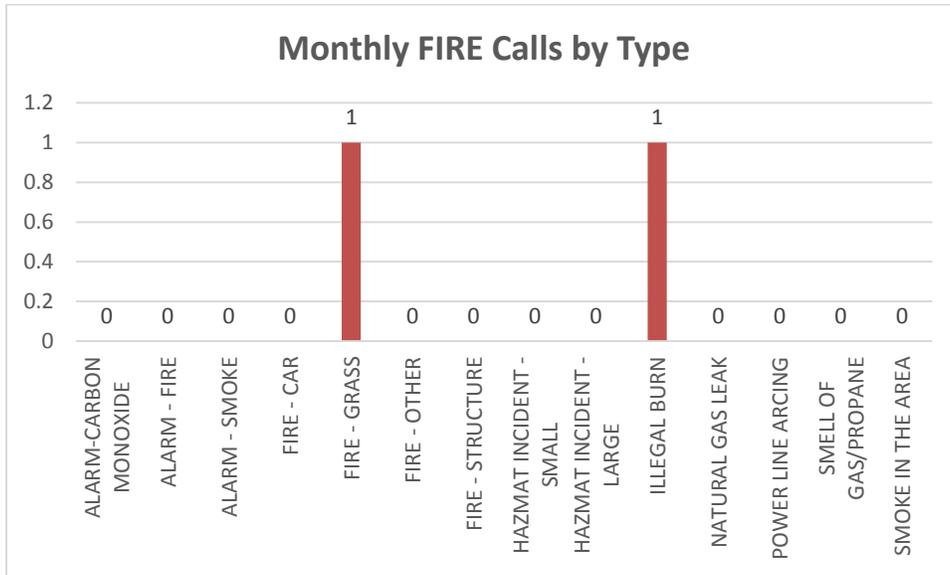


Figure 7: Monthly FIRE Calls by Type

Resource: Weber Area Consolidated Dispatch



TRAINING

The department completed its regularly schedule training drills.

<i>Training:</i>							
<i>Mandatory Training</i>				<i>Optional Training</i>			
Fire	EMS	Monthly	YTD	Fire	EMS	Monthly	YTD
Offered	Offered	Offered	Offered	Offered	Offered	Offered	Offered
2	1	3	15	0	0	0	10

During these training offerings the following skills and topics were covered:

- * Scene Size Up
- * Flood Response
- * Engine Company Evolutions
- * Rescue Evolutions
- * Wildland Concepts
- * Officer Leadership

PERSONNEL

Staffing Levels

<i>Operational</i>	Authorized	Staffed	Variance
Chief	1	1	0
Deputy Chief	2	2	0
Battalion Chief	1	0	1
Captain	4	4	0
Firefighter	21	11	10
TOTALS	29	18	11
<i>Support</i>	Authorized	Staffed	Variance
Support Volunteer	3	2	1
Support Intern	1	0	1
TOTALS	4	2	2
<i>Wildland</i>	Authorized	Staffed	Variance
Battalion Chief	1	0	1
Engine Boss	4	0	4
Wildland FF - Adv	4	0	4
Wildland FF - Bsc	4	0	4
TOTALS	13	0	13

Current Vacancies: Battalion Chief (2), Firefighter (10), Engine Boss (4), Wildland Firefighter (8).

Personnel Changes

- FF Emanuel Knowlton was released from the department.

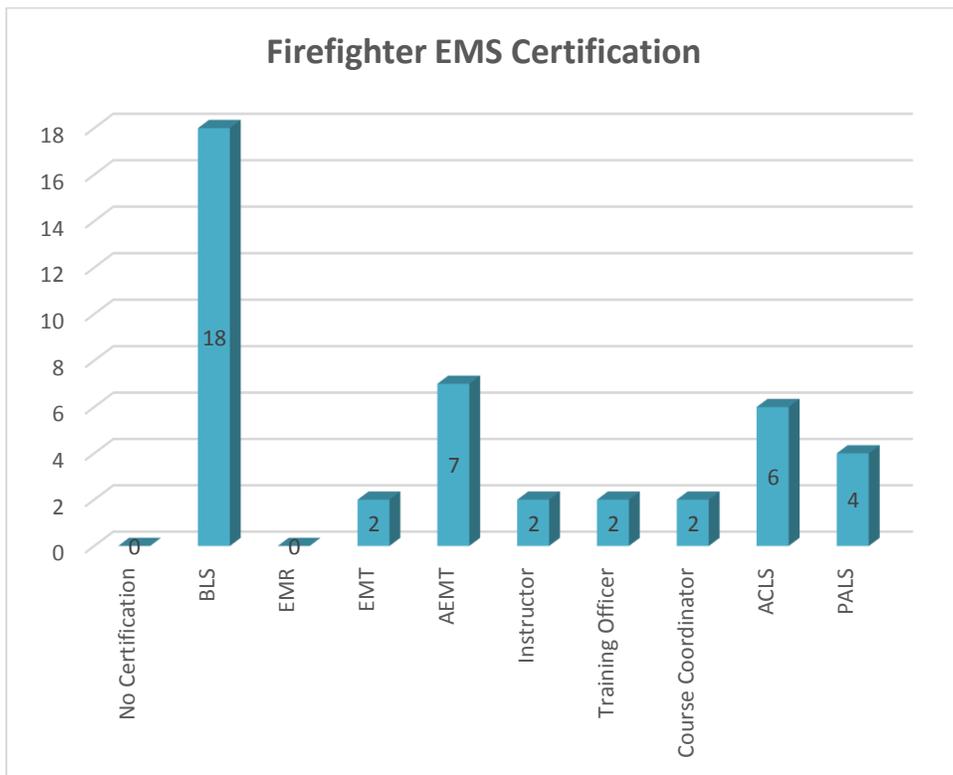
Personnel Change Summary

Reduction in Staff	-1
Addition to Staff	0
Net Change to Staff	-1

Personnel Certification
Firefighter Certification Summary



EMS Certification Summary



Position Task Book Summary

In 2015 the Department instituted a series of on the Job Training Task books to ensure that all department personnel have met certain minimum qualifications for each job regardless of state certification. This indicates that there is a basic standard of safe and efficient training in an environment where full-time jobs may hinder rapid completion of Firefighter Certification. The following chart outlines the progress on each level of those task books:

	Probationary Firefighter	Firefighter	Engineer	Company Officer	Non Response Driver	Response Driver
CH W. Pope	Complete	Complete	Complete	Complete	Complete	Complete
DC M. Marz	Complete	Complete	Complete	Complete	Complete	Complete
DC M. Sacco	Complete	Complete	Complete	Complete	Complete	Complete
CA D. Bird	Complete	Complete	In Progress		Complete	Complete
CA T. Hansen	Complete	Complete	In Progress		Complete	In Progress
CA D. Sacco	Complete	Complete	In Progress		Complete	In Progress
CA W. Malone	Complete	In Progress			Complete	In Progress
FF M. Dunham	Complete	Complete	In Progress		Complete	In Progress
FF K. Smith	Complete	Complete	In Progress		Complete	In Progress
FF J. Martinez	Complete	In Progress			Complete	In Progress
FF N. Jorgensen	Complete	In Progress			Complete	In Progress
FF W. Malone	Complete	In Progress			Complete	In Progress
FF P. Echohawk	In Progress				Complete	In Progress
FF C. Willden	Complete	In Progress			Complete	Complete
FF L. Thomas	In Progress				Complete	In Progress
FF N. Fowles	Complete	In Progress			Complete	In Progress
FF C. Jefferies	In Progress				Complete	In Progress
FF J. Ebersole	In Progress				In Progress	
FF C. Christiansen	In Progress				Complete	In Progress

National Incident Management System

The National Incident Management System (NIMS) is a systematic approach to guide emergency response at all levels. This system provides for the seamless management of incidents involving all threats and hazards. NIMS training is a requisite for some grant opportunities that the department may pursue. As such, records regarding the completed modules of the basic NIMS training is kept by the department.

	NIMS 100	NIMS 200	NIMS 700
CH W. Pope	Complete	Complete	Complete
DC M. Marz	Complete	Complete	Complete
DC M. Sacco	Complete	Complete	Complete
CA D. Bird	Complete	Complete	Complete
CA T. Hansen	Complete	Complete	Complete
CA D. Sacco	Complete	Complete	Complete
CA W. Malone	In Progress		
FF M. Dunham	Complete	Complete	Complete
FF K. Smith	Complete	Complete	Complete
FF D. Sacco	Complete	Complete	Complete
FF J. Martinez	Complete	Complete	Complete
FF N. Jorgensen	Complete	Complete	In Progress
FF P. Echohawk	In Progress	Complete	Complete
FF C. Willden	Complete	Complete	Complete
FF L. Thomas	Complete	Complete	Complete
FF N. Fowles	Complete	Complete	Complete
FF C. Jefferies	In Progress		
FF J. Ebersole	Complete	Complete	Complete
FF C. Christiansen	Complete	Complete	In Progress

Personnel Attendance

Firefighter	Incidents	Required Training
CH W. Pope	100%	33%
DC M. Marz	67%	100%
DC M. Sacco	100%	100%
CA D. Bird	33%	67%
CA T. Hansen	67%	67%
CA D. Sacco	100%	100%
CA W. Malone	33%	100%
FF M. Dunham	0%	67%
FF K. Smith	0%	100%
FF J. Martinez	33%	100%
FF N. Jorgensen	33%	100%
FF P. Echohawk	33%	67%
FF C. Willden	67%	100%
FF L. Thomas	33%	67%
FF N. Fowles	33%	67%
FF C. Jefferies	33%	100%
FF J. Ebersole	0%	33%
FF C. Christiansen	0%	33%

*NOTE FF M. Dunham is on a Medical Leave of Absence

FIRE PREVENTION

Fire Prevention	Monthly Total	Year to Date
Required Inspections	0	5
Residential Business Inspections	0	5
Plans Review	2	2
Vegetation Mgmt Inspection	0	0
Open Burn Permits Issued	71	117
Code Enforcement/Nuisance	1	1
Fire Investigations	1	1
Life Safety Education Presentations	1	1
<i>Number of Participants</i>	150	150

FISCAL

Budget Information

Monthly Budget Review				
Monthly Expenditures	\$	5,131.62		
% of Budget Year Remaining		8%		
% of Total Budget Remaining		16%		
Budget Category	Monthly Expend	Annual Expend	Remaining Budget	Percent Remaining
Salaries/Wages	\$ 808.00	\$ 9,748.00	\$ 4,752.00	33%
Employee Benefits	\$ 48.67	\$ 538.18	\$ 461.82	46%
Equipment/Supply/Maint	\$ 1,885.51	\$ 10,517.42	\$ 1,482.58	12%
Utilities	\$ 82.92	\$ 922.25	\$ (922.25)	0%
Telephone	\$ 331.31	\$ 2,197.13	\$ 282.87	11%
Professional/Technical	\$ 1,648.64	\$ 1,733.77	\$ 16,266.23	90%
Education/Training	\$ 129.97	\$ 1,742.22	\$ 357.78	0%
Dispatch Fees	\$ -	\$ 585.75	\$ 14.25	2%
Impact Fees	\$ -	\$ 2,965.00	\$ 35.00	1%
Gasoline	\$ 196.60	\$ 945.26	\$ 54.74	5%
Grant Expenditures	\$ -	\$ 88,392.73	\$ (381.73)	0%
TOTALS	\$ 5,131.62	\$ 120,287.71	\$ 22,403.29	16%

Volunteer Hour Tracking / Monetary Assessment / Savings to City

Volunteer Hours Tracking:		<i>May</i>	<i>2017</i>
Firefighter	Hours Volunteered	Value of Hours Volunteered	
CH W. Pope	274	\$	6,321.18
DC M. Marz	66.5	\$	1,534.16
DC M. Sacco	226	\$	5,213.82
CA D. Bird	201	\$	4,637.07
CA T. Hansen	127.5	\$	2,941.43
CA D. Sacco	134	\$	3,091.38
CA W. Malone	89	\$	2,053.23
FF M. Dunham	12	\$	276.84
FF K. Smith	120.5	\$	2,779.94
FF J. Martinez	73	\$	1,684.11
FF N. Jorgensen	136	\$	3,137.52
FF P. Echohawk	126	\$	2,906.82
FF C. Willden	134	\$	3,091.38
FF L. Thomas	120	\$	2,768.40
FF N. Fowles	108	\$	2,491.56
FF C. Jefferies	50.5	\$	1,165.04
FF J. Ebersole	4	\$	92.28
FF C. Christiansen	8	\$	184.56
K Stuart (PIO)	47.5	\$	1,095.83
	2057.5	\$	47,466.53
<i>Amount Paid Wages/Benefits</i>		\$	808.00
TOTAL SAVINGS TO CITY		\$	46,658.53

- Value of Volunteer Hours is based of Utah FFSL Division for Firefighter Activities rate, currently set at \$23.07 per hour

WATER UTILIZATION

	Monthly Water Utilization	Annual Water Utilization
<i>Training Use</i>	250	500
<i>Fire Response</i>	750	950
<i>HAZMAT Response</i>	0	0
TOTALS	1000	1450

APPARATUS STATUS

Designator	Utilization	Status
Engine 91	First Due Engine	In Service
Brush 91	Light Brush Truck	In Service
Squad 91	Quick Response Veh	In Service
Brush 92	Heavy Brush Truck	In Service

ENGINE 91 **Status: IN SERVICE** **First Due Engine**

1999 Pierce/International – 1000 Gallon Tank / 1250 GPM Pump

Recent Issues Addressed

- Right and Left Side Rear (Dual Outside) tires replaced

Immediate Maintenance Issues

- None

Future Issues / Foreseeable Needs to Address

- Pump Primer Needs Replacement
- Manual Pump Shift Cable Needs Replacement
- Install Shelves in Compartment 3
- Flip SCBA Mounts in Compartment 2
- Recharge Air Conditioning

BRUSH 91 **Status: IN SERVICE** **Light Brush Truck**

2003 Ford F-550 – 590 Gallon Tank/ 250 GPM Pump

Recent Issues Addressed

- None

Immediate Maintenance Issues

- None.

Future Issues / Foreseeable Needs to Address

- None

SQUAD 91

Status: **IN SERVICE**

Quick Response Vehicle

2000 Ford F-350 – 250 Gallon Tank/ Brush Pump

Recent Issues Addressed

- None

Immediate Maintenance Issues

- Vehicle speedometer is not functioning. Needs to go to Ford Dealership.

Future Issues / Foreseeable Needs to Address

- Scene lighting needs to be installed on this truck for night time operations.

BRUSH 92

Status: **IN SERVICE**

Heavy Brush Truck / Water Tender

1970 AM General M35A2 – 1000 Gallon Tank / Brush Pump

Recent Issues Addressed

- None

Immediate Maintenance Issues

- Install Battery Maintainer

Future Issues / Foreseeable Needs to Address

- None

PUBLIC OUTREACH

Uintah City Fire Department continues to maintain a positive social media presence. Engaging the local community and like-minded followers with relevant content. Remember, with social media it is important to be personal and connect with our audience. Researching and creating content is challenging. Without a proper strategy, we are not reaching the audience we need to reach.

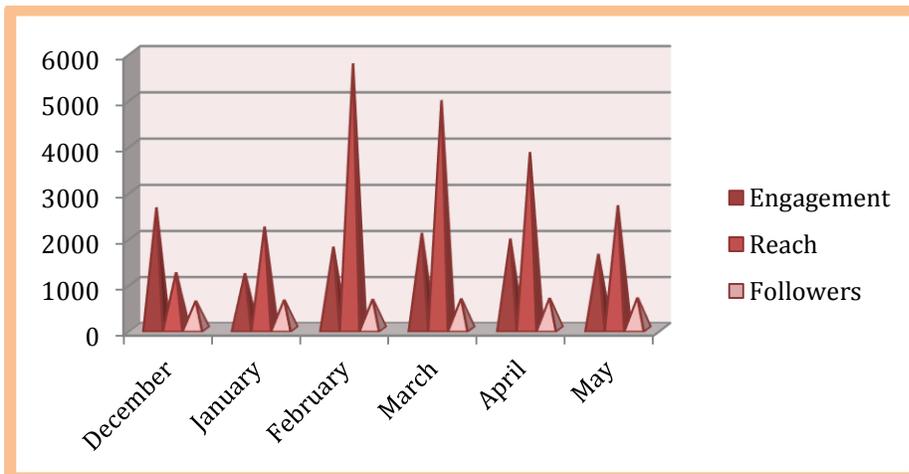


Figure 1 Facebook Engagement Reach and Followers

Uintah City Fire Department will continue to focus on increasing community outreach efforts. The three programs, Free Fire Alarm Installation, Free Safety Home Checks and the creation of Uintah's own CERT team will continue with planning and executing each program successfully in the Uintah community. Safe homes and strong community programs will assist the department in minimizing fire hazards and damage and most importantly save lives.

In the month of May, spring burn permit season ended. Minimal issues occurred during this burn season. The community focusing on safety is a big help this time of year.



We also had the honor to promote three of our firefighters, and two firefighters were sworn into the department in May. Battalion Chief Marc Sacco was promoted to Deputy Chief, Firefighters Donna Sacco and Bill Malone were promoted to Captain, and Firefighters Nathan Jorgensen and Jenicka Martinez were sworn into the department as firefighters completing their probation. We also welcomed the newest Firefighter's to Uintah City Fire Department. Casey Christiansen, John Ebersole, Nathan Fowles, Casey Jefferies and Chris Willden.

Chief Pope had the distinctive honor of being one of 60 of 1200 national rural fire chief's chosen to attend the NFPA Rural Fire Symposium to assist NFPA assess fire and life safety needs and to gain a clear picture of rural fire department challenges related to prevention.

The department also participated in their annual Last Day of School celebration with H. Guy Child's Elementary School. The firefighters brought Engine 91 to the playground where the entire school was waiting for the water cannon to officially start their summer vacation with a dousing of water across the entire playground. It is Uintah City Fire Departments commitment to ensure we do our part to spend time in the communities that we serve.

We will continue to partner with American Red Cross to install smoke detectors into Uintah homes that do not have them, or do not have an adequate amount of them. The Uintah City Fire Department wants to help as many Uintah households as possible. Second, we offer Home Safety Checks. Not only do we want to ensure our community have ample amount of smoke alarms in their homes, we also want to ensure their homes are safe. During a free home safety check, the department will check the following: home evacuation plan, frequency of furnace and fireplace cleaning, safe storage of flammable materials, smoke alarm placement, space heaters, extension cord use, safety practices in kitchens, safety practices around water and other areas pertinent to an individual home. The third area of focus is the efforts to build a CERT (Community Emergency Response Team) program for the city of Uintah. The CERT program educates people about disaster preparedness for hazards that may impact their area and trains them in basic disaster response skills, such as fire safety, light search and rescue, team organization, and disaster medical operations.

SUMMARY OF MEETINGS ATTENDED

Uintah Fire Department Personnel participated in the following meetings:

- Utah State Fire Chief Association
- Weber County Fire Officers Association
- City Council Meetings
- City Planning Commission Meeting
- Weber County Operations Fire Sub Committee Meeting
- Weber County Operations Board Meeting
- Weber County Fire Protocol Meeting
- Weber County Special Meeting on Incident Alarm Stacking and Mutual Aid
- Utah State Fire Marshal Association

STATUS OF SIGNIFICANT ISSUES DEPARTMENT IS ADDRESSING

- The department is undergoing hiring process for several positions.
- The department was awarded a CDBG Grant for new rescue tools
- Department is preparing next fiscal year budget request
- Department is addressing and building a Department Risk Management Plan
- Department reviewing and preparing a city emergency management plan
- Department is undertaking a self audit for ISO rating.

D. **Department Review:** Fire Department

E. **Significant Impacts:** This report is for informational purposes only. If the council has specific questions or concerns that are not addressed in this report please contact Chief Pope at (801) 425-2802 or wpope@uintahfd.org.