

**City Council
Staff Report**

Author: Chief William Pope

Subject: Fire Department March 2017 Report

Type of Item: Informational



Summary Recommendations: This report is for informational purposes as part of the Fire Department's Monthly Report to the City Council.

Description:

- A. **Topic:** Fire Department Monthly Update.
- B. **Background/History:** On July 16, 2013 the Fire Department presented a comprehensive fire service presentation. At that time the Council directed staff to begin providing comprehensive Monthly Reports regarding department operations.
- C. **Analysis:**

OPERATIONS

<i>Emergency Responses:</i>							
EMS	EMS YTD	FIRE	FIRE YTD	OTHER	OTHER YTD	MO. TOTAL	Year To Date
4	17	0	4	0	0	4	21
				Month	Year to Date		
<i>Civilian Fire Fatalities</i>				0	0		
<i>Civilian Fire Injuries</i>				0	0		
<i>Firefighter Injuries</i>				0	0		
<i>Monthly Fire Loss</i>				0	\$0		
<i>Significant Incidents</i>				0	0		

Figure 1: Fire Department Calls for Service

Resource: Weber Area Consolidated Dispatch

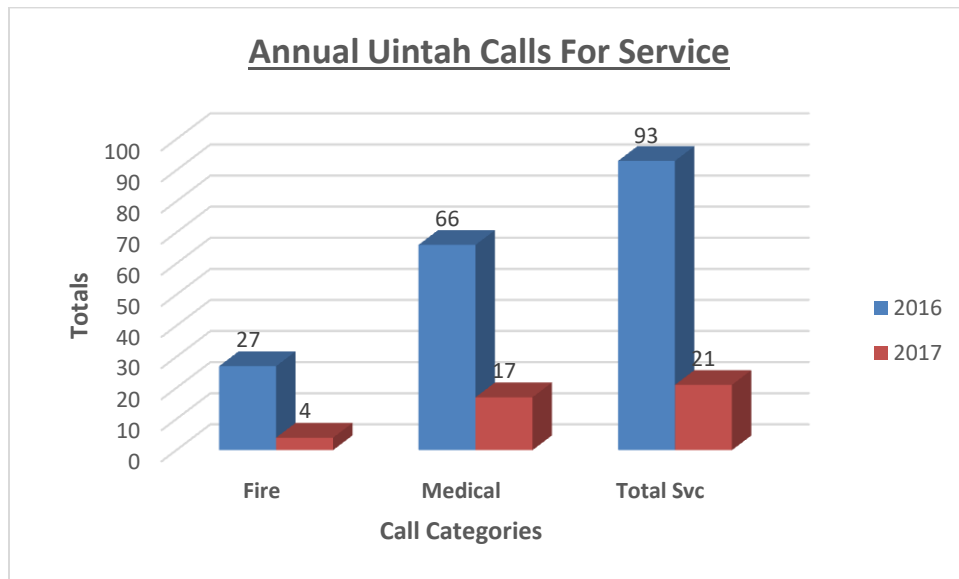
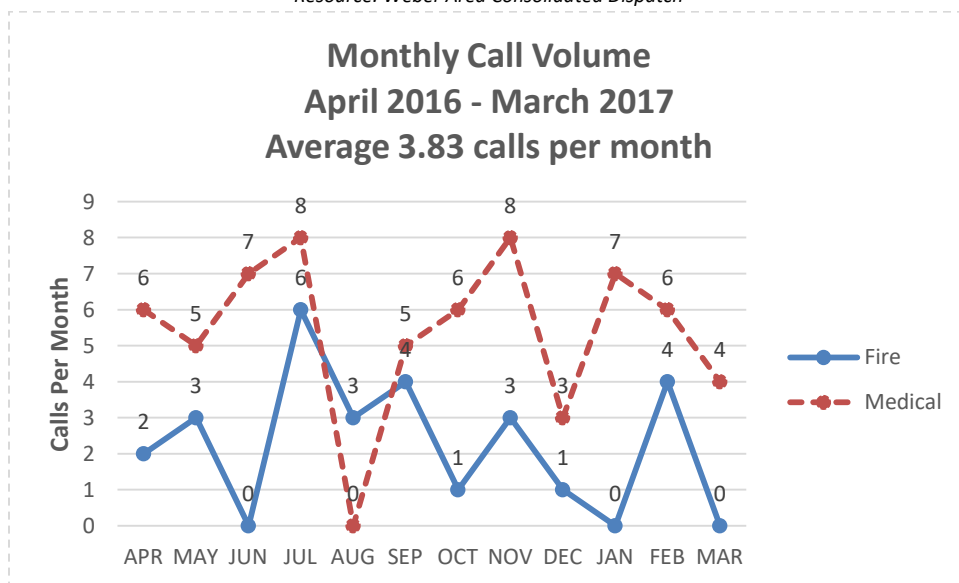


Figure 1 shows the total calls for service for 2016. Please note that 2017 is the call volume for January through March of this calendar year.

Figure 2: Monthly Call Volume Longitudinal

Resource: Weber Area Consolidated Dispatch



The trend indicated in Figure 2, shows call volume since April 2016.

Figure 3: Monthly Medical Call Volume

Resource: Weber Area Consolidated Dispatch

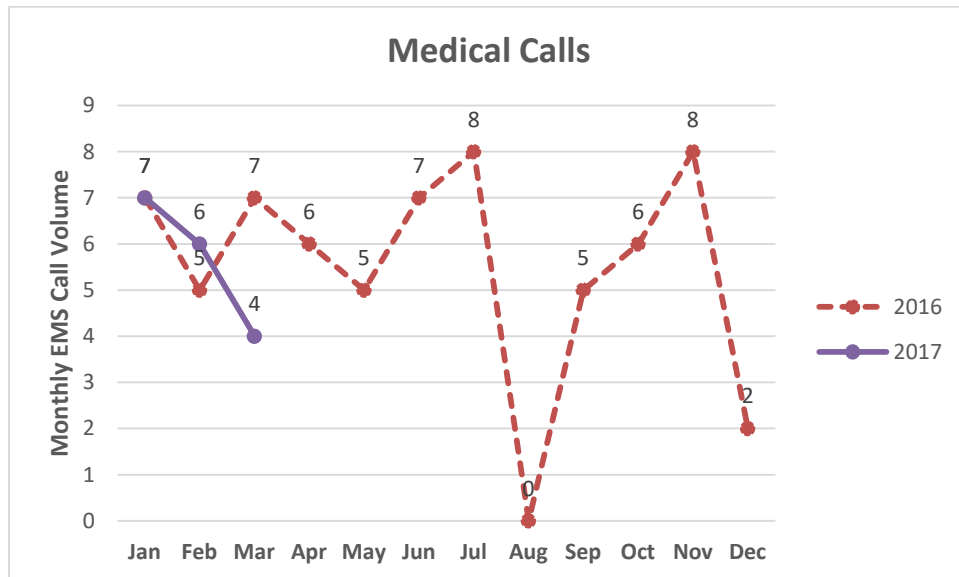


Figure 3: Monthly EMS calls for 2016, and January through March 2017.

Figure 4: First Responder Medical Call Response

Resource: Weber Area Consolidated Dispatch

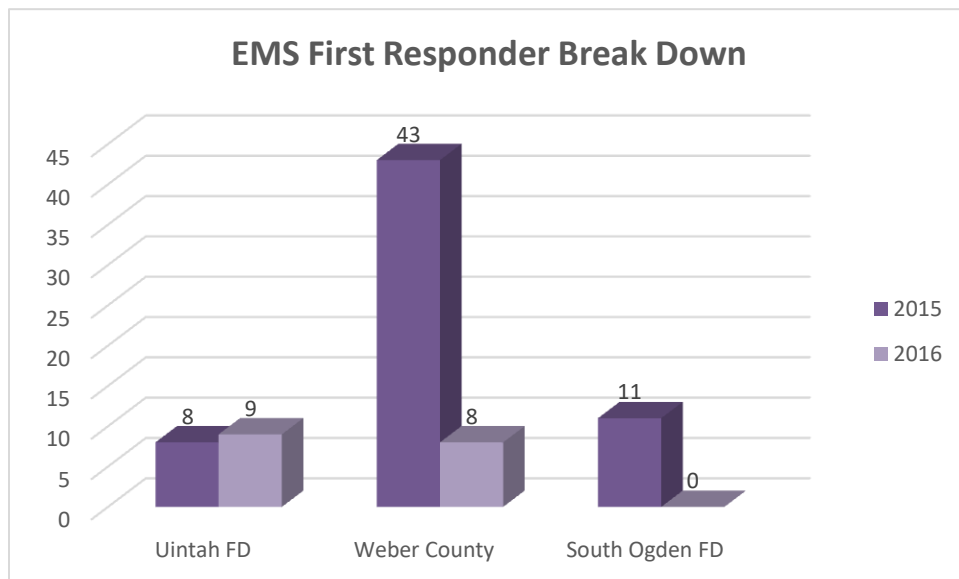


Figure 4 shows the First Responder Call Response, broken down by Primary Responding Agency.¹

¹ Weber County Fire District is currently contracted to provide this service to Uintah City.

Figure 5: Monthly Fire Call Trend

Resource: Weber Area Consolidated Dispatch

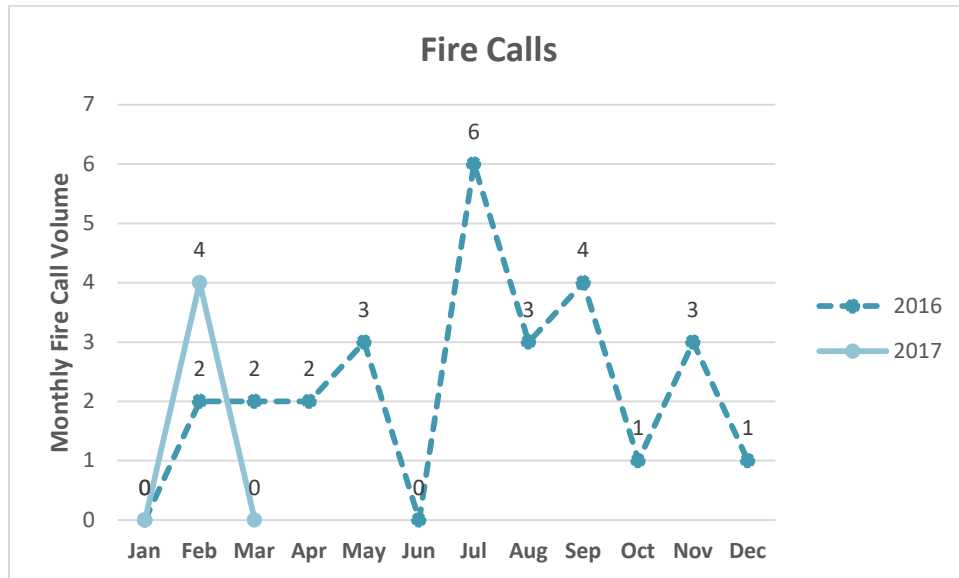


Figure 5: Monthly Fire Calls 2016, and January through March 2017.

Figure 6: Monthly EMS Calls by Type

Resource: Weber Area Consolidated Dispatch

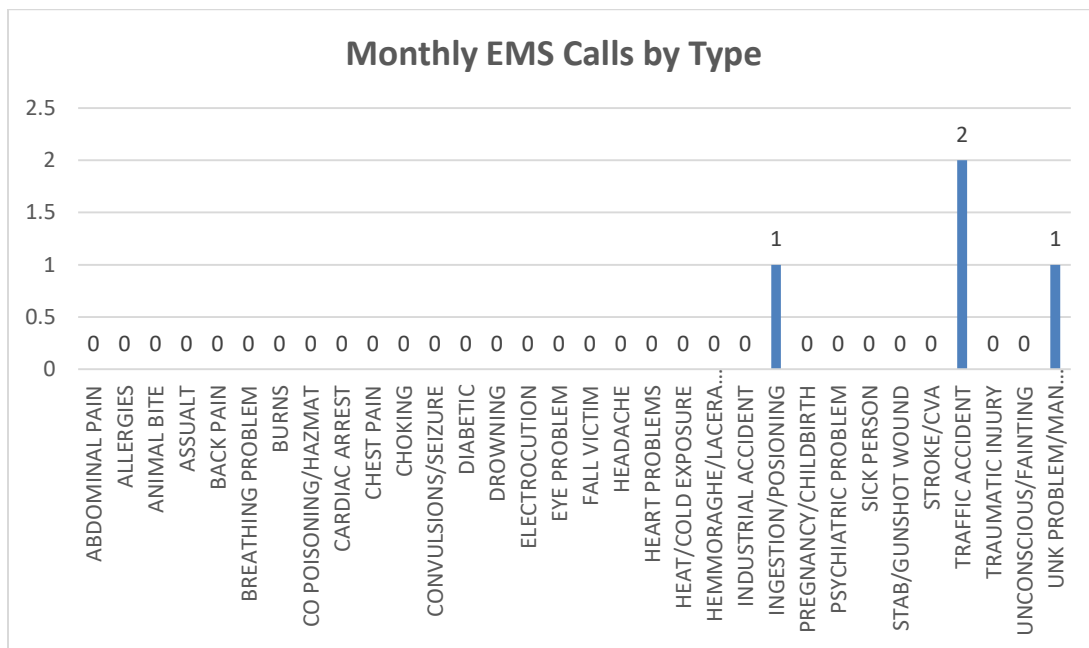
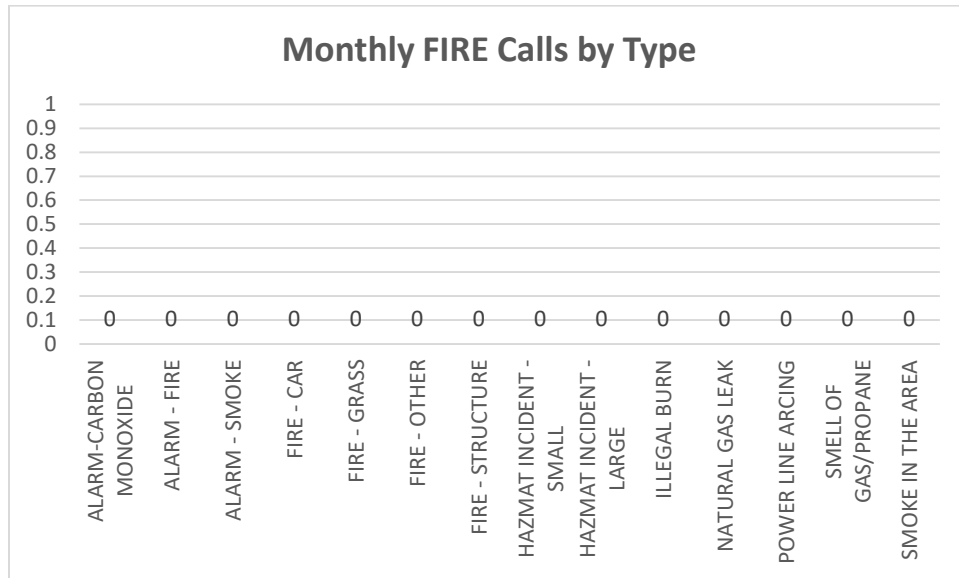


Figure 7: Monthly FIRE Calls by Type
 Resource: Weber Area Consolidated Dispatch



TRAINING

The department completed it's regularly schedule training drills.

<i>Training:</i>							
<i>Mandatory Training</i>				<i>Optional Training</i>			
Fire	EMS	Monthly	YTD	Fire	EMS	Monthly	YTD
Offered	Offered	Offered	Offered	Offered	Offered	Offered	Offered
2	1	3	9	0	0	0	10

During these training offerings the following skills and topics were covered:

- | | |
|------------------------|------------------------------------|
| * Ventilation Tactics | * Entry Tactics |
| * Isolation Tactics | * Interior Search Tactics |
| * Forcible Entry Tools | * SCBA Inspections and Maintenance |
| * SOP Reviews | * ImageTrend Program Training |
| * Hydrant Operations | * Attack Line Operations |

PERSONNEL

Staffing Levels

<i>Operational</i>		Authorized	Staffed	Variance
Chief		1	1	0
Deputy Chief		2	2	0
Battalion Chief		1	0	1
Captain		4	4	0
Firefighter		21	14	7
TOTALS		29	21	8
<i>Support</i>		Authorized	Staffed	Variance
Support Volunteer		3	2	1
Support Intern		1	0	1
TOTALS		4	2	2
<i>Wildland</i>		Authorized	Staffed	Variance
Battalion Chief		1	0	1
Engine Boss		4	0	4
Wildland FF - Adv		4	0	4
Wildland FF - Bsc		4	0	4
TOTALS		13	0	13

Current Vacancies: Battalion Chief (2), Firefighter (7), Engine Boss (4), Wildland Firefighter (8).

Personnel Changes

- Deputy Chief James Osgood has retired from the Fire Service Completely. Marking the end of a 36 year career.
- Nathan Fowles joined the department. Nathan just finished EMT and is looking to establish himself in a full time firefighting career

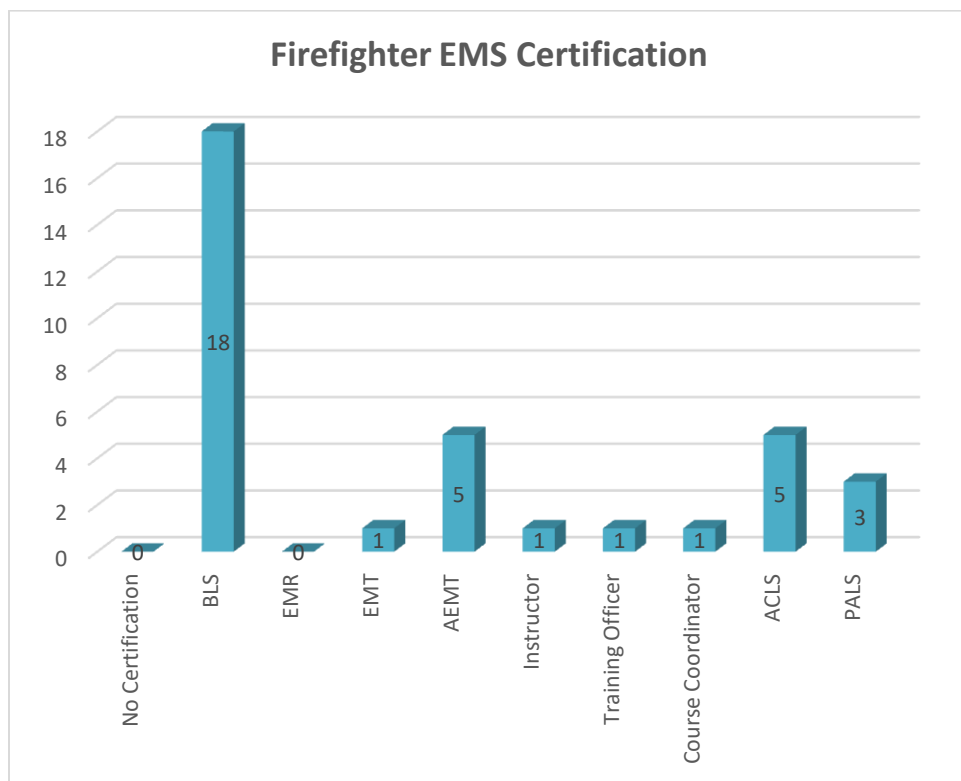
Personnel Change Summary

Reduction in Staff	-1
Addition to Staff	+1
Net Change to Staff	0

Personnel Certification
Firefighter Certification Summary



EMS Certification Summary



Position Task Book Summary

In 2015 the Department instituted a series of on the Job Training Task books to ensure that all department personnel have met certain minimum qualifications for each job regardless of state certification. This indicates that there is a basic standard of safe and efficient training in an environment where full-time jobs may hinder rapid completion of Firefighter Certification. The following chart outlines the progress on each level of those task books:

	Probationary Firefighter	Firefighter	Engineer	Company Officer	Non Response Driver	Response Driver
CH W. Pope	Complete	Complete	Complete	Complete	Complete	Complete
DC M. Marz	Complete	Complete	Complete	Complete	Complete	Complete
DC M. Sacco	Complete	Complete	Complete	Complete	Complete	Complete
CA D. Bird	Complete	Complete	In Progress		Complete	Complete
CA T. Hansen	Complete	Complete	In Progress		Complete	In Progress
CA D. Sacco	Complete	Complete	In Progress		Complete	In Progress
CA W. Malone	Complete	In Progress			In Progress	
FF M. Mettler	Complete	Complete	In Progress		Complete	In Progress
FF M. Dunham	Complete	Complete	In Progress		Complete	In Progress
FF K. Smith	Complete	Complete	In Progress		Complete	In Progress
FF E. Knowlton	Complete	Complete	In Progress		Complete	In Progress
FF J. Martinez	Complete	In Progress			In Progress	
FF N. Jorgensen	Complete	In Progress			In Progress	
FF W. Malone	Complete	In Progress			In Progress	
FF R. Werner	In Progress				In Progress	
FF P. Echohawk	In Progress				In Progress	
FF C. Willden	Complete	In Progress			In Progress	
FF L. Thomas	In Progress				In Progress	
FF N. Fowles	In Progress				In Progress	

National Incident Management System

The National Incident Management System (NIMS) is a systematic approach to guide emergency response at all levels. This system provides for the seamless management of incidents involving all threats and hazards. NIMS training is a requisite for some grant opportunities that the department may pursue. As such, records regarding the completed modules of the basic NIMS training is kept by the department.

	NIMS 100	NIMS 200	NIMS 700
CH W. Pope	Complete	Complete	Complete
DC M. Marz	Complete	Complete	Complete
DC M. Sacco	Complete	Complete	Complete
CA D. Bird	Complete	Complete	Complete
CA T. Hansen	In Progress		
CA D. Sacco	Complete	Complete	Complete
CA W. Malone	In Progress		
FF M. Mettler	In Progress		
FF M. Dunham	Complete	Complete	Complete
FF K. Smith	Complete	Complete	Complete
FF E. Knowlton	Complete	In Progress	
FF D. Sacco	Complete	Complete	Complete
FF J. Martinez	In Progress		
FF N. Jorgensen	In Progress		
FF R. Werner	Complete	Complete	Complete
FF P. Echohawk	In Progress		
FF C. Willden	Complete	Complete	Complete
FF L. Thomas	Complete	Complete	Complete
FF N. Fowles	In Progress		

Personnel Attendance

Firefighter	Incidents	Required Training
CHF W. Pope	100%	100%
DC M. Marz	100%	100%
DC M. Sacco	100%	100%
CAPT D. Bird	50%	100%
CAPT T. Hansen	50%	100%
CAPT D. Sacco	100%	100%
CAPT W. Malone	50%	100%
FF M. Dunham	100%	33%
FF M. Mettler	0%	33%
FF E. Knowlton	100%	67%
FF K. Smith	0%	100%
FF J. Martinez	100%	67%
FF N. Jorgensen	50%	100%
FF R. Werner	50%	100%
FF P. Echohawk	50%	100%
FF C. Willden	0%	100%
FF L. Thomas	100%	67%
FF N. Fowles	100%	100%

FIRE PREVENTION

Fire Prevention	Monthly Total	Year to Date
Required Inspections	0	5
Residential Business Inspections	0	5
Plans Review	2	2
Vegetation Mgmt Inspection	0	0
Open Burn Permits Issued	2	2
Code Enforcement/Nuisance	0	0
Fire Investigations	0	0
Life Safety Education Presentations	0	0
<i>Number of Participants</i>	0	0

FISCAL

Budget Information

Monthly Budget Review

Monthly Expenditures	\$ 1,801.99
% of Budget Year Remaining	16%
% of Total Budget Remaining	10%

Budget Category	Monthly Expend	Annual Expend	Remaining Budget	Percent Remaining
Salaries/Wages	\$ 903.00	\$ 7,975.00	\$ 6,525.00	45%
Employee Benefits	\$ 45.53	\$ 439.77	\$ 560.23	56%
Equipment/Supply/Maint	\$ 452.26	\$ 8,550.60	\$ 3,449.40	29%
Utilities	\$ 90.96	\$ 750.18	\$ (750.18)	0%
Telephone	\$ 230.22	\$ 1,645.43	\$ 834.57	34%
Professional/Technical	\$ -	\$ 15,567.81	\$ 2,432.19	14%
Education/Training	\$ -	\$ 920.80	\$ 1,179.20	0%
Dispatch Fees	\$ -	\$ -	\$ 600.00	100%
Impact Fees	\$ -	\$ 2,965.00	\$ 35.00	1%
Gasoline	\$ 80.02	\$ 574.16	\$ 425.84	43%
Grant Expenditures	\$ -	\$ 88,392.73	\$ (381.73)	0%
TOTALS	\$ 1,801.99	\$ 127,781.48	\$ 14,909.52	10%

Volunteer Hour Tracking / Monetary Assessment / Savings to City

Volunteer Hours Tracking:

March 2017

Firefighter	Hours Volunteered	Value of Hours Volunteered
CHF W. Pope	282	\$ 6,505.74
DC M. Marz	127.5	\$ 2,941.43
DC M. Sacco	193	\$ 4,452.51
CAPT D. Bird	140.5	\$ 3,241.34
CAPT T. Hansen	174.75	\$ 4,031.48
CAPT D. Sacco	96	\$ 2,214.72
CAPT W. Malone	49	\$ 1,130.43
FF M. Dunham	72	\$ 1,661.04
FF E. Knowlton	72	\$ 1,661.04
FF K. Smith	131.5	\$ 3,033.71
FF J. Martinez	72	\$ 1,661.04
FF N. Jorgensen	100.5	\$ 2,318.54
FF R. Werner	73	\$ 1,684.11
FF P. Echohawk	79	\$ 1,822.53
FF C. Willden	152	\$ 3,506.64
FF L. Thomas	257	\$ 5,928.99
FF N. Fowles	72	\$ 1,661.04
K. Stuart (PIO)	56	\$ 1,291.92
	2199.75	\$ 50,748.23
<i>Amount Paid Wages/Benefits</i>		\$ 903.00
TOTAL SAVINGS TO CITY		\$ 49,845.23

- Value of Volunteer Hours is based of Utah FFSL Division for Firefighter Activities rate, currently set at \$23.07 per hour

WATER UTILIZATION

	Monthly Water Utilization	Annual Water Utilization
<i>Training Use</i>	250	250
<i>Fire Response</i>	0	200
<i>HAZMAT Response</i>	0	0
TOTALS	250	450

APPARATUS STATUS

Designator	Utilization	Status
Engine 91	First Due Engine	In Service
Brush 91	Light Brush Truck	In Service
Squad 91	Quick Response Veh	In Service
Brush 92	Heavy Brush Truck	In Service

ENGINE 91

Status: **IN SERVICE**

First Due Engine

1999 Pierce/International – 1000 Gallon Tank / 1250 GPM Pump

Recent Issues Addressed

- Oil/Filter Change
- Air Dryer filter replaced

Immediate Maintenance Issues

- None

Future Issues / Foreseeable Needs to Address

- Primer Leveler Needs Replacement
- Install Shelves in Compartment 3
- Remove Hose Reel
- Replace Right Rear Tire
- Flip SCBA Mounts in Compartment 2
- Recharge Air Conditioning

BRUSH 91

Status: **IN SERVICE**

Light Brush Truck

2003 Ford F-550 – 590 Gallon Tank/ 250 GPM Pump

Recent Issues Addressed

- Flashlight mount/charger installed
- Vehicle serviced oil/filter- new batteries
- Rear end differential replaced

Immediate Maintenance Issues

- None.

Future Issues / Foreseeable Needs to Address

- None

SQUAD 91**Status: IN SERVICE****Quick Response Vehicle****2000 Ford F-350 – 250 Gallon Tank/ Brush Pump****Recent Issues Addressed**

- Installed flashlight mount/charger

Immediate Maintenance Issues

- Vehicle speedometer is not functioning. Needs to go to Ford Dealership.

Future Issues / Foreseeable Needs to Address

- Scene lighting needs to be installed on this truck for night time operations.

BRUSH 92**Status: IN SERVICE****Heavy Brush Truck / Water Tender****1970 AM General M35A2 – 1000 Gallon Tank / Brush Pump****Recent Issues Addressed**

- New pump installed and plumbed

Immediate Maintenance Issues

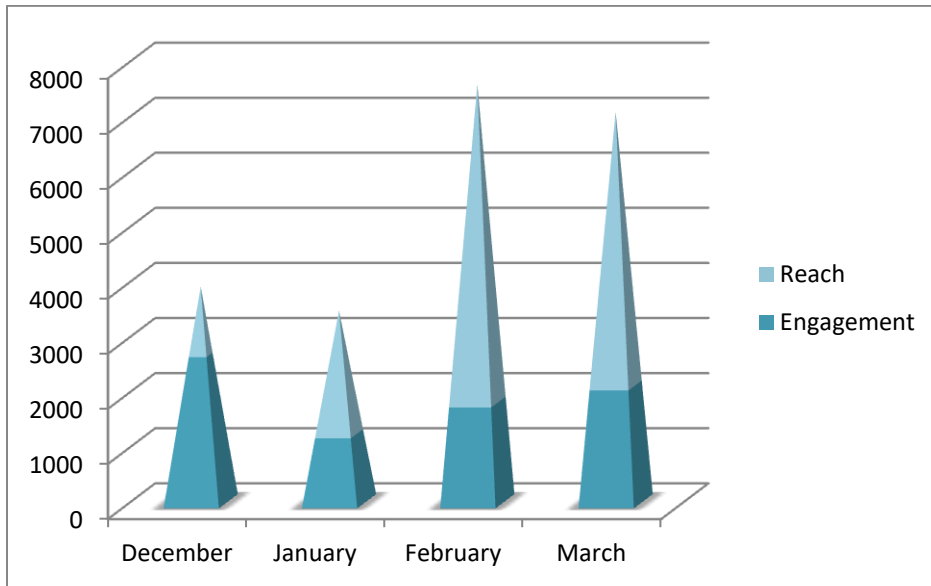
- Install Battery Maintainer

Future Issues / Foreseeable Needs to Address

- None

PUBLIC OUTREACH

Uintah City Fire Department continues to grow its social media presence through creating engaging content, bringing more brand awareness and engaging firefighters in more photos, humanizing the firefighters offer the opportunity to deliver valuable messages for free, especially in an emergency situation. Engaging content is the most important objective to growing a social media platform. Is it the right content? Does it meet the needs of the target audience? Remember, with social media it is important to be personal and connect with our audience. Researching and creating content is challenging. Without a proper strategy, we are not reaching the audience we need to reach.



2017 Uintah City Fire Department will be focusing on increasing community outreach efforts. In March we focused on three programs and will continue to do so. Free Fire Alarm Installation, Free Safety Home Checks and the creation of Uintah's own CERT team.

First, We have partnered with Red Cross to install smoke detectors to Uintah homes that do not have them, or do not have an adequate amount of them. We are excited to have the opportunity to provide these to the citizens of Uintah City in conjunction with the American Red Cross Home Fire Campaign. The Uintah City Fire Department wants to help as many Uintah households as possible. If you or someone you know does not have working smoke alarms all that needs to be done is contact the Fire Department to set up an appointment and we will install FREE smoke alarms in homes who need them.

Second we are also offering Home Safety Checks. Not only do we want to ensure our community have ample amount of smoke alarms in their homes, we also want to ensure their homes are safe. During a free home safety check, the department will check the following: home evacuation plan, frequency of furnace and fireplace cleaning, safe storage of flammable materials, smoke alarm placement, space heaters, extension cord use, safety practices in kitchens, safety practices around water and other areas pertinent to an individual home. Another advantage of these safety home checks is when the firefighter discusses a family evacuation plan; it also allows the firefighter a layout of a home prior to an emergency occurring, which can save a life during a house fire. All the residents of Uintah need to do is contact Uintah City Fire Department or email us to schedule a home check at prevention@uintahfd.org.

The third area of focus is the relaunch efforts to build a CERT (Community Emergency Response Team) program for the city of Uintah. The CERT program educates people about disaster preparedness for hazards that may impact their area and trains them in basic disaster response skills, such as fire safety, light search and rescue, team organization, and disaster medical operations. Using the training learned CERT members can assist others in their neighborhood or workplace following an event when professional responders are not immediately available to help



The close of March also meant the end of a firefighting career with the retirement of Deputy Chief/Fire Marshal James Osgood. He has spent the last 36 years in the fire service where he started as an Explorer, and now he is hanging his helmet for good. Osgood served in both California and Utah during his career as a firefighter and EMT. Osgood stated, "I'm proud to have been a part of the growth of Uintah City Volunteer Fire Department. The last few years I have been a member here have been very memorable, fun and inspirational. I met a lot of great people and have had the privilege to see some members move on to bigger departments as expected." Saying goodbye to those retiring allows opportunity to the department's very capable firefighters to advance their knowledge and career into a new position.

SUMMARY OF MEETINGS ATTENDED

Uintah Fire Department Personnel participated in the following meetings:

- Utah State Fire Chief Association
- Weber County Fire Officers Association
- City Council Meetings
- City Planning Commission Meeting
- Weber County Operations Fire Sub Committee Meeting
- Weber County Operations Board Meeting
- Weber County Fire Protocol Meeting
- Weber County Special Meeting on Incident Alarm Stacking and Mutual Aid
- Utah State Fire Marshal Association

STATUS OF SIGNIFICANT ISSUES DEPARTMENT IS ADDRESSING

- The department is undergoing hiring process for several positions.
- The department was awarded a CDBG Grant for new rescue tools
- Department is preparing next fiscal year budget request
- Department is addressing and building a Department Risk Management Plan
- Department is crafting the 2016 Annual Report
- Department reviewing and preparing a city emergency management plan
- Department is undertaking a self audit for ISO rating.

D. **Department Review:** Fire Department

E. **Significant Impacts:** This report is for informational purposes only. If the council has specific questions or concerns that are not addressed in this report please contact Chief Pope at (801) 425-2802 or wpope@uintahfd.org.