

**City Council  
Staff Report**



**Author:** Chief William Pope  
**Subject:** Fire Department January 2016 Report  
**Type of Item:** Informational

**Summary Recommendations:** This report is for informational purposes as part of the Fire Department’s Monthly Report to the City Council.

**Description:**

- A. **Topic:** Fire Department Monthly Update.
- B. **Background/History:** On July 16, 2013 the Fire Department presented a comprehensive fire service presentation. At that time the Council directed staff to begin providing comprehensive Monthly Reports regarding department operations.
- C. **Analysis:**

**OPERATIONS**

<i>Emergency Responses:</i>							
EMS	EMS YTD	FIRE	FIRE YTD	OTHER	OTHER YTD	MO. TOTAL	Year To Date
7	7	0	0	0	0	0	7
		<b>Month</b>		<b>Year to Date</b>			
<i>Civilian Fire Fatalities</i>		0		0			
<i>Civilian Fire Injuries</i>		0		0			
<i>Firefighter Injuries</i>		0		0			
<i>Monthly Fire Loss</i>		0		0			
<i>Significant Incidents</i>		0		0			

**Figure 1: Fire Department Calls for Service**

Resource: Weber Area Consolidated Dispatch

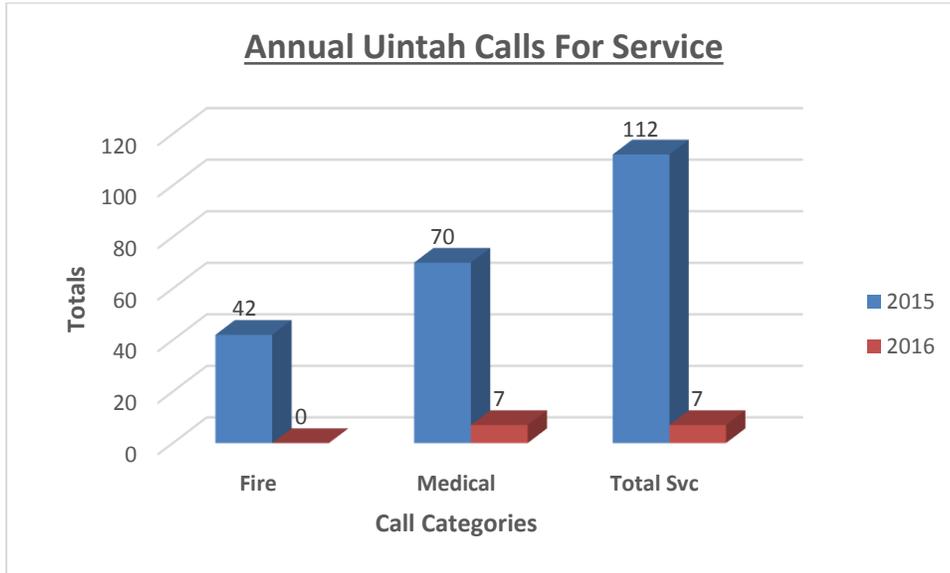
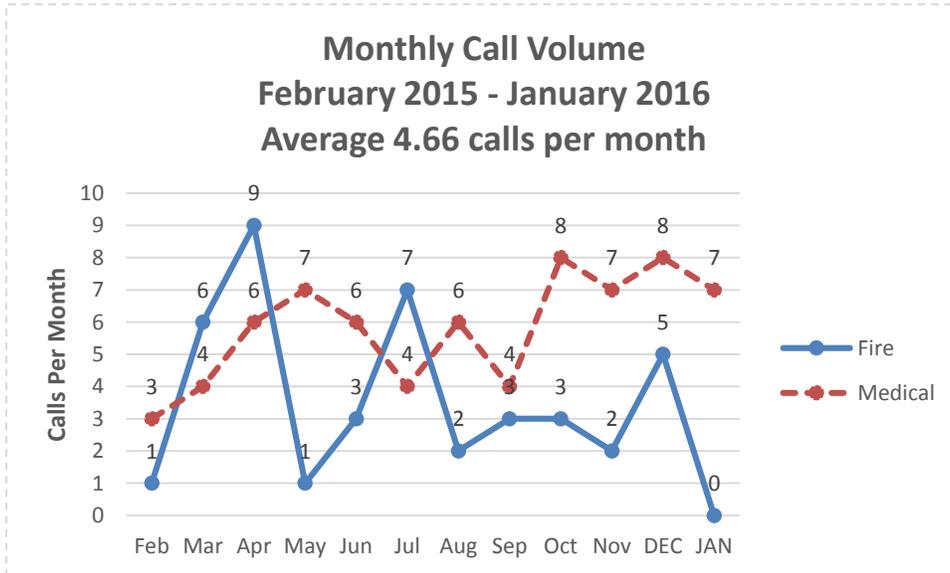


Figure 1 shows the total calls for service for 2015. Please note that 2016 is the call volume for January of this calendar year.

**Figure 2: Monthly Call Volume Longitudinal**

Resource: Weber Area Consolidated Dispatch



The trend indicated in Figure 2, shows call volume since February 2015. Fire and EMS related incidents pose an unreliable variable for future statistical planning.

**Figure 3: Monthly Medical Call Volume**

Resource: Weber Area Consolidated Dispatch

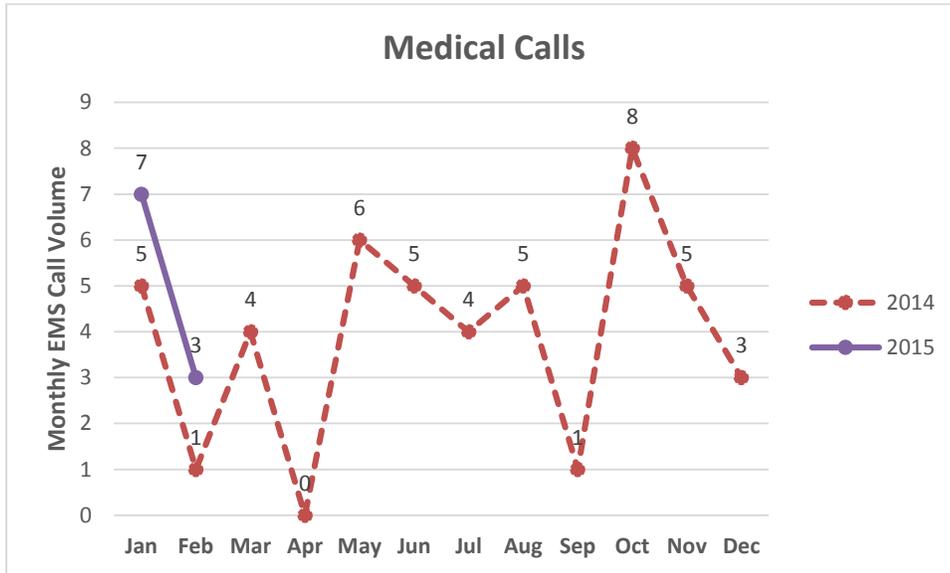


Figure 3: Monthly EMS calls for 2014, and January through February 2015.

**Figure 4: First Responder Medical Call Response**

Resource: Weber Area Consolidated Dispatch

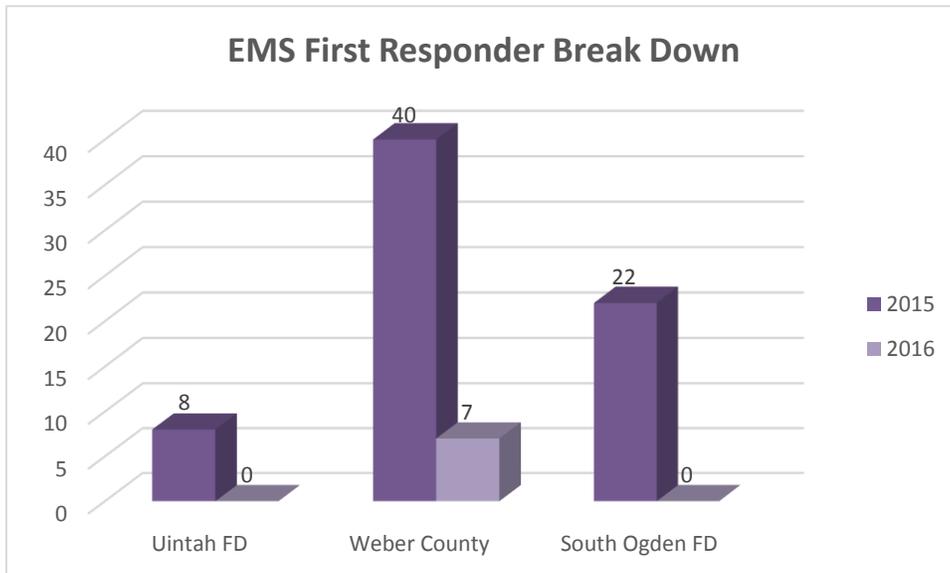


Figure 4 shows the First Responder Call Response, broken down by Primary Responding Agency.<sup>1</sup>

<sup>1</sup> Weber County Fire District is currently contracted to provide this service to Uintah City.

Figure 5: Monthly Fire Call Trend

Resource: Weber Area Consolidated Dispatch

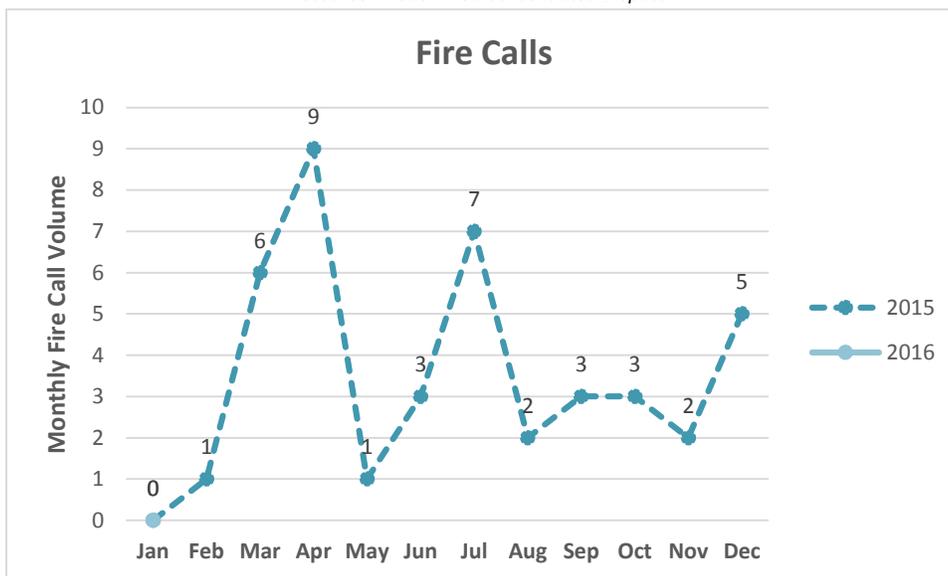
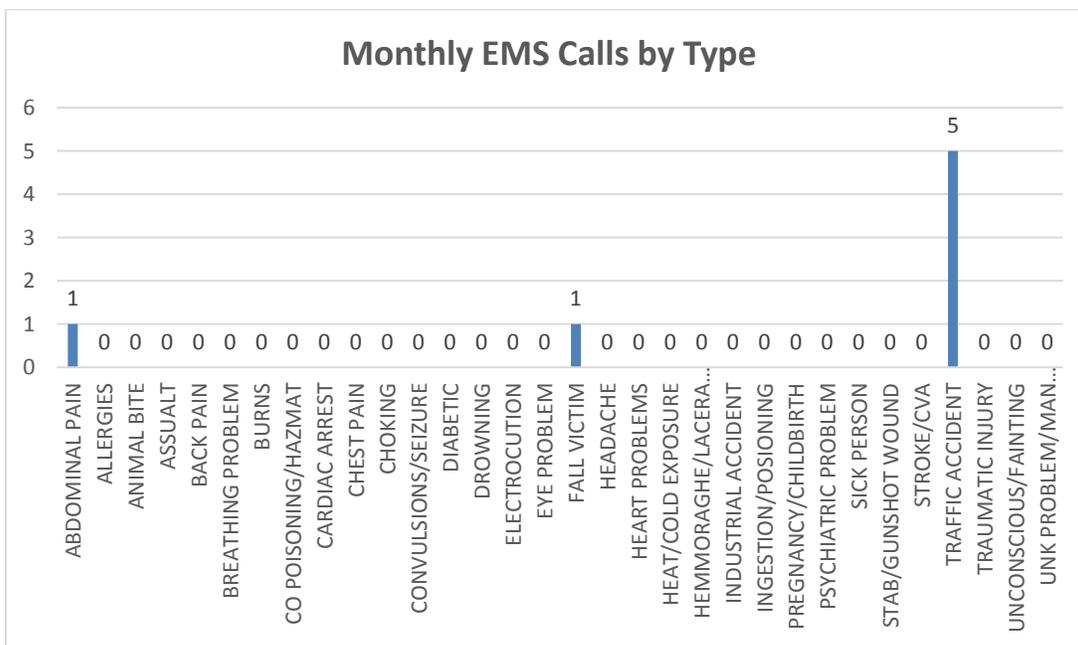


Figure 5: Monthly Fire Calls 2015, and January 2016.

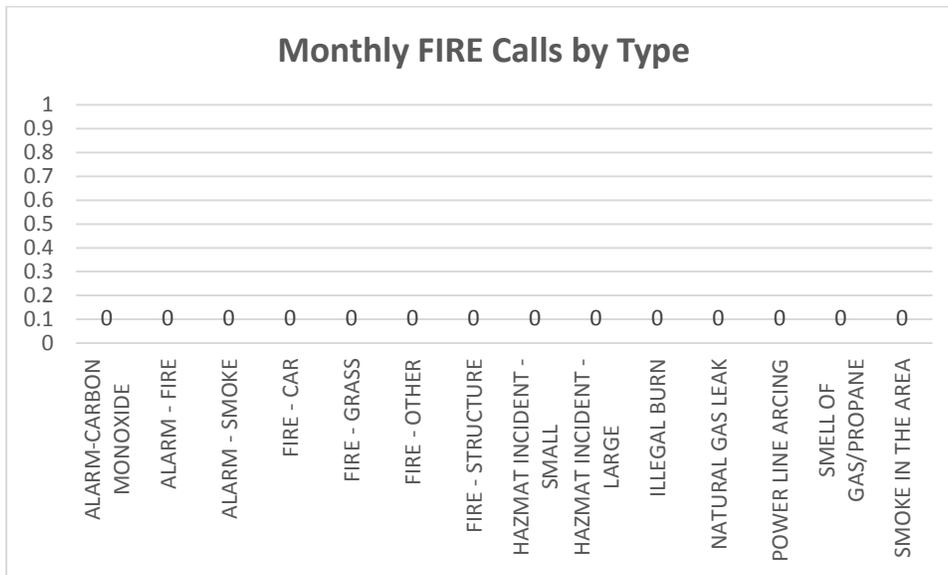
Figure 6: Monthly EMS Calls by Type

Resource: Weber Area Consolidated Dispatch



**Figure 7: Monthly FIRE Calls by Type**

Resource: Weber Area Consolidated Dispatch



## TRAINING

The department completed its regularly schedule training drills.

<i>Training:</i>							
<i>Mandatory Training</i>				<i>Optional Training</i>			
Fire	EMS	Monthly	YTD	Fire	EMS	Monthly	YTD
Offered	Offered	Offered	Offered	Offered	Offered	Offered	Offered
3	0	3	3	36	2	38	38

During these training offerings the following skills and topics were covered:

- \* Fire Service History
- \* FF Safety/Health
- \* Fire Department Communications
- \* FF Personal Protective Equip
- \* Building Construction
- \* Fire Behavior
- \* Ropes/Webbing/Knots
- \* Portable Fire Extinguishers
- \* Search/Victim Rescue/FF Survival
- \* Forcible Entry
- \* Ground Ladders
- \* Tactical Ventilation
- \* Water Supply
- \* Fire Hose
- \* Fire Streams
- \* FF1 and FF2 Manipulative Skills
- \* Digital Imagery/Social Media Fire Svc
- \* Affordable Care Act

# PERSONNEL

## *Staffing Levels*

<i>Operational</i>	Authorized	Staffed	Variance
Chief	1	1	0
Deputy Chief	2	2	0
Fire Marshal	1	0	1
Battalion Chief	1	1	0
Captain	4	3	1
Firefighter	20	14	6
TOTALS	29	21	8
<i>Support</i>	Authorized	Staffed	Variance
Support Volunteer	3	3	0
Support Intern	1	1	0
TOTALS	4	4	0
<i>Wildland</i>	Authorized	Staffed	Variance
Battalion Chief	1	0	1
Engine Boss	4	0	4
Wildland FF - Adv	4	0	4
Wildland FF - Bsc	4	0	4
TOTALS	13	0	13

**Current Vacancies:** Captain (1), Firefighter (6).

### *Personnel Changes*

- 1) Deputy Chief Casey Bybee purchased a new home outside of the response area of the Fire Department. As such Deputy Chief Bybee tendered his resignation in good standing and is eligible to rejoin the department should his circumstances changes
  
- 2) Probationary Firefighter Christopher Kelly joined the department. FF Kelly is an active duty member of the USAF stationed at Hill AFB. He had previous training as an EMT before joining the Air Force.

### *Personnel Change Summary*

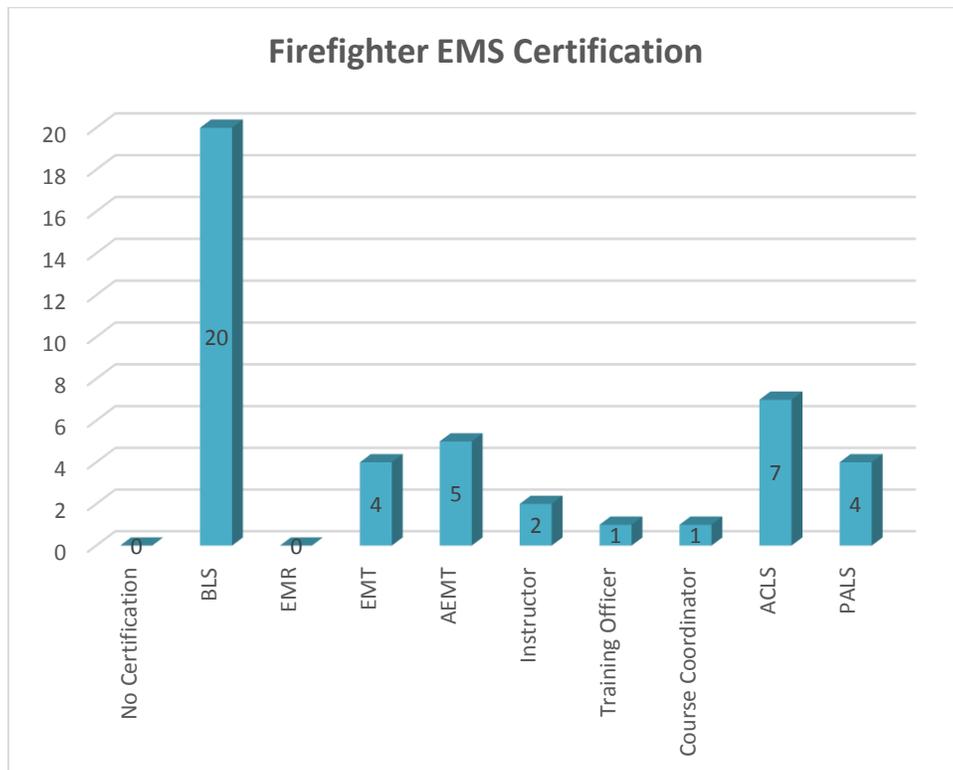
<b>Reduction in Staff</b>	1
<b>Addition to Staff</b>	1
<b>Net Change to Staff</b>	0

## Personnel Certification

### Firefighter Certification Summary



### EMS Certification Summary



### Position Task Book Summary

In 2015 the Department instituted a series of on the Job Training Task books to ensure that all department personnel have meet certain minimum qualifications for each job regardless of state certification. This indicates that there is a basic standard of safe and efficient training in an environment where full-time jobs may hinder rapid completion of Firefighter Certification. The following chart outlines the progress on each level of those task books:

	Probationary Firefighter	Firefighter	Engineer	Company Officer	Non Response Driver	Response Driver
CH W. Pope	Complete	Complete	Complete	Complete	Complete	Complete
DC M. Marz	Complete	Complete	Complete	Complete	Complete	Complete
DC J. Osgood	Complete	Complete	Complete	Complete	Complete	Complete
BC M. Sacco	Complete	Complete	Complete	Complete	Complete	Complete
CA B. Bybee	Complete	Complete	In Progress	In Progress	Complete	Complete
CA C. Dixon	Complete	Complete	Complete	In Progress	Complete	Complete
CA D. Bird	Complete	Complete	In Progress	In Progress	Complete	Complete
FF D. Pearson	Complete	Complete	In Progress		Complete	Complete
FF M. Mettler	Complete	Complete	In Progress		Complete	In Progress
FF M. Dunham	Complete	Complete	In Progress		Complete	In Progress
FF S. Smith	Complete	Complete	In Progress		Complete	In Progress
FF K. Smith	Complete	Complete	In Progress		Complete	In Progress
FF B. Blakney	Complete	Complete	In Progress		Complete	Complete
FF E. Knowlton	Complete	Complete	In Progress		In Progress	
FF D. Bacon	Complete	Complete	In Progress		In Progress	
FF J. West	Complete	Complete	In Progress		In Progress	
FF K. Firestone	Complete	In Progress	In Progress		In Progress	
FF G. Virgen	Complete	In Progress	In Progress		In Progress	
FF T. Hansen	Complete	In Progress	In Progress		In Progress	
FF C. Kelly	Complete	In Progress	In Progress		In Progress	

*Personnel Attendance*

<b>Firefighter</b>	<b>Incidents</b>	<b>Required Training</b>	<b>Optional Training</b>	<b>Total Available</b>
CHF W. Pope	0%	100%	67%	73%
DC M. Marz	0%	100%	17%	33%
DC J. Osgood	0%	100%	83%	87%
BC M. Sacco	0%	100%	75%	80%
CAPT B. Bybee	0%	100%	17%	33%
CAPT C. Dixon	0%	100%	25%	40%
CAPT D. Bird	0%	100%	33%	47%
FF D. Bacon	0%	100%	75%	80%
FF B. Blakney	0%	100%	67%	73%
FF M. Dunham	0%	100%	67%	73%
FF K. Firestone	0%	100%	50%	60%
FF T. Hansen	0%	100%	58%	67%
FF C. Kelly	0%	33%	25%	27%
FF E. Knowlton	0%	100%	50%	60%
FF M. Mettler	0%	100%	50%	60%
FF D. Pearson	0%	100%	8%	27%
FF K. Smith	0%	100%	50%	60%
FF S. Smith	0%	33%	17%	20%
FF G. Virgen	0%	100%	58%	67%
FF J. West	0%	0%	17%	13%

## FIRE PREVENTION

Fire Prevention	Monthly Total	Year to Date
Required Inspections	0	0
Voluntary Inspections	0	0
Plans Review	0	0
Vegetation Mgmt Inspection	0	0
Open Burn Permits Issued	0	0
Code Enforcement/Nuisance	0	0
Fire Investigations	0	0
Life Safety Education Presentations	0	0
<i>Number of Participants</i>	0	0

## FISCAL

### Budget Information

Monthly Budget Review				
Monthly Expenditures	\$	13,127.49		
% of Budget Year Remaining		42%		
% of Total Budget Remaining		31%		
Budget Category	Monthly Expend	Annual Expend	Remaining Budget	Percent Remaining
Salaries/Wages	\$ 902.00	\$ 6,441.00	\$ 8,059.00	56%
Employee Benefits	\$ 45.91	\$ 350.13	\$ 649.87	65%
Equipment/Supply/Maint	\$ 485.16	\$ 7,462.77	\$ 4,537.23	38%
Telephone	\$ 191.21	\$ 485.74	\$ 1,994.26	80%
Professional/Technical	\$ 7,236.06	\$ 15,806.36	\$ 2,169.36	12%
Education/Training	\$ 419.50	\$ 1,520.67	\$ 579.33	0%
Dispatch Fees	\$ -	\$ -	\$ 600.00	100%
Impact Fees	\$ -	\$ 76.08	\$ 323.92	81%
Gasoline	\$ -	\$ 383.59	\$ 616.41	62%
Grant Expenditures	\$ 3,847.65	\$ 6,572.11	\$ (1,572.11)	0%
<b>TOTALS</b>	<b>\$ 13,127.49</b>	<b>\$ 39,098.45</b>	<b>\$ 17,957.27</b>	<b>31%</b>

*Volunteer Hour Tracking / Monetary Assessment / Savings to City*

<b>Volunteer Hours Tracking:</b>		<i>January 2016</i>
<b>Firefighter</b>	<b>Hours Volunteered</b>	<b>Value of Hours Volunteered</b>
CHF W. Pope	186.6	\$ 4,131.32
DC M. Marz	61	\$ 1,350.54
DC J. Osgood	150.5	\$ 3,332.07
BC M. Sacco	191	\$ 4,228.74
CAPT B. Bybee	37	\$ 819.18
CAPT C. Dixon	12	\$ 265.68
CAPT D. Bird	12	\$ 265.68
FF D. Pearson	23	\$ 509.22
FF M Mettler	52	\$ 1,151.28
FF M Dunham	77	\$ 1,704.78
FF S Smith	12	\$ 265.68
FF K Smith	12	\$ 265.68
FF B Blakney	86	\$ 1,904.04
FF D Bacon	89	\$ 1,970.46
FF J West	12	\$ 265.68
FF G Virgen	52.5	\$ 1,162.35
FF T Hansen	64.8	\$ 1,434.67
FF C Kelley	12	\$ 265.68
K Stuart	144	\$ 3,188.16
C Durga	49	\$ 1,084.86
C Soriano	11.25	\$ 249.08
	<b>1346.65</b>	<b>\$ 29,814.83</b>
<i>Amount Paid Wages/Benefits</i>		\$ 947.91
<b>TOTAL SAVINGS TO CITY</b>		<b>\$ 28,866.92</b>

- Value of Volunteer Hours is based of Utah FFSL Division for Firefighter Activities rate, currently set at \$22.14 per hour

**WATER UTILIZATION**

	<b>Monthly Water Utilization</b>	<b>Annual Water Utilization</b>
<i>Training Use</i>	0	0
<i>Fire Response</i>	0	0
<i>HAZMAT Response</i>	0	0
<b>TOTALS</b>	<b>0</b>	<b>0</b>

## APPARATUS STATUS

Designator	Utilization	Status
Engine 91	First Due Engine	In Service
Brush 91	Light Brush Truck	In Service
Brush 92	Heavy Brush Truck	Out of Service
Brush 93	Light Brush Truck	In Service

**ENGINE 91**                      **Status: IN SERVICE**                      **First Due Engine**  
**1999 Pierce/International – 1000 Gallon Tank / 1250 GPM Pump**

**Recent Issues Addressed**

- MDT Mount and MDT Computer Installed

**Immediate Maintenance Issues**

- None

**Future Issues / Foreseeable Needs to Address**

- Air Dryer Filter Needs Replacement
- Primer Leveler Needs Repair/Replacement
- Install appliance holders
- Install Shelves in Compartment 3
- Install Dash and backup camera
- Install GPS/AVL Locator Antenna

**BRUSH 91**                      **Status: IN SERVICE**                      **Light Brush Truck**  
**2003 Ford F-550 – 590 Gallon Tank/ 250 GPM Pump**

**Recent Issues Addressed**

- Purchased and put into service Chainsaw and chaps
- Installed MDT Mount and MDT Computer

**Immediate Maintenance Issues**

- None.

**Future Issues / Foreseeable Needs to Address**

- Install flashlight mount/charger
- Install Dash and backup camera
- Install GPS/AVL Locator Antenna

**BRUSH 92**                      **Status: OUT OF SERVICE**                      **Heavy Brush Truck / Water Tender**  
**1970 AM General M35A2 – 1000 Gallon Tank / Brush Pump**

**Recent Issues Addressed**

- None

**Immediate Maintenance Issues**

- None

**Future Issues / Foreseeable Needs to Address**

- The brush pump installed on this heavy brush is inadequate for the movement of the 1000 gallons of water the truck carries. The pump engine is also aging, and will need to be replaced.
- Vehicle requires scene lighting installed for night operations.

**BRUSH 93**                      **Status: IN SERVICE**                      **Light Brush Truck**  
**2000 Ford F-350 – 250 Gallon Tank/ Brush Pump**

**Recent Issues Addressed**

- Installed MDT mount and MDT Computer

**Immediate Maintenance Issues**

- Vehicle speedometer is not functioning. Needs to go to Ford Dealership.

**Future Issues / Foreseeable Needs to Address**

- Scene lighting needs to be installed on this truck for night time operations.
- Install flashlight mount/charger
- Install Dash Camera
- Install GPS/AVL Locator Antenna

## **SUMMARY OF MEETINGS ATTENDED**

Uintah Fire Department Personnel participated in the following meetings:

- Utah State Fire Chief Association
- Weber County Fire Officers Association
- Uintah City Staff Meetings
- City Council Meetings
- City Planning Commission Meeting
- Weber County Operations Fire Sub Committee Meeting
- Weber County Operations Board Meeting
- Weber County Fire Protocol Meeting
- Weber County Special Meeting on Incident Alarm Stacking and Mutual Aid
- Utah State Fire Marshal Association

## STATUS OF SIGNIFICANT ISSUES DEPARTMENT IS ADDRESSING

- The department is undergoing hiring process for several positions.
- Contract for Brush 91/Wildland MOU was submitted and accepted by the USDA/Forest Service Contracting Officer. Awaiting response for contract award.
- Department began Firefighter I and Firefighter II Certification Training. Course runs January through April, followed by Wildland Firefighter in May, and EMT Basic in June through August.
- CDBG Grant Surveys were completed. The Surveys were certified and the city meets LMI levels. Surveys will not need to be redone for five years.
- Department submitted CDBG grant for approximately \$64,000.00 those funds if approved in April will purchase 18 – 45 minute Complete SCBA's and spare bottles, and 15 complete sets (Helmets to boots) of Structural Firefighter Gear.
- Department submitted for the FEMA Assistance to Firefighter Grant for \$167,200.00. This would allow the purchase of 16 – 45 minute Complete SCBA's and spare bottles, and 25 complete sets (Helmets to boots) of Structural Firefighter Gear.
- The Department was awarded, through a second round award, Utah FFSL Department Assistance Grant for approximately \$10,500.00 this grant has allowed for the purchase the needed brush pump on Brush 92, chainsaw and chaps, two wildland practice shelters, and 15 complete sets of Wildland Firefighter PPE Gear.
- Station 91 remodel project costs have been returned from General Contractor. The agreed contract amount for the exterior portions of the project was \$250,000.00 Submitted cost for base work is **\$255,468.00** (which does not include roadwork). Submitted costs for optional additional work (interior and finish work) **\$273,237.00**. Total Project Submitted cost **\$528,704.28**

## Winter Fire School Summary

12 department members participated in Utah’s Winter Fire School this year. Chief Pope and Deputy Chief Osgood participated in Utah State Fire Chief Association general meetings, and leadership symposium prior to the remaining firefighters arriving for the winter fire school classes. During this leadership symposium, the Chiefs participated in the following courses:

Digital Imagery and Social Media in the Fire Service  
Affordable Care Act – The Train Coming Down the Tracks

During the Winter Fire School Portion of the training, Department Personnel Participated in the following trainings, having received certificates of completion for the courses:

Essentials of Leadership	Wildland Fire Investigation
Juvenile Firesetter Program	Basic Apparatus Maintenance
Human Factors to Leadership	Fighting Fires with Limited Resources
CHAOS (Leadership Training)	2016 Company Officer
Ice Rescue Awareness	Arson Investigation
Fire Instructor	Fire ground Operations (Command Training)
Search and Rescue	Tactical Casualty Care
Modern Fire Attack	Real World Fire Strategy
Art of Reading Buildings	Wilderness Medicine
Vehicle Extrication	Firefighter Safety
Live Fire Training – Flashover	Live Fire Training – Initial Fire Attack
Basic Fire Inspection	Fire ground Operations in Urban Interface

D. **Department Review:** Fire Department

E. **Significant Impacts:** This report is for informational purposes only. If the council has specific questions or concerns that are not addressed in this report please contact Chief Pope at (801) 425-2802 or [wpope@uintahfd.org](mailto:wpope@uintahfd.org).