

**City Council
Staff Report**



Author: Chief William Pope
Subject: Fire Department February 2017 Report
Type of Item: Informational

Summary Recommendations: This report is for informational purposes as part of the Fire Department’s Monthly Report to the City Council.

Description:

- A. **Topic:** Fire Department Monthly Update.
- B. **Background/History:** On July 16, 2013 the Fire Department presented a comprehensive fire service presentation. At that time the Council directed staff to begin providing comprehensive Monthly Reports regarding department operations.
- C. **Analysis:**

OPERATIONS

<i>Emergency Responses:</i>							
EMS	EMS YTD	FIRE	FIRE YTD	OTHER	OTHER YTD	MO. TOTAL	Year To Date
6	13	4	4	0	0	10	17
				Month	Year to Date		
<i>Civilian Fire Fatalities</i>				0	0		
<i>Civilian Fire Injuries</i>				0	0		
<i>Firefighter Injuries</i>				0	0		
<i>Monthly Fire Loss</i>				0	\$0		
<i>Significant Incidents</i>				0	0		

Figure 1: Fire Department Calls for Service
 Resource: Weber Area Consolidated Dispatch

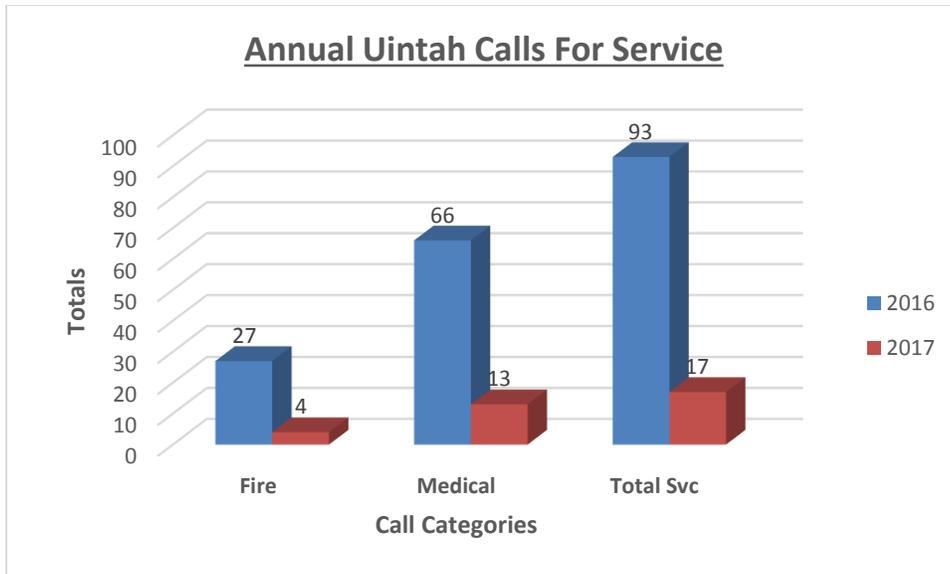
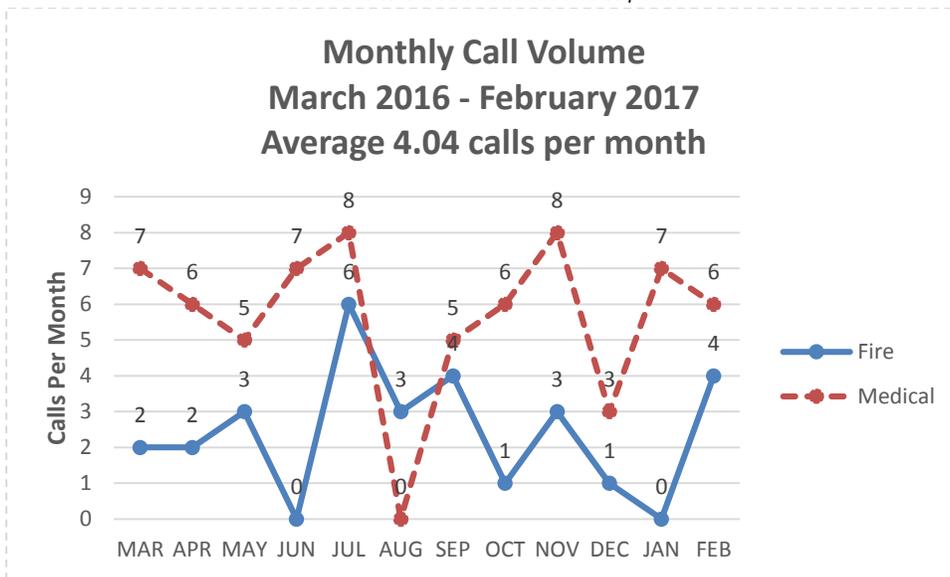


Figure 1 shows the total calls for service for 2016. Please note that 2017 is the call volume for January through February of this calendar year.

Figure 2: Monthly Call Volume Longitudinal

Resource: Weber Area Consolidated Dispatch



The trend indicated in Figure 2, shows call volume since March 2016.

Figure 3: Monthly Medical Call Volume

Resource: Weber Area Consolidated Dispatch

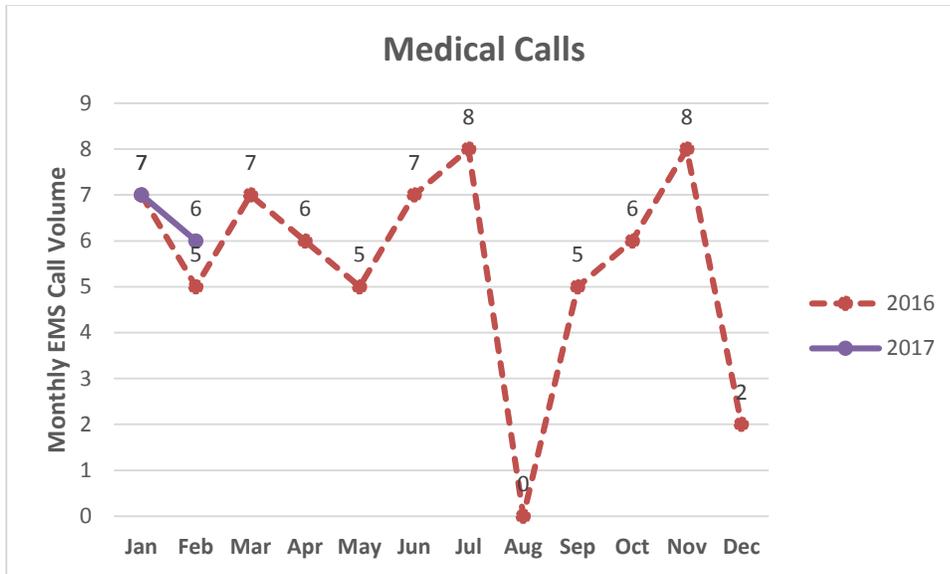


Figure 3: Monthly EMS calls for 2016, and January through February 2017.

Figure 4: First Responder Medical Call Response

Resource: Weber Area Consolidated Dispatch

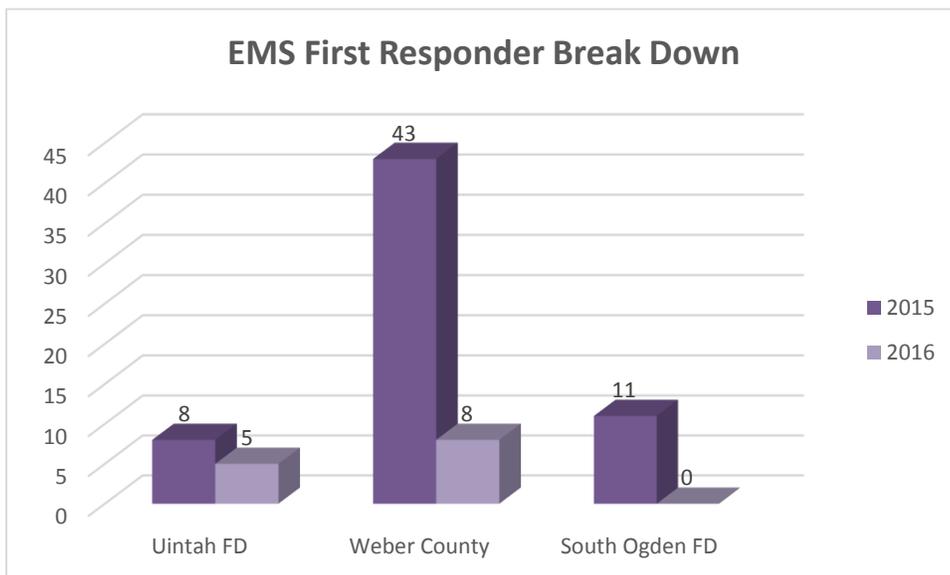


Figure 4 shows the First Responder Call Response, broken down by Primary Responding Agency.¹

¹ Weber County Fire District is currently contracted to provide this service to Uintah City.

Figure 5: Monthly Fire Call Trend

Resource: Weber Area Consolidated Dispatch

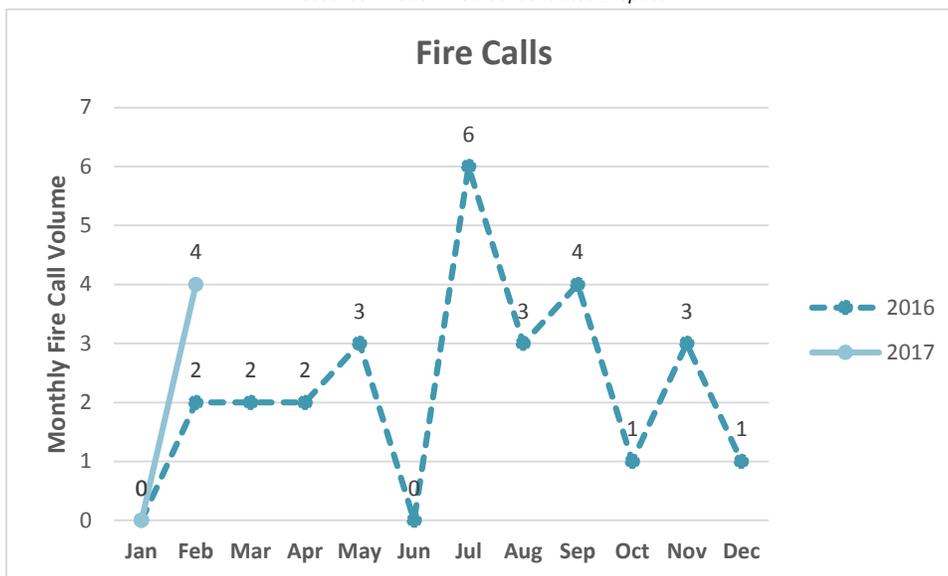


Figure 5: Monthly Fire Calls 2016, and January through February 2017.

Figure 6: Monthly EMS Calls by Type

Resource: Weber Area Consolidated Dispatch

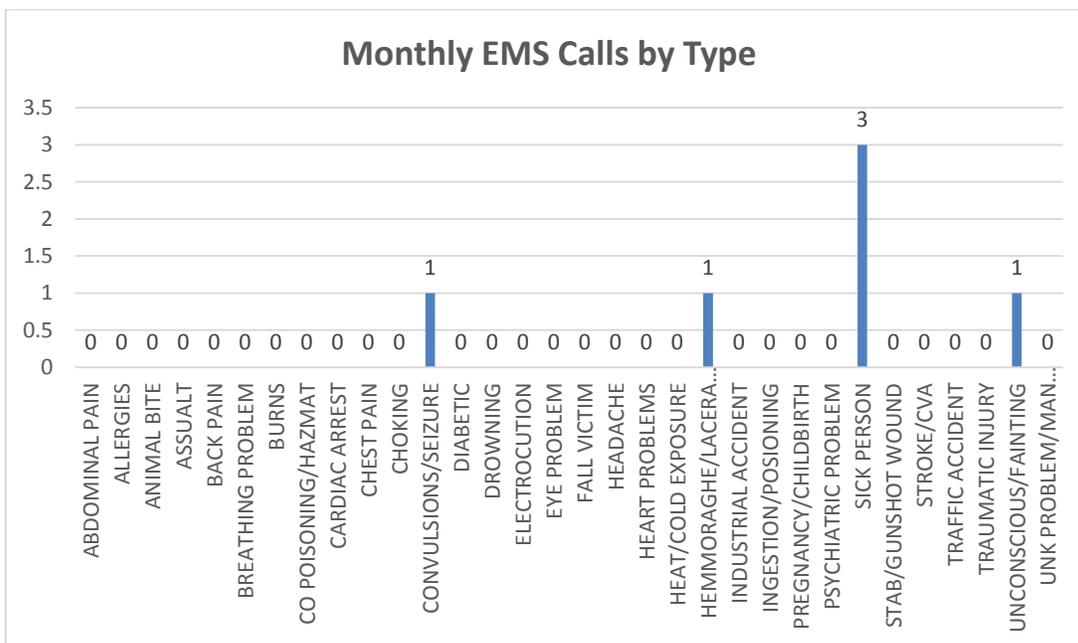
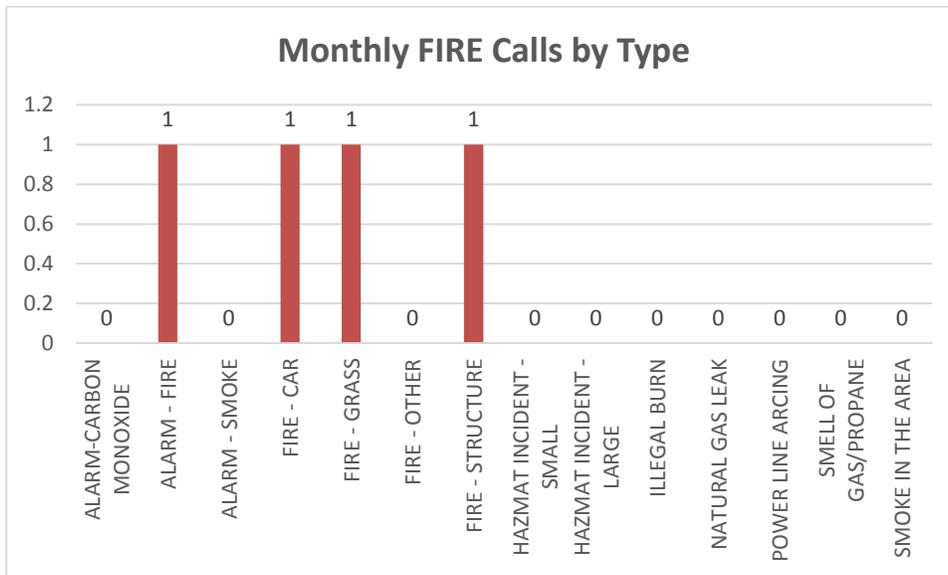


Figure 7: Monthly FIRE Calls by Type

Resource: Weber Area Consolidated Dispatch



TRAINING

The department completed its regularly schedule training drills.

<i>Training:</i>							
<i>Mandatory Training</i>				<i>Optional Training</i>			
Fire	EMS	Monthly	YTD	Fire	EMS	Monthly	YTD
Offered	Offered	Offered	Offered	Offered	Offered	Offered	Offered
2	1	3	6	0	0	3	10

During these training offerings the following skills and topics were covered:

- | | |
|--|---|
| <ul style="list-style-type: none"> * Public Affairs * Communications (w/ Dispatch) * Turn Out Drills * Hose lay Training * Medication Administration * Advance Airway Training | <ul style="list-style-type: none"> * Radio Etiquette * PPE Inspections * Ladder Operations * Cleveland Hose Load Training * Patient Assessment |
|--|---|

PERSONNEL

Staffing Levels

<i>Operational</i>	Authorized	Staffed	Variance
Chief	1	1	0
Deputy Chief	2	2	0
Fire Marshal	1	0	1
Battalion Chief	1	1	0
Captain	4	2	2
Firefighter	20	12	8
TOTALS	29	21	8
<i>Support</i>	Authorized	Staffed	Variance
Support Volunteer	3	2	1
Support Intern	1	0	1
TOTALS	3	2	2
<i>Wildland</i>	Authorized	Staffed	Variance
Battalion Chief	1	0	1
Engine Boss	4	0	4
Wildland FF - Adv	4	0	4
Wildland FF - Bsc	4	0	4
TOTALS	13	0	13

Current Vacancies: Captain (2), Firefighter (8), Engine Boss (4), Wildland Firefighter (8).

Personnel Changes

- Captain Brook George (Blakney) resigned from the department as she has been hired part time with a fire agency, and full time with another fire agency.
- Probationary Firefighter Jason Gallegos resigned from the department citing lack of time to commit.
- Probationary Firefighter Jaden Ingle’s membership was terminated for failure to maintain satisfactory attendance

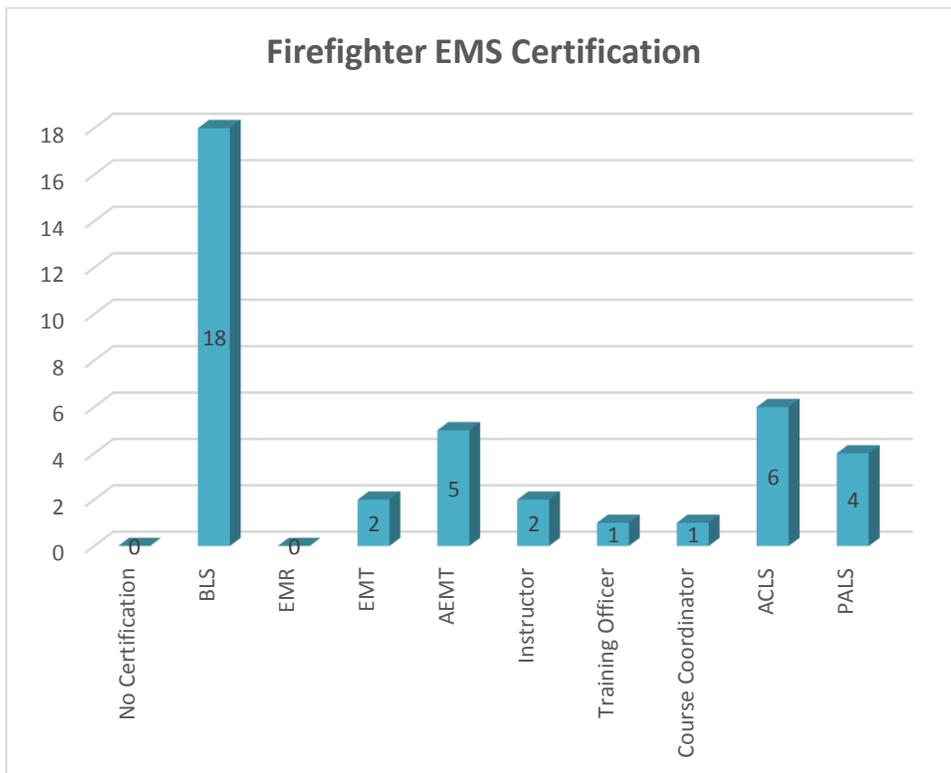
Personnel Change Summary

Reduction in Staff	-2
Addition to Staff	0
Net Change to Staff	-2

Personnel Certification
Firefighter Certification Summary



EMS Certification Summary



Position Task Book Summary

In 2015 the Department instituted a series of on the Job Training Task books to ensure that all department personnel have met certain minimum qualifications for each job regardless of state certification. This indicates that there is a basic standard of safe and efficient training in an environment where full-time jobs may hinder rapid completion of Firefighter Certification. The following chart outlines the progress on each level of those task books:

	Probationary Firefighter	Firefighter	Engineer	Company Officer	Non Response Driver	Response Driver
CH W. Pope	Complete	Complete	Complete	Complete	Complete	Complete
DC M. Marz	Complete	Complete	Complete	Complete	Complete	Complete
DC J. Osgood	Complete	Complete	Complete	Complete	Complete	Complete
BC M. Sacco	Complete	Complete	Complete	Complete	Complete	Complete
CA D. Bird	Complete	Complete	In Progress		Complete	Complete
CA T. Hansen	Complete	Complete	In Progress		Complete	In Progress
FF M. Mettler	Complete	Complete	In Progress		Complete	In Progress
FF M. Dunham	Complete	Complete	In Progress		Complete	In Progress
FF K. Smith	Complete	Complete	In Progress		Complete	In Progress
FF E. Knowlton	Complete	Complete	In Progress		Complete	In Progress
FF D. Sacco	Complete	Complete	In Progress		Complete	In Progress
FF J. Martinez	Complete	In Progress			In Progress	
FF N. Jorgensen	Complete	In Progress			In Progress	
FF W. Malone	Complete	In Progress			In Progress	
FF R. Werner	In Progress				In Progress	
FF P. Echohawk	In Progress				In Progress	
FF C. Willden	Complete	In Progress			In Progress	
FF L. Thomas	In Progress				In Progress	

National Incident Management System

The National Incident Management System (NIMS) is a systematic approach to guide emergency response at all levels. This system provides for the seamless management of incidents involving all threats and hazards. NIMS training is a requisite for some grant opportunities that the department may pursue. As such, records regarding the completed modules of the basic NIMS training is kept by the department.

	NIMS 100	NIMS 200	NIMS 700
CH W. Pope	Complete	Complete	Complete
DC M. Marz	Complete	Complete	Complete
DC J. Osgood	Complete	Complete	Complete
BC M. Sacco	Complete	Complete	Complete
CA D. Bird	Complete	Complete	Complete
CA T. Hansen	In Progress		
FF M. Mettler	In Progress		
FF M. Dunham	Complete	Complete	Complete
FF K. Smith	Complete	Complete	Complete
FF E. Knowlton	Complete	In Progress	
FF D. Sacco	Complete	Complete	Complete
FF J. Martinez	In Progress		
FF N. Jorgensen	In Progress		
FF W. Malone	In Progress		
FF R. Werner	Complete	Complete	Complete
FF P. Echohawk	In Progress		
FF C. Willden	Complete	Complete	Complete
FF L. Thomas	Complete	Complete	Complete

Personnel Attendance

Firefighter	Incidents	Required Training
CHF W. Pope	100%	100%
DC M. Marz	100%	75%
DC J. Osgood	25%	100%
BC M. Sacco	100%	100%
CAPT D. Bird	50%	75%
CAPT T. Hansen	50%	100%
FF M. Dunham	50%	75%
FF M. Mettler	0%	75%
FF E. Knowlton	0%	75%
FF K. Smith	100%	100%
FF D. Sacco	100%	100%
FF J. Martinez	50%	75%
FF N. Jorgensen	100%	100%
FF W. Malone	0%	100%
FF R. Werner	100%	75%
FF P. Echohawk	0%	100%
FF C. Willden	100%	100%
FF L. Thomas	50%	100%

FIRE PREVENTION

Fire Prevention	Monthly Total	Year to Date
Required Inspections	5	5
Residential Business Inspections	5	5
Plans Review	0	0
Vegetation Mgmt Inspection	0	0
Open Burn Permits Issued	0	0
Code Enforcement/Nuisance	0	0
Fire Investigations	0	0
Life Safety Education Presentations	0	0
<i>Number of Participants</i>	0	0

FISCAL

Budget Information

Monthly Budget Review				
Monthly Expenditures	\$	3,603.59		
% of Budget Year Remaining		25%		
% of Total Budget Remaining		12%		
Budget Category	Monthly Expend	Annual Expend	Remaining Budget	Percent Remaining
Salaries/Wages	\$ 827.00	\$ 7,072.00	\$ 7,428.00	51%
Employee Benefits	\$ 43.68	\$ 394.24	\$ 605.76	61%
Equipment/Supply/Maint	\$ 578.87	\$ 8,098.34	\$ 3,901.66	33%
Utilities	\$ 364.56	\$ 659.22	\$ (659.22)	0%
Telephone	\$ 220.72	\$ 1,415.21	\$ 1,064.79	43%
Professional/Technical	\$ 1,010.96	\$ 15,567.81	\$ 2,432.19	14%
Education/Training	\$ 557.80	\$ 920.80	\$ 1,179.20	0%
Dispatch Fees	\$ -	\$ -	\$ 600.00	100%
Impact Fees	\$ -	\$ 2,965.00	\$ 35.00	1%
Gasoline	\$ -	\$ 494.14	\$ 505.86	51%
Grant Expenditures	\$ -	\$ 88,392.73	\$ (381.73)	0%
TOTALS	\$ 3,603.59	\$ 125,979.49	\$ 16,711.51	12%

Volunteer Hour Tracking / Monetary Assessment / Savings to City

Volunteer Hours Tracking:		<i>February</i>	<i>2017</i>
Firefighter	Hours Volunteered	Value of Hours Volunteered	
CHF W. Pope	187	\$	4,314.09
DC M. Marz	45.5	\$	1,049.69
DC J. Osgood	45	\$	1,038.15
BC M. Sacco	140	\$	3,229.80
CAPT D. Bird	27	\$	622.89
CAPT T. Hansen	25	\$	576.75
FF M. Dunham	8	\$	184.56
FF M. Mettler	8	\$	184.56
FF E. Knowlton	8	\$	184.56
FF K. Smith	12	\$	276.84
FF D. Sacco	24.5	\$	565.22
FF J. Martinez	8	\$	184.56
FF N. Jorgensen	16	\$	369.12
FF W. Malone	32	\$	738.24
FF R. Werner	10	\$	230.70
FF P. Echohawk	12	\$	276.84
FF C. Willden	43	\$	992.01
FF L. Thomas	88.5	\$	2,041.70
K. Stuart (PIO)	42	\$	968.94
		\$	-
		\$	-
	781.5	\$	18,029.21
<i>Amount Paid Wages/Benefits</i>		\$	827.00
TOTAL SAVINGS TO CITY		\$	17,202.21

- Value of Volunteer Hours is based of Utah FFSL Division for Firefighter Activities rate, currently set at \$23.07 per hour

WATER UTILIZATION

	Monthly Water Utilization	Annual Water Utilization
<i>Training Use</i>	0	0
<i>Fire Response</i>	0	0
<i>HAZMAT Response</i>	0	0
TOTALS	0	0

APPARATUS STATUS

Designator	Utilization	Status
Engine 91	First Due Engine	In Service
Brush 91	Light Brush Truck	In Service
Squad 91	Quick Response Veh	In Service
Brush 92	Heavy Brush Truck	In Service

ENGINE 91 **Status: IN SERVICE** **First Due Engine**
 1999 Pierce/International – 1000 Gallon Tank / 1250 GPM Pump

Recent Issues Addressed

- Oil/Filter Change
- Air Dryer filter replaced

Immediate Maintenance Issues

- None

Future Issues / Foreseeable Needs to Address

- Primer Leveler Needs Replacement
- Install Shelves in Compartment 3
- Remove Hose Reel
- Replace Right Rear Tire
- Flip SCBA Mounts in Compartment 2
- Recharge Air Conditioning

BRUSH 91 **Status: IN SERVICE** **Light Brush Truck**
 2003 Ford F-550 – 590 Gallon Tank/ 250 GPM Pump

Recent Issues Addressed

- Flashlight mount/charger installed
- Vehicle serviced oil/filter- new batteries
- Rear end differential replaced

Immediate Maintenance Issues

- None.

Future Issues / Foreseeable Needs to Address

- None

SQUAD 91Status: **IN SERVICE****Quick Response Vehicle****2000 Ford F-350 – 250 Gallon Tank/ Brush Pump****Recent Issues Addressed**

- Installed flashlight mount/charger

Immediate Maintenance Issues

- Vehicle speedometer is not functioning. Needs to go to Ford Dealership.

Future Issues / Foreseeable Needs to Address

- Scene lighting needs to be installed on this truck for night time operations.

BRUSH 92Status: **IN SERVICE****Heavy Brush Truck / Water Tender****1970 AM General M35A2 – 1000 Gallon Tank / Brush Pump****Recent Issues Addressed**

- New pump installed and plumbed

Immediate Maintenance Issues

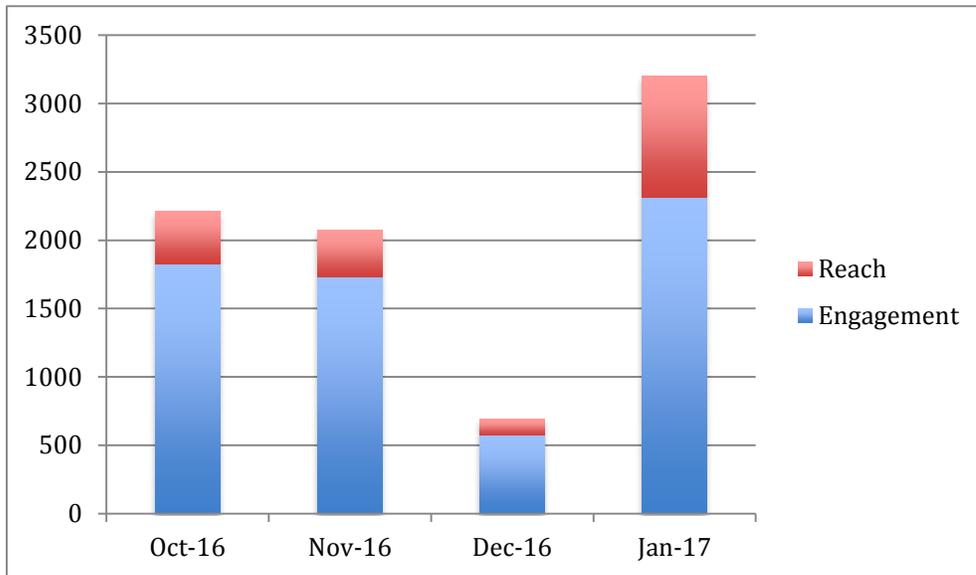
- Install Battery Maintainer

Future Issues / Foreseeable Needs to Address

- None

PUBLIC OUTREACH

Uintah City Fire Department's social media platform's re launched bringing a larger audience and more engagement to the Facebook page. Through creating engaging content, bringing more brand awareness and engaging firefighters in more photos, humanizing the firefighters offer the opportunity to deliver valuable messages for free, especially in an emergency situation. In order for these messages to be effective though, you must have the right type of social media strategy to maximize engagement. Keeping social platforms relevant with the ability to engage their audience daily allows engagement when an important message needs to be disseminated.



Engaging content is the most important objective to growing a social media platform. Is it the right content? Does it meet the needs of the target audience? Remember, with social media it is important to be personal and connect with our audience. Researching and creating content is challenging. Without a proper strategy, we are not reaching the audience we need to reach.

The department will re-launch efforts to build a CERT (Community Emergency Response Team) program for the city of Uintah. The CERT program educates people about disaster preparedness for hazards that may impact their area and trains them in basic disaster response skills, such as fire safety, light search and rescue, team organization, and disaster medical operations. Using the training learned CERT members can assist others in their neighborhood or workplace following an event when professional responders are not immediately available to help

Look for the amazing community outreach efforts from the Uintah City Fire Department in 2017.

SUMMARY OF MEETINGS ATTENDED

Uintah Fire Department Personnel participated in the following meetings:

- Utah State Fire Chief Association
- Weber County Fire Officers Association
- City Council Meetings
- City Planning Commission Meeting
- Weber County Operations Fire Sub Committee Meeting
- Weber County Operations Board Meeting
- Weber County Fire Protocol Meeting
- Weber County Special Meeting on Incident Alarm Stacking and Mutual Aid
- Utah State Fire Marshal Association

STATUS OF SIGNIFICANT ISSUES DEPARTMENT IS ADDRESSING

- The department is undergoing hiring process for several positions.
- The department was awarded a CDBG Grant for new rescue tools

D. **Department Review:** Fire Department

E. **Significant Impacts:** This report is for informational purposes only. If the council has specific questions or concerns that are not addressed in this report please contact Chief Pope at (801) 425-2802 or wpope@uintahfd.org.