

**City Council
Staff Report**



Author: Chief William Pope
Subject: Fire Department December 2016 Report
Type of Item: Informational

Summary Recommendations: This report is for informational purposes as part of the Fire Department’s Monthly Report to the City Council.

Description:

- A. **Topic:** Fire Department Monthly Update.
- B. **Background/History:** On July 16, 2013 the Fire Department presented a comprehensive fire service presentation. At that time the Council directed staff to begin providing comprehensive Monthly Reports regarding department operations.
- C. **Analysis:**

OPERATIONS

<i>Emergency Responses:</i>							
EMS	EMS YTD	FIRE	FIRE YTD	OTHER	OTHER YTD	MO. TOTAL	Year To Date
2	67	1	27	0	0	3	93
			Month	Year to Date			
<i>Civilian Fire Fatalities</i>			0	0			
<i>Civilian Fire Injuries</i>			0	0			
<i>Firefighter Injuries</i>			0	0			
<i>Monthly Fire Loss</i>			0	0			
<i>Significant Incidents</i>			0	0			

Figure 1: Fire Department Calls for Service

Resource: Weber Area Consolidated Dispatch

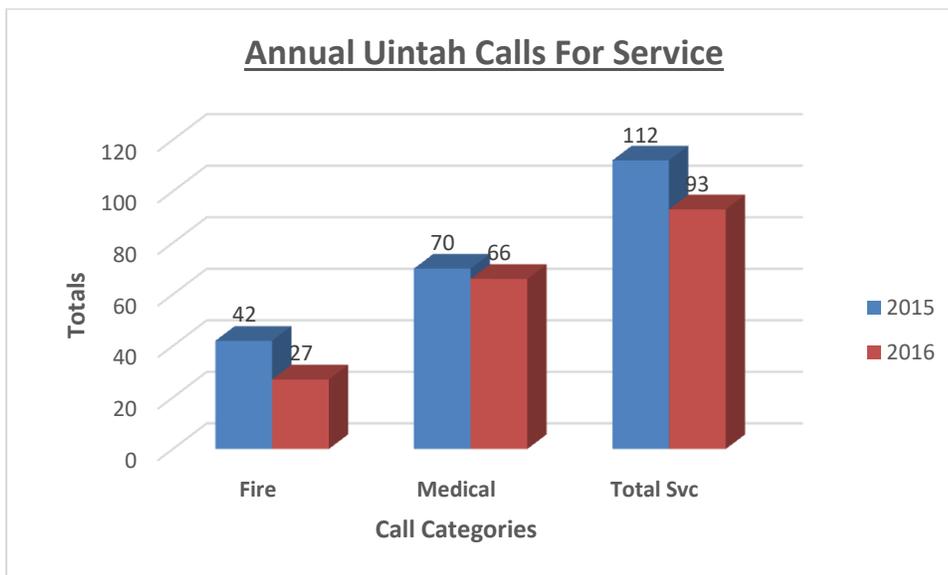
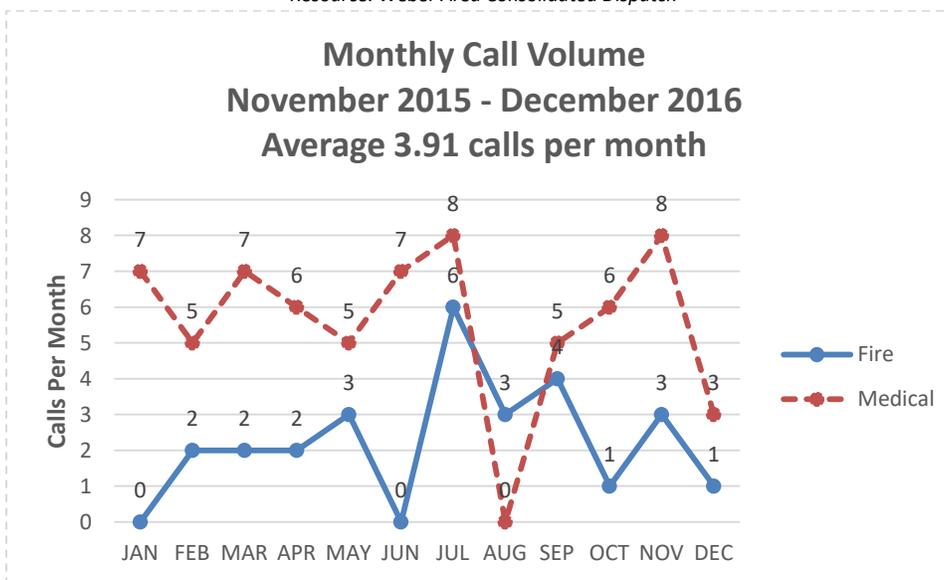


Figure 1 shows the total calls for service for 2015. Please note that 2016 is the call volume for January through December of this calendar year.

Figure 2: Monthly Call Volume Longitudinal

Resource: Weber Area Consolidated Dispatch



The trend indicated in Figure 2, shows call volume since January 2016.

Figure 3: Monthly Medical Call Volume

Resource: Weber Area Consolidated Dispatch

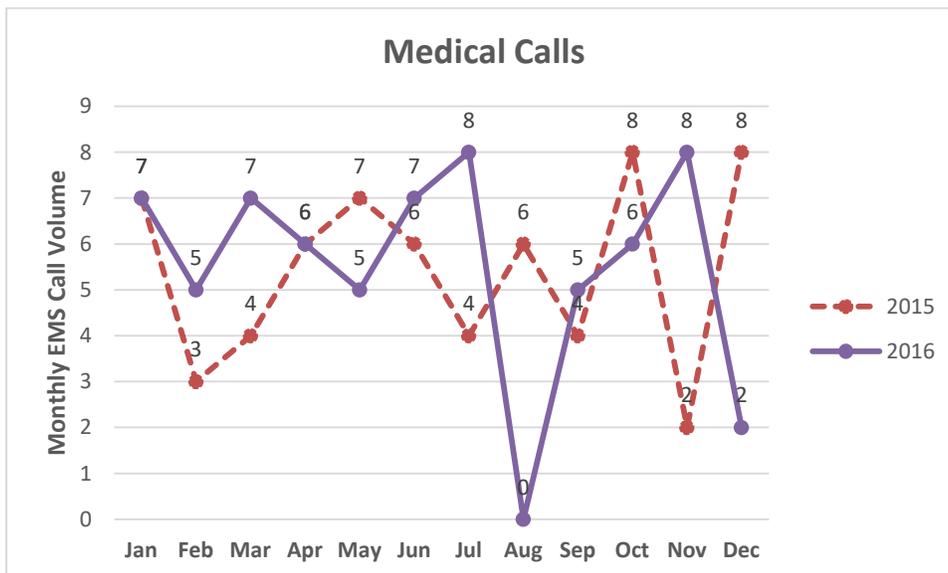


Figure 3: Monthly EMS calls for 2015, and January through December 2016.

Figure 4: First Responder Medical Call Response

Resource: Weber Area Consolidated Dispatch

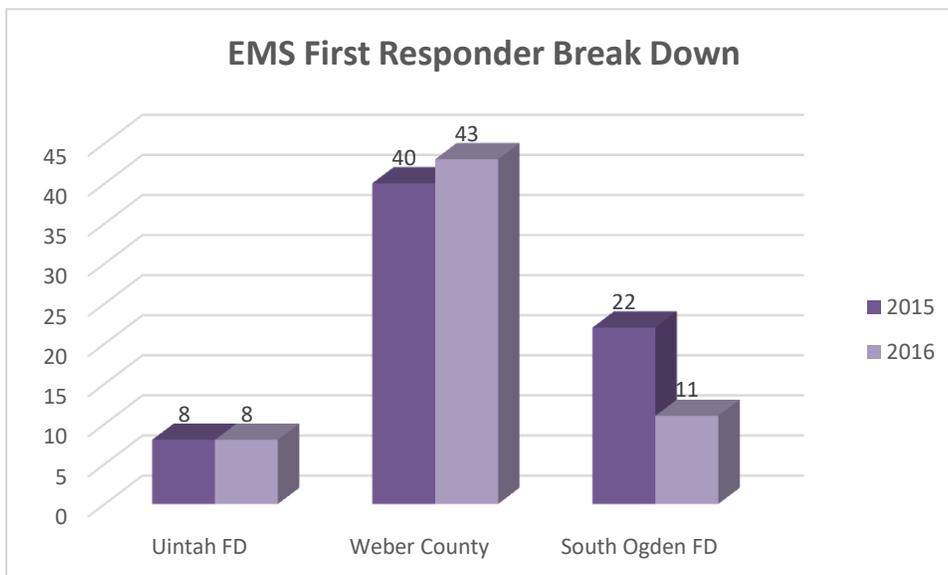


Figure 4 shows the First Responder Call Response, broken down by Primary Responding Agency.¹

¹ Weber County Fire District is currently contracted to provide this service to Uintah City.

Figure 5: Monthly Fire Call Trend

Resource: Weber Area Consolidated Dispatch

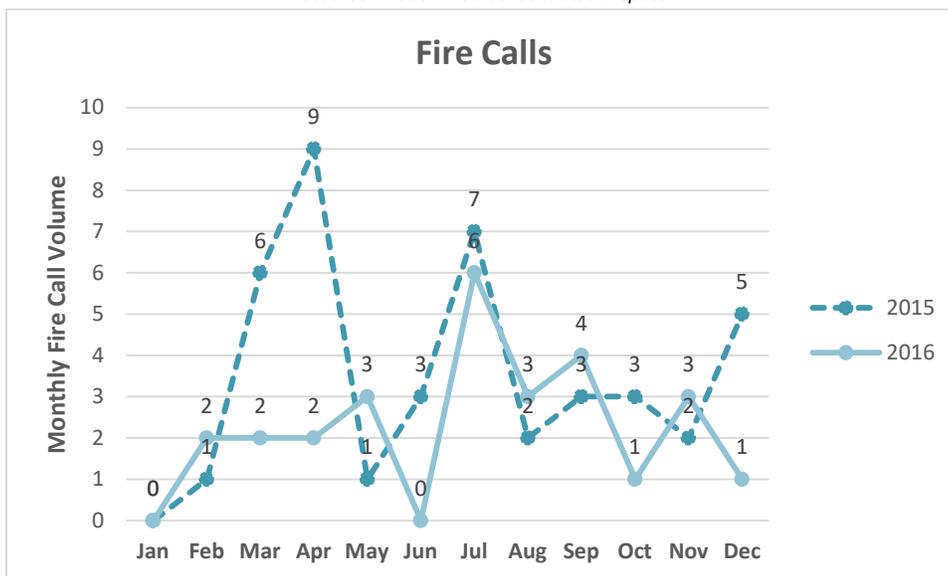


Figure 5: Monthly Fire Calls 2015, and January through December 2016.

Figure 6: Monthly EMS Calls by Type

Resource: Weber Area Consolidated Dispatch

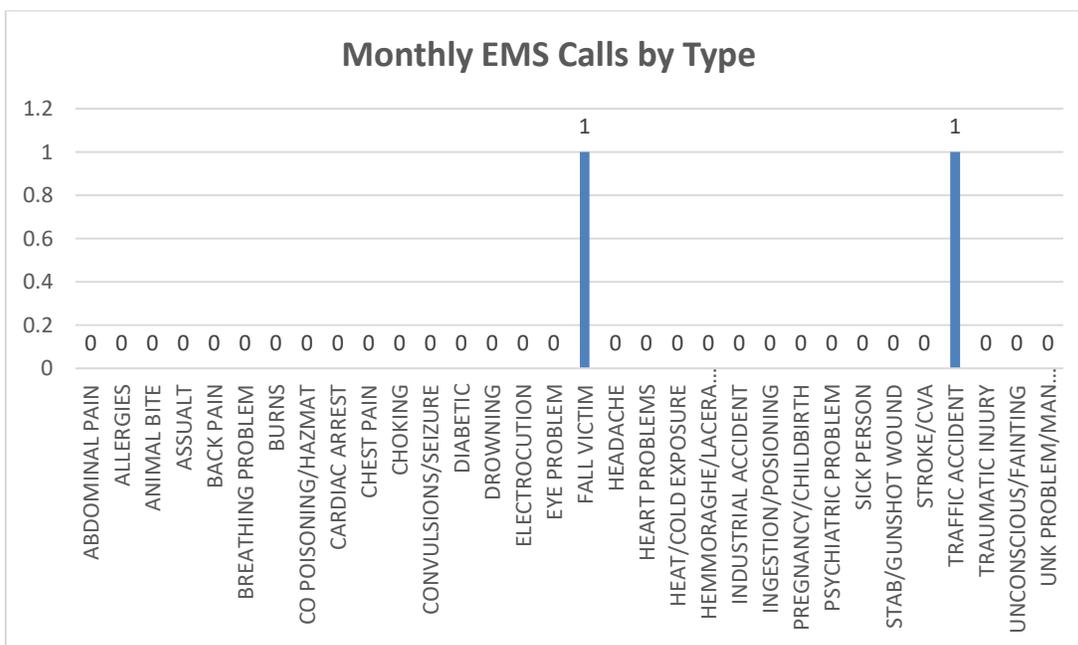
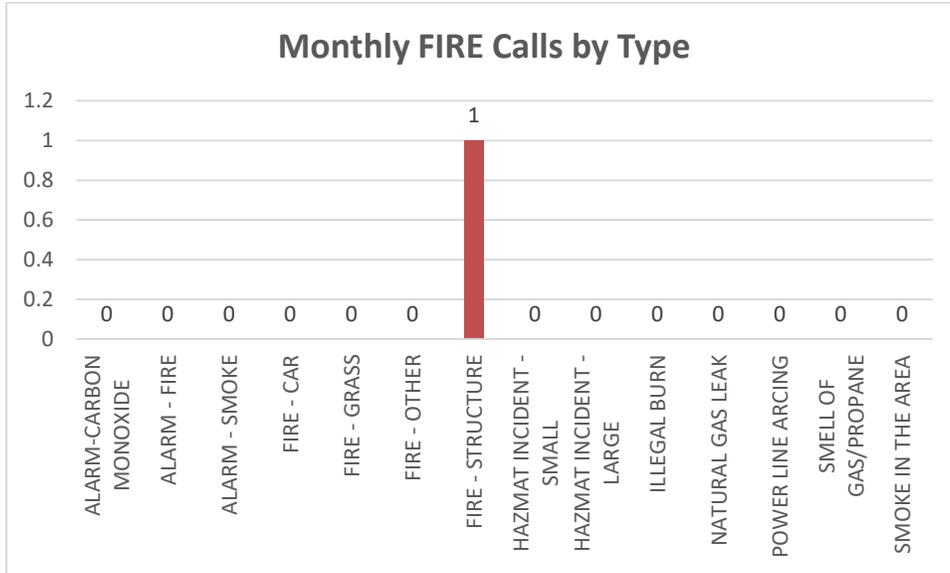


Figure 7: Monthly FIRE Calls by Type
Resource: Weber Area Consolidated Dispatch



TRAINING

The department completed its regularly schedule training drills.

<i>Training:</i>							
<i>Mandatory Training</i>				<i>Optional Training</i>			
Fire	EMS	Monthly	YTD	Fire	EMS	Monthly	YTD
Offered	Offered	Offered	Offered	Offered	Offered	Offered	Offered
3	0	3	29	2	0	2	101

During these training offerings the following skills and topics were covered:

- * Apparatus Placement
- * Apparatus Pump Checks
- * Pump Calculations
- * Fireground Situational Awareness
- * Apparatus Driver/Operator

PERSONNEL

Staffing Levels

<i>Operational</i>	Authorized	Staffed	Variance
Chief	1	1	0
Deputy Chief	2	2	0
Fire Marshal	1	0	1
Battalion Chief	1	1	0
Captain	4	2	2
Firefighter	20	16	4
TOTALS	29	23	6
<i>Support</i>	Authorized	Staffed	Variance
Support Volunteer	3	2	0
Support Intern	0	0	0
TOTALS	3	2	0
<i>Wildland</i>	Authorized	Staffed	Variance
Battalion Chief	1	0	1
Engine Boss	4	0	4
Wildland FF - Adv	4	0	4
Wildland FF - Bsc	4	0	4
TOTALS	13	0	13

Current Vacancies: Captain (2), Firefighter (12).

Personnel Changes

- Hired Jaden Ingle who is an Advanced EMT, EMS Instructor, Training Officer and Course Coordinator. Jaden received his firefighter training here at Uintah while he was employed with Morgan County. He has moved closer to Uintah and has come over to our department.
- Hired Bill Malone who is a Firefighter 2. He received his certifications through Plain City Fire Department where he is a firefighter, along with working with UCFD

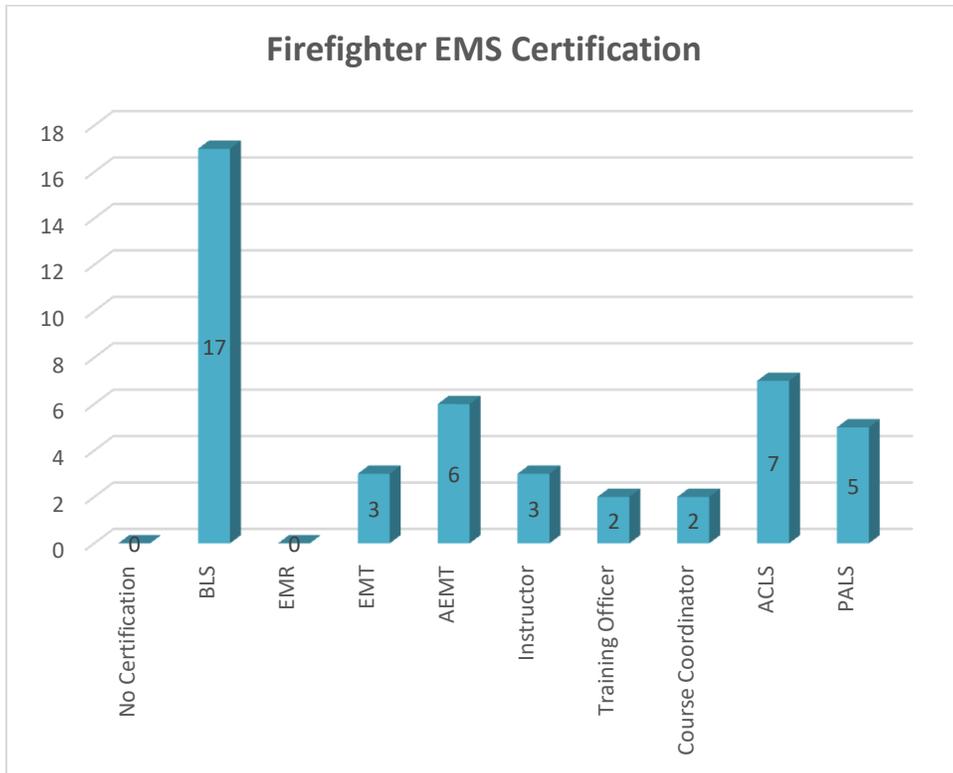
Personnel Change Summary

Reduction in Staff	0
Addition to Staff	2
Net Change to Staff	+2

Personnel Certification
Firefighter Certification Summary



EMS Certification Summary



Position Task Book Summary

In 2015 the Department instituted a series of on the Job Training Task books to ensure that all department personnel have met certain minimum qualifications for each job regardless of state certification. This indicates that there is a basic standard of safe and efficient training in an environment where full-time jobs may hinder rapid completion of Firefighter Certification. The following chart outlines the progress on each level of those task books:

	Probationary Firefighter	Firefighter	Engineer	Company Officer	Non Response Driver	Response Driver
CH W. Pope	Complete	Complete	Complete	Complete	Complete	Complete
DC M. Marz	Complete	Complete	Complete	Complete	Complete	Complete
DC J. Osgood	Complete	Complete	Complete	Complete	Complete	Complete
BC M. Sacco	Complete	Complete	Complete	Complete	Complete	Complete
CA D. Bird	Complete	Complete	In Progress	In Progress	Complete	Complete
CA B. George	Complete	Complete	In Progress	In Progress	Complete	Complete
FF M. Mettler	Complete	Complete	In Progress		Complete	In Progress
FF M. Dunham	Complete	Complete	In Progress		Complete	In Progress
FF K. Smith	Complete	Complete	In Progress		Complete	In Progress
FF E. Knowlton	Complete	Complete	In Progress		In Progress	
FF D. Sacco	Complete	Complete	In Progress		In Progress	
FF T. Hansen	Complete	In Progress	In Progress		In Progress	
FF J. Martinez	Complete	In Progress				
FF J. Gallegos	Complete	In Progress				
FF N. Jorgensen	Complete	In Progress				

Personnel Attendance

Firefighter	Incidents	Required Training	Optional Training	Total Available
CHF W. Pope	100%	100%	100%	100%
DC M. Marz	100%	33%	100%	67%
DC J. Osgood	50%	67%	100%	67%
BC M. Sacco	100%	100%	100%	100%
CAPT D. Bird	50%	67%	100%	67%
CAPT B. George	50%	0%	100%	33%
FF M. Dunham	50%	67%	0%	50%
FF T. Hansen	0%	100%	100%	67%
FF E. Knowlton	100%	67%	0%	67%
FF J. Martinez	0%	100%	0%	50%
FF M. Mettler	0%	100%	100%	67%
FF D. Sacco	100%	100%	100%	100%
FF K. Smith	0%	33%	0%	17%
FF J. Gallegos	0%	67%	0%	33%
FF N. Jorgensen	50%	100%	100%	67%
FF J. Ingle	0%	0%	0%	0%
FF B. Malone	50%	67%	100%	67%

- Captain George excused from trainings and incidents while attending AEMT Course
- FF Alex Dunham excused from training and incidents while attending ADO/P Course
- FF Kolten Smith excused from training and incidents while attending AEMT Course
- FF Jaden Ingle excused from training and incident while attending AEMT Course

FIRE PREVENTION

Fire Prevention	Monthly Total	Year to Date
Required Inspections	0	71
Voluntary Inspections	0	0
Plans Review	0	2
Vegetation Mgmt Inspection	0	5
Open Burn Permits Issued	0	162
Code Enforcement/Nuisance	0	13
Fire Investigations	1	4
Life Safety Education Presentations	1	3
<i>Number of Participants</i>	5	115

FISCAL

Budget Information

Monthly Budget Review				
Monthly Expenditures	\$	3,283.74		
% of Budget Year Remaining		41%		
% of Total Budget Remaining		20%		
Budget Category	Monthly Expend	Annual Expend	Remaining Budget	Percent Remaining
Salaries/Wages	\$ 790.00	\$ 5,414.00	\$ 9,086.00	63%
Employee Benefits	\$ 43.15	\$ 303.20	\$ 696.80	70%
Equipment/Supply/Maint	\$ 247.16	\$ 7,595.29	\$ 4,404.71	37%
Telephone	\$ 430.05	\$ 1,187.13	\$ 1,292.87	52%
Professional/Technical	\$ 19.99	\$ 7,940.91	\$ 10,059.09	56%
Education/Training	\$ -	\$ -	\$ 2,100.00	0%
Dispatch Fees	\$ -	\$ -	\$ 600.00	100%
Impact Fees	\$ -	\$ 2,965.00	\$ 35.00	1%
Gasoline	\$ -	\$ 432.11	\$ 567.89	57%
Grant Expenditures	\$ 1,753.39	\$ 88,392.73	\$ (381.73)	0%
TOTALS	\$ 3,283.74	\$ 114,230.37	\$ 28,460.63	20%

Volunteer Hour Tracking / Monetary Assessment / Savings to City

Volunteer Hours Tracking:		<i>December</i>	<i>2016</i>
Firefighter	Hours Volunteered	Value of Hours Volunteered	
CHF W. Pope	143.25	\$	3,304.78
DC M. Marz	23	\$	530.61
DC J. Osgood	36	\$	830.52
BC M. Sacco	102.5	\$	2,364.68
CAPT D. Bird	14	\$	322.98
CAPT B. George	7	\$	161.49
FF M. Dunham	12	\$	276.84
FF T. Hansen	31	\$	715.17
FF E. Knowlton	12	\$	276.84
FF J. Martinez	12	\$	276.84
FF M. Mettler	10	\$	230.70
FF D. Sacco	42.5	\$	980.48
FF K. Smith	12	\$	276.84
FF J. Gallegos	8	\$	184.56
FF N. Jorgensen	16	\$	369.12
C Durga	0	\$	-
K. Stuart	78.25	\$	1,805.23
		\$	-
		\$	-
		\$	-
	559.5	\$	12,907.67
<i>Amount Paid Wages/Benefits</i>		\$	790.00
TOTAL SAVINGS TO CITY		\$	12,117.67

- Value of Volunteer Hours is based of Utah FFSL Division for Firefighter Activities rate, currently set at \$23.07 per hour

WATER UTILIZATION

	Monthly Water Utilization	Annual Water Utilization
<i>Training Use</i>	0	475
<i>Fire Response</i>	0	1200
<i>HAZMAT Response</i>	0	0
TOTALS	0	1675

APPARATUS STATUS

Designator	Utilization	Status
Engine 91	First Due Engine	In Service
Brush 91	Light Brush Truck	In Service
Brush 92	Heavy Brush Truck	Out of Service
Brush 93	Light Brush Truck	In Service

ENGINE 91 **Status: IN SERVICE** **First Due Engine**
 1999 Pierce/International – 1000 Gallon Tank / 1250 GPM Pump

Recent Issues Addressed

- None

Immediate Maintenance Issues

- Needs Oil Change

Future Issues / Foreseeable Needs to Address

- Air Dryer Filter Needs Replacement
- Primer Leveler Needs Replacement
- Install Shelves in Compartment 3
- Install Dash and backup camera
- Remove Hose Reel
- Replace Right Rear Tire
- Flip SCBA Mounts in Compartment 2
- Recharge Air Conditioning

BRUSH 91 **Status: IN SERVICE**
2003 Ford F-550 – 590 Gallon Tank/ 250 GPM Pump

Light Brush Truck

Recent Issues Addressed

- None

Immediate Maintenance Issues

- None.

Future Issues / Foreseeable Needs to Address

- Install flashlight mount/charger
- Install Dash and backup camera

BRUSH 92 **Status: OUT OF SERVICE**
1970 AM General M35A2 – 1000 Gallon Tank / Brush Pump

Heavy Brush Truck / Water Tender

Recent Issues Addressed

- None

Immediate Maintenance Issues

- Install Battery Maintainer

Future Issues / Foreseeable Needs to Address

- Plumb new pump to tank
- Vehicle requires scene lighting installed for night operations.

BRUSH 93 **Status: IN SERVICE**
2000 Ford F-350 – 250 Gallon Tank/ Brush Pump

Light Brush Truck

Recent Issues Addressed

- None

Immediate Maintenance Issues

- Vehicle speedometer is not functioning. Needs to go to Ford Dealership.

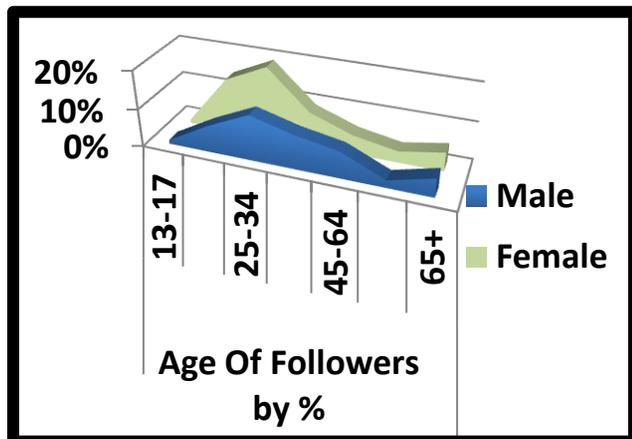
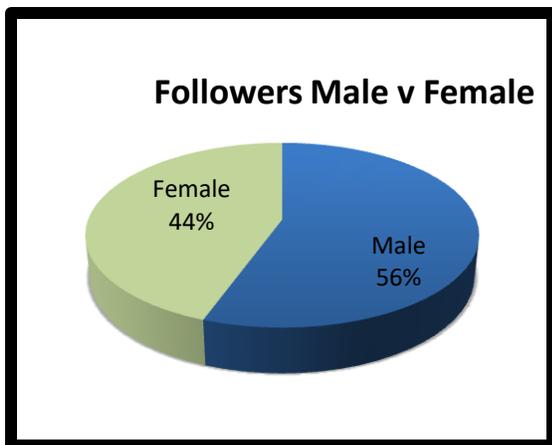
Future Issues / Foreseeable Needs to Address

- Scene lighting needs to be installed on this truck for night time operations.
- Install flashlight mount/charger
- Install Dash Camera

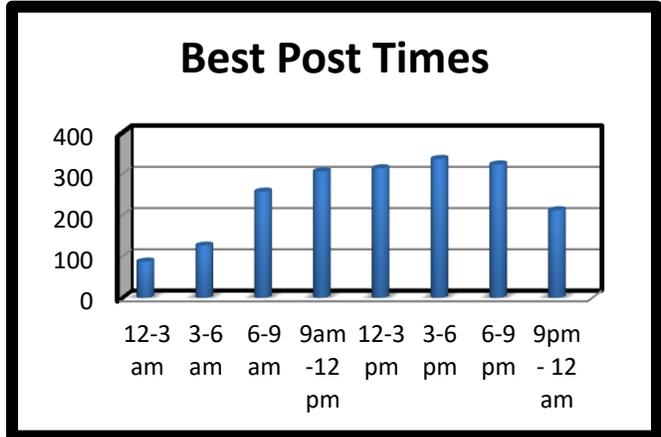
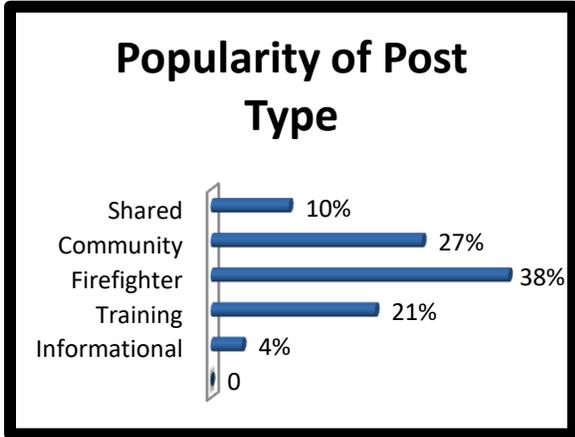
PUBLIC OUTREACH

In the month of December the Uintah City Fire Department social media platforms began a re launch. Social Media is not as simplistic as posting what you feel at any given moment, it is a methodical well thought out progression of creating engaging content, growing your audience and monitoring the analytics to see what is engaging and what is not. A sense of complacency within your social media platforms can cause it to become mediocre.

Although the Uintah City Fire Department maintained an audience, our long-term goal is to grow the audience. Social media relevance is a vital tool to growing our platforms. Websites like Facebook, Twitter and Instagram offer the opportunity to advertise and deliver valuable messages for free, but in order for these messages to be effective, you must have the right type of social media strategy to maximize engagement. Social Media is ever changing so reevaluating our content, reviewing our analytics and reaching out to our followers are key indicators to reevaluating our social media and keeping our message. Finding out who our target audience is, the types of posts our audience finds most engaging and the most engaging times of the day to post are important to determine what to post, when to post it and who to post it to.



Knowing what type of posts engages our audience is key to the success of our social media platform. For Uintah City Fire Department, it is images. The images for cover photos, profile photos and any other visuals on the channel need to be consistent. They need to match the overall brand, look and feel. It's important that each channel is unique but also that it is consistent with our department. Over time, images should be replaced as our brand evolves. Addressing any design elements that are out of place need to be replaced. Making a list of new images needed to create and update our channels will allow the brand to grow along with the target audience. Knowing the optimal size of photo for each platform avoids blurry or pixilated photos.



Now that the New Year has begun, we are able to look back on the holiday season. Each year the Fire Department finds a Uintah family who we can share some Christmas cheer with. This year our family was a family of five, three of which were children. Strictly through donations from the firefighters, time shopping and wrapping, and even a surprise visit from Santa Clause we were able to share some gifts and Christmas Spirit with one of our community families. Our community is everything to us and being able to do something for them when we can is something we look forward to.



The department will re launch efforts to build a CERT (Community Emergency Response Team) Program for the city of Uintah. The CERT program educates people about disaster preparedness for hazards that may impact their area and trains them in basic disaster response skills, such as fire safety, light search and rescue, team organization, and disaster medical operations. Using the training learned in the classroom and during exercises, CERT members can assist others in their neighborhood or workplace following an event when professional responders are not immediately available to help. CERT members also are encouraged to support emergency response agencies by taking a more active role in emergency preparedness projects in their community.

SUMMARY OF MEETINGS ATTENDED

Uintah Fire Department Personnel participated in the following meetings:

- Utah State Fire Chief Association
- Weber County Fire Officers Association
- City Council Meetings
- City Planning Commission Meeting
- Weber County Operations Fire Sub Committee Meeting
- Weber County Operations Board Meeting
- Weber County Fire Protocol Meeting
- Weber County Special Meeting on Incident Alarm Stacking and Mutual Aid
- Utah State Fire Marshal Association

STATUS OF SIGNIFICANT ISSUES DEPARTMENT IS ADDRESSING

- The department is undergoing hiring process for several positions.

D. **Department Review:** Fire Department

E. **Significant Impacts:** This report is for informational purposes only. If the council has specific questions or concerns that are not addressed in this report please contact Chief Pope at (801) 425-2802 or wpope@uintahfd.org.