

Mayor Gordon Cutler

Council Members:

Daniel Combe

Michelle Roberts

Kristi Bell

Robert Guillier

UINTAH CITY COUNCIL MEETING

TUESDAY, January 16th, 2024

7:00 PM

AGENDA

Planning – Robert Guillier

Building Inspector-Jeff Monroe

Treasurer – Mike Ulrich

Sheriff – Lt. Ryan

Fire Chief – Paul Sullivan

Mayor Cutler, Council Member Bell, Council Member Combe, Council Member Roberts, Council Member Guillier, City Recorder Michelle Mortensen, City Treasurer Mike Ulrich, Public Works Jeff Holden, Lt. Ryan, Debra Wickizer, Brandon Minster, Glenn Williams, Scott Dixon, Julie Dixon, Don Pearson, Marilyn Pearson, Brinlee Jensen, Ethan Jensen, Paul Stuart, Andrew Flegal

AGENDA ITEMS:

1. **MEETING CALL TO ORDER:** Mayor Cutler called the meeting to order at 7:00 p.m.

PLEDGE OF ALLEGIANCE: Led by Council Member Combe.

CONFLICT OF INTEREST: None

2. **PUBLIC COMMENT:**

None

3. **APPROVAL OF CITY COUNCIL MEETING MINUTES HELD JANUARY 2nd, 2024:**

Presenter: Mayor Cutler

Motion made by Council Member Bell

Motion seconded by Council Member Combe

4. **APPOINTMENT OF CITY RECORDER – MICHELLE MORTENSEN; CITY TREASURER – MIKE ULRICH – ULRICH AND ASSOCIATES; BUILDING OFFICIAL – JEFF MONROE; JUSTICE COURT JUDGE– HONORABLE JUDGE MEMMOTT; APPEALS AUTHORITY – BRANDON MILES; CEMETERY SEXTON – TIM KENDELL; AND THE PLANNING COMMISSION- DEBORAH WICKIZER, BRETT PARKE, GLEN WOOLSEY, SCOTT DIXON, AND AARON STUART WITH ALTERNATES BRANDON MINSTER & GLENN WILLIAMS:**

Presenter: Mayor Cutler

- Mayor Cutler explained that every two years, we appoint these positions for the City.
- A motion was made to appoint Michelle Mortensen as City Recorder, Mike Ulrich as City Treasurer, Jeff Monroe as the building inspector, The honorable Judge Memmott and our justice court judge, Brandon Miles as our appeals authority, Tim Kendell as our cemetery sexton, and Deborah Wickizer, Brett Parke, Glen Woolsey, and Scott Dixon as the planning commission with Brandon Minster and Glenn Williams as the planning commission alternates by Council Member Bell.
- Motion was seconded by Council Member Combe.
- Mayor Cutler asked if there was any discussion on the motion; there was none.
- All in favor; the motion carries.

5. **TREASURERS REPORT:**

Presenter: Mike Ulrich

- a) Invoice Register – November & December 2023

- Mr. Ulrich stated that there are two months' worth of the invoice register. This is a double check for what we are paying each month. The approval is done by the department heads on each invoice before it is paid. Council Member Combe asked if the payment to FX Construction was the last one. Council Member Bell responded to that comment and stated that was the final payment, but we withheld a little bit of the money as they will be back to finish a few things in the spring.
- A motion was made by Council Member Combe to approve the invoice register.
- Motion was seconded by Council Member Roberts.
- Mayor Cutler asked if there was any discussion on the motion; there was none.
- All in favor; Council Member Guillier aye; Council Member Roberts aye; Mayor Cutler aye; Council Member Bell aye; Council Member Combe aye; the motion carries.

- b) Budget

- Mr. Ulrich explained that halfway through the year, we are ahead of schedule. We will get one more payment for property tax. We are right on the budget for the year. Council Member Bell stated that the Weber Basin payment was coded wrong and came out of water samples. Mr. Ulrich stated that

he will get that corrected. Council Member Roberts stated that we are over in the planning commission attorney and engineer fees. Mr. Ulrich stated that he would double check to make sure that things were paid for out of the correct accounts.

6. PUBLIC WORKS REPORT:

Presenter: Jeff Holden

- Mr. Holden stood and thanked Mr. Kendell for helping with snow removal and everything that he does. Last week they were out plowing snow for eight days straight. He explained that his number one priority is to keep the roads safe. Some cul-de-sacs and dead ends take a little longer to get to. We try to make sure that Combe Road, the intersections, the S-curve, 6600, and the railroad tracks are taken care of first.
- We get some complaints because occasionally snow gets pushed into people's driveways. The state website states that citizens must move snow from in front of mailboxes, fire hydrants, and from driveway approaches including snow pushed by the plow. You must not push snow into the streets. Enforcing it is a whole other issue. People are creating their own problems by pushing the snow out into the road. Council Member Combe responded that there is a place in South Dakota that before every storm they send out the message on their Facebook page asking citizens to clear thirty feet to the left of your driveway, so the plow has a place to empty before it comes into your driveway. The diagram that is written in the Midwest written very nicely but at the same time states what needs to happen. Mr. Holden mentioned that very few people do that.
- Last week during the snowstorm there were a few instances of issues with the snowplow, but they got the snowplow fixed and back on the road. There are a few potholes that have popped up and once it warms up, we will get those taken care of.
- There are a few issues with the new subdivision coming in west of Valley Nursery and the fire hydrant flows. Weber Fire requires 1500 gallons per minute, and they are pushing this on the new subdivision. Matt Hartvigsen is putting together numbers to see what we can do. For future buildouts, we are working with 6-inch water lines. In the future, we are going to have to update the line on 6600 because it is a 6-inch line. We received a cost estimate about 2 years ago and to replace that line and the road which will run us about 3.5 million dollars.
- Council Member Roberts asked if the city water line is not big enough for someone to develop their property, does the development force the City to upgrade the line, or do we do that as we have money. Council Member Bell stated that the state requirement for the water lines is eight inches. As we go along, we have been replacing those lines with the correct size lines. Every time we replace something, we are upsizing those lines to the correct size. We would have to check with the engineer and legal to answer your question. Mr. Holden explained that we have four zones because our pressure on the south end of town was high, and the north end of town was low. The zones have helped with water pressure, but we are fighting the flow due to the pipe size.
- Council Member Bell added that she has given everyone papers that Blake Moore is looking for projects to take to the appropriation committees for fiscal year 2025. Mr. Holden stated that we cannot afford to do that on our own. Mayor Cutler stated that these are problems that will be coming up, and it is good that we are knowledgeable about them and are trying to be proactive.

7. SHERIFF'S REPORT:

Presenter: Lt. Ryan

- Lt. Ryan stated that it has been a few months since he has been able to run some of his reports. The calls for service are as expected. We had several accidents as well as animal calls. We have had quite a few calls for animals, mostly barking dogs. January 30th at 6:00 at our training facility is our annual city partnership meeting. The Mayor and Council are all invited. Afterwards he is willing to give a tour of the offices and jail.
- Council Member Combe asked if there have been any complaints about coyotes. He has noticed quite a few around town. Lt. Ryan stated that he would investigate that.

8. COUNCIL COMMENTS TO PUBLIC COMMENTS:

None

9. COUNCIL REPORTS:

- Mayor Cutler gave out some proposed council assignments and stated that if anyone has concerns with those to visit with him. He also mentioned that we have had several citizens come in and not be so nice to our city staff. He informed the public that it is probably a good idea that you assume that you are on camera. We also have audio to go with that video.
- Council Member Combe mentioned that he has had to chase a kid riding his dirt bike out of the park every time it snows. He has spoken to Lt. Ryan about this.
- Council Member Bell mentioned Bonneville Communities That Care invited her to attend the national leadership conference in Baltimore, Maryland so she will be out of the office the last week in January. She also mentioned that she will be receiving the Elected Official of the Year Award from Rural Water. Mayor Cutler stated that we are very proud of her for all the work she is doing. She represents Uintah well.

- Council Member Roberts had nothing to report.
- Council Member Guiller stated that he would chat with Council Member Bell to put together a packet for Representative Blake Moore.

10. **MEETING ADJOURNMENT:**

- A motion made by Council Member Combe to adjourn the meeting at 7:54 p.m.
- Motion was seconded by Council Member Bell.
- Mayor Cutler asked if there was any discussion on the motion; there was none.
- All in favor; the motion carries.

Michelle Mortensen
Michelle Mortensen, Uintah City Recorder

2/16/24
Date