



UINTAH CITY RESIDENT APPLICATION

PARK & SCOUT HOUSE RENTAL REQUEST AND AGREEMENT

Event Date: _____ Time: _____ am/pm to _____ am/pm

Name: _____ Address: _____ City: _____ Zip: _____

Phone Number: _____ Approximate group size: _____

RENTAL AND DEPOSIT FEES ARE DUE ON THE DAY THE RESERVATION REQUEST IS MADE

Rental desired (check all that apply) **Scout House/Kitchen: \$60** _____ **Park: \$50** _____

Today's Date: _____ Total Due: _____ Check _____ # _____ Cash _____ CC _____

\$200 Damage Deposit Check# _____ *No refund on deposit if checkout is not completed!

Rules & Regulations

The following **are prohibited** within any of the City Parks: (Resolution No. 13-0716-BLD & Park)

- | | |
|--|------------------|
| a. Alcoholic beverages of any kind | f. Skateboarding |
| b. Smoking within 50 ft. of park areas | g. Rollerblading |
| c. Any motorized vehicle of any kind | j. Golfing |
| d. No animals of any kind | i. Bounce houses |
| e. Bicycles | |

Renters Obligations:

As the person responsible, I agree to be responsible for the group's compliance with this agreement and understand that, I will be responsible for any damage above the cleaning deposit. I understand and agree to the following terms and conditions:

1. Leave the area in a neat, clean and orderly manner at the conclusion of the activity, including cleaning up all garbage and trash including water balloons, and any other materials from the activity.
2. **All** interior garbage containers must be dumped into the city dumpster on the west side of the building, leaving all garbage cans empty.
3. There shall be **NO** cooking on tables, freezing ice cream on the grass, **dumping ice** on or altering the turf in any way.
4. No tampering with sprinklers, fountains, circuit breakers, light plugs, or restroom fixtures.
5. Climb only on equipment designed for climbing. Use playground equipment as intended.
6. Do not remove sand from sand areas.
7. Do not use muddy ball field.

Other Amenities

1. **If you are using the park beyond normal use, approval must be obtained.**
2. Rental of park will include use of any of the following upon request:
____ Extra tables
____ Extension cords

Booking and Cancellations

1. All events (including cleaning) must end by **10:00 pm**.
2. Cancelled bookings within 3 days of reserved time are 75% refunded. If the event is canceled and rebooked within 3 days, no penalty will apply.
3. Scout house and restrooms are not open until someone from your party arrives. If there is a different need than the time listed above reach out to the Park Supervisor (Phone Number listed below).

Date

Signature

Park Supervisor: Stephanie Smith

Phone: 801-725-0017

Park Rental Supervisor: City Office

Phone: 801-479-4130

Rental Cleaning and Checkout list

To help keep rental fees low, those renting the center are responsible for cleaning it after use.

***** If not properly cleaned, then all or a portion of the cleaning/damage deposit will be retained to pay for the cleaning. *****

The renter is responsible to **bring their own cleaning supplies** rags, towel, and other appropriate items. A mop bucket and mop, broom, vacuum, trash bins and trash liners will be provided.

The following instructions apply to ALL persons or organizations that use the building and park.

- Meetings and activities shall end on time with sufficient time scheduled for cleanup.
- At the conclusion of the event, furniture and equipment must be returned to their original positions.
- The City reserves the right to charge users for the cost to repair damage to the facility, furniture, or equipment, or for any special cleaning of the facility beyond normal maintenance requirements.
- The cleaning staff will carefully inspect the premises after each use before securing the building.
- If, after inspection by the park supervisor, the building has not been properly cleaned, or if there has been damage to the building or its contents, or any items are missing from the building, he/she will report it to the City Recorder.
- It shall be the responsibility of the individual or group using the Uintah Park and facility to clean up, including the appropriate receptacles.

Checklist to be completed prior to arrival of Supervisor for final approval.

- ☐ Discard all trash.
- ☐ Replace trash liners in garbage cans.
- ☐ Clean all tabletops and counters, refrigerator, stove and oven.
- ☐ Put away tables and chairs from the area used.
- ☐ Wash fingerprints from the windows and doors.
- ☐ Sweep and mop floors.
- ☐ Wash down counters in the kitchen (if used).
- ☐ Sink scoured, and disposal cleaned.
- ☐ Vacuum the area, including entrance mats.
- ☐ Spot clean the carpet where necessary.
- ☐ Check restroom and parking lot for debris.
- ☐ Clean cement floor under bowery.



CLEANING DEPOSIT CHECKLIST

Name _____ Cell# _____ Rental Date _____ Time _____

Scout House/Kitchen _____ Park _____

CLEANING/DAMAGE DEPOSIT

The deposit shall be paid to the City and shall be refundable if the room or rooms are left in a clean and orderly condition and no damage has been done to any City property. See the cleanup for required cleaning items.

After the rental has been checked to determine if the room or rooms are left in a clean and orderly condition and no damage has been done to any City property, the following will happen with the deposit:

- If a check was used for the deposit it will be shredded.
- If a credit card was used it will be processed and refunded.
- If cash is paid, a check will be issued.

Allow two weeks for processing deposit refund.

I have read and understand the Uintah City Park & Scout House Rules and Regulations and will be responsible for the actions of this group. ***There will be no refund on your deposit if the checkout is not completed.**

Signature of Renter

Checkout and Deposit Refund TO BE COMPLETED BY PARK SUPERVISOR

_____ Clean and orderly condition, no damage has been done refund entire deposit.

_____ Hold deposit for cleaning fees to be applied, estimated cost \$_____.

_____ Hold deposit for damages, attach itemized invoices for repairs to be deducted from the deposit.

Date: _____ Uintah City Personnel signature: _____

I agree with the above finding: _____
Signature of Renter

Deposit check destroyed date: _____ by: _____
(to be done after rental is complete and signed off by supervisor)