

UINTAH CITY



2191 East 6550 South – Uintah, Utah 84405

(801) 479-4130 Fax: (801) 476-7269

Office Hours M-W 9:00-5:00 Th-F 9:00-1:00

Mayor Gordon Cutler

UINTAH CITY COUNCIL MEETING

Planning – Tim Petty

Council Members:

TUESDAY, December 18th, 2018

Building Inspector-Jeff Monroe

Jerry Smith

Michelle Roberts

7:00 PM

Treasurer – Mike Ulrich

Kristi Bell

Greg Johnson

MINUTES

Sheriff – Lt. Pledger

Fire Chief – Marc A. Sacco

Attendees: Mayor Cutler, Jerry Smith, Michelle Roberts, Kristi Bell, Tim Petty, Chief Sacco, K. Stuart, Jeff Holden, Mike Ulrich, Lt. Pledger and Darinda Wallis

Excused: Greg Johnson

MEETING MINUTES:

1. **MEETING CALL TO ORDER:** Mayor Cutler called the meeting to order.

PLEDGE OF ALLEGIANCE: Led by Mayor Cutler

CONFLICT OF INTEREST: Council members are required by law to file a public disclosure statement with the City Recorder listing business interests and investments that could create a conflict of interest with the duties of the Council Member. When a matter in which a Council member has a business or investment interest appears on the Council agenda, the Council member must publicly disclose that interest.

Mayor Cutler asked the Council if they had any conflicts of interest with tonight's agenda; there was none.

2. **PUBLIC COMMENT (2 minutes per person):** (00:00:56)

- None

3. **APPROVAL OF CITY COUNCIL MEETING MINUTES HELD NOVEMBER 20TH, 2018:** (00:01:05)

Presenter: Mayor Cutler

- Kristi Bell motioned to approve the City Council work session minutes for November 20th, 2018.
- Michelle Roberts seconded the motion.
- Mayor Cutler asked if there was any discussion on the motion; there was none.
- All in favor; the motion passed.

- Mayor Cutler stated to accommodate schedules we are going to move things around on the agenda tonight.

4. **PLANNING COMMISSION REPORT TO COUNCIL:** (00:31:07)

Presenter: Tim Petty

- Tim Petty reported on the December 4th, Planning Commission Meeting.
- Tim reported that they had a full agenda. They approved a kennel license and two site plans. They approved the site plan for Starbucks and the site plan for the second building for Scenic Development in the Uintah Springs business park.
- Tim reported that the Planning Commission voted to recommend to the City Council that they consider lowering the speed limit on 6600 S to 35 MPH; with the additional recommendation to keep pursuing other ways to approve the safety along 6600 S.
- Mayor Cutler stated that he will add the recommendation to lower the speed limit on 6600 S to our next City Council agenda for the Council to discuss.
- Mayor Cutler asked Tim to review the Planning Commission's rules of procedures and think about adding the provision for alternates. The Council will then try to get some appointed to help with everyone's busy schedules.

5. **TREASURERS REPORT:** (00:54:54)

Presenter: Mike Ulrich

- a. Invoice Register:

The invoice register is a listing of bills that were paid during the month.

The invoice register is reviewed and approved each month per guidelines from the state and our auditors in order to stay in compliance with the laws of the state financial code.

The invoice register for November was reviewed.

Kristi Bell motioned to approve the invoice register for November 1st, 2018 through November 30th, 2018.

Seconded by Michelle Roberts

Mayor Cutler asked if there was any discussion on the motion; there was none.

All in favor; Kristi Bell – yes; Michelle Roberts – yes; Jerry Smith – yes; Mayor Cutler – yes.

The motion passed.

b. Transaction Register:

The transaction register is a listing of any changes that are made during the month to customer accounts in the ENTERPRISE ACCOUNTS, water, storm water, or garbage. The changes are credits given, over changes reduced or added, late fees removed. These changes to accounts are reviewed and approved by the council as directed by the state and our auditor to stay in compliance with the laws of the state financial code.

The transaction register for the period of November 1st, 2018 – November 30th, 2018 was reviewed. Michelle Roberts motioned to approve the transaction register for November 1st, 2018 through November 30th, 2018.

Seconded by Kristi Bell

Mayor Cutler asked if there was any discussion on the motion; there was none.

All in favor; Kristi Bell – yes; Michelle Roberts – yes; Jerry Smith – yes; Mayor Cutler – yes.

The motion passed.

c. Transaction Reversal Report - Court:

The transaction reversal report is a listing of any changes that are made during the month to customer accounts for the court. The changes are credits given, over changes reduced or added, late fees removed. These changes to accounts are reviewed and approved by the council as directed by the state and our auditor to stay in compliance with the laws of the state financial code. The Transaction Reversal Report for November was blank, no action required.

d. Budget: Mike Ulrich reported that there are a few accounts that will need to be adjusted so we will have to open the budget to make those adjustments. Mike stated that usually we wait until January to make these adjustments. We did not budget for Wildland Fires; this is one of the accounts that we will need to adjust. Mike reported to the Council that we are making around \$3,000 a month interest on our PTIF funds and overall our budget looks good. Mayor Cutler stated that he reported in his newsletter article this month that the City has a lot of expenses that are coming that we need to be prepared for. Mike reported the auditor will be here in January to present our annual audit and findings to the Council.

6. DISCUSSION/ACTION ON MOWER FOR THE CEMETERY: (00:02:15)

Presenter: Jerry Smith/Jeff Holden

- Jeff Holden reported that the mower at the cemetery is eleven years old and is in need of repairs. Jeff reported that the cost of repairs would be \$1,117.91. Jeff presented the Council with four bids for new mowers:
 - Wilkinson Supply – (catcher) - \$13,299.05 – Model T, 23HP Kohler
(mulcher) - \$9,404.05 – Model B, 23HP Kohler
 - IPACO Inc. – (catcher) - \$13,300.00 – Walker Mower T23
(mulcher) - \$9,405.00 – Walker Mower B23
 - Speed's Power Equip. – (catcher) - \$15,578.00 – Walker Mower T23
(mulcher) - \$10,998.00 – Walker Mower B23
 - United Sales & Service – (catcher) - \$13,588.20 – Model T, 23 HP Kohler
(mulcher) - \$9,628.20 – Model B, 23HP Kohler
- Jeff discusses with the Council the difference between catching and mulching. Jeff gave his recommendation that he felt mulching would be better for the cemetery and would reduce water usage and add nutrients back into the soil.
- Jeff stated that he felt that we could get roughly between \$2,500 to \$3,000 trade in on our old mower; as is.
- The Council discussed whether to repair or purchase and concluded that we tend to run our equipment into the ground and that we need to put all our equipment on a replacement schedule.
- Jerry Smith motioned to approve the acquisition of the Walker Model B, 23 HP Kohler from Wilkinson Supply for \$9,404.05 minus the trade in value of our old mower.
- Kristi Bell seconded the motion.
- Mayor Cutler asked if there was any discussion on the motion.
- Mayor Cutler asked if we need to trade in the old mower. Jeff stated that it would need the repairs anyway and wouldn't be of use and would be better used as trade in.
- All in favor; Kristi Bell – yes; Michelle Roberts – yes; Jerry Smith – yes; Mayor Cutler – yes.
- The motion passed.

7. FIRE DEPARTMENT REPORT: (00:43:04)

Presenter: Chief Sacco

- Chief Sacco presented and reviewed with the Council his budget and highlighted the wildland fire

accounts. Because there was no funds budgeted for revenue or expenses it throws the financial statement off. This will be adjusted when we open the budget after the first of the year. He reported that we have paid payroll. After we receive the remaining funds requested from the State and the department is whole the Utah Fire Company will be paid their lease agreed amount which is around 67% of the total wildland fire revenue.

- Chief reported that of the seven members of the department that have been training for Fire Fighter I and Fire Fighter II; all but one of them have passed. The remaining one just has a retest to take to pass. That leaves only two members that are not full members.
- Mayor Cutler commented that there are still members that are not attending or participating in training. Chief Sacco replied that that is his job and that it is an ongoing problem.
- Chief Sacco reported that they had zero fire calls in November.
- The Council thanked the Chief and his department for their service to our community.

8. SHERIFF'S REPORT: (01:22:43)

Presenter: Lt. Pledger

- Lt. Pledger reviewed the November calls for service and citations with the Council.
- Michelle Roberts inquired about the call statistics and asked if there were any concerns in the community that we need to be aware of. Lt. Pledger stated none.
- Lt. Pledger reported that the speed complaint that he had received from one of our citizens was being handled. The parents of the minor have been notified and the Deputy that took the call will check back later in the week when the minor is home to visit with him.
- Lt. Pledger asked if he could get a copy of the speed study that was conducted along 6600 S. He would like to see when they can get more involved with the speeding issues.
- Lt. Pledger concluded that it has been a year now that he has served in our community and it has been a pleasure working with the Council. The Council thanked the Lt. for his service and for the timely matter in which he handles our concerns.

9. COUNCIL COMMENTS TO PUBLIC COMMENTS: (01:36:00)

- None

10. COUNCIL REPORTS: (01:36:15)

- Jerry Smith reported that he has received a package full of ideas and pamphlet's commemorating the 150th anniversary of the Golden Spike. He suggested that maybe we could coordinate something with our U-Day celebration this year. Jerry also commented about the snippets that are going out with the monthly newsletters about the railroad history in Uintah by Mark Stuart.
- Kristi Bell updated the Council that the State inspectors came out and inspected our water tank and recommended that we put a sealant on the outside of the tank. They stated that this needs to be done within the initial one hundred and twenty days from the first inspection. Matt Hartvigsen is working on putting the figures together for us for this. Kristi will keep the Council updated on this matter.

11. MEETING ADJOURNMENT: (01:38:54)

Jerry Smith motioned to adjourn the meeting.

Seconded by Michelle Roberts

All in favor; the motion passed. The meeting was adjourned.

APPROVED by City Council this 15th day of January, 2019.



DARINDA K. WALLIS, City Recorder