



Mayor Lawrence Flitton

UINTAH CITY COUNCIL MEETING

Planning – Tim Petty

Council Members:

TUESDAY, November 21st, 2017

Building Inspector-Jeff Monroe

Michelle Roberts

Gordon Cutler

7:00 PM

Treasurer – Mike Ulrich

Jerry Smith

Greg Johnson

MINUTES

Sheriff – Lt. Talbot

Fire Chief – William Pope

Attendees: Gordon Cutler, Jerry Smith, Michelle Roberts, Mike Ulrich, Jeff Holden, Sgt. Dave MacInnes, Lt. Jason Talbot, Sheriff Terry Thompson, Tim Petty, Tad Krause, Chief Pope, Kris Stuart, Donna Sacco, Marc Sacco, Mike Marz, Danielle Bird, Casey Christiansen, Candi Bodily, Kristi Bell, Matt Bell, CW.& Barb Heward, Nathan Jorgensen, A. H. Lukehart, Jenicka Martinez, Chris Wilden and Darinda Wallis.

Excused: Mayor Flitton and Greg Johnson

MEETING MINUTES:

1. **MEETING CALL TO ORDER:** Gordon Cutler called the meeting to order and excused the Mayor and Greg then welcomed all the guests.

PLEDGE OF ALLEGIANCE: Led by Jeff Holden

CONFLICT OF INTEREST: Council members are required by law to file a public disclosure statement with the City Recorder listing business interests and investments that could create a conflict of interest with the duties of the Council Member. When a matter in which a Council member has a business or investment interest appears on the Council agenda, the Council member must publicly disclose that interest.

Gordon Cutler asked the Council if they had any conflicts of interest with tonight's agenda; there was none.

2. **PUBLIC COMMENT (2 minutes per person):** (00:01:10)

- There was none.

3. **APPROVAL OF CITY COUNCIL MEETING MINUTES HELD OCTOBER 17th, 2017 ; AND CITY COUNCIL WORK SESSION HELD TUESDAY NOVEMBER 14th, 2017:** (00:09:04)

Presenter: Gordon Cutler

- Gordon Cutler asked if there were any questions on the minutes.
- Jerry Smith motioned to approve the City Council meeting minutes from Tuesday October 17th, 2017; and the City Council Work Session minutes for November 14th, 2017.
- Seconded by Michelle Roberts
- All in favor; the motion passed.

4. **TREASURERS REPORT:** (00:09:50)

Presenter: Mike Ulrich

a. Invoice Register:

The invoice register is a listing of bills that were paid during the month.

The invoice register is reviewed and approved each month per guidelines from the state and our auditors in order to stay in compliance with the laws of the state financial code.

The invoice register for October was reviewed.

Jerry Smith motioned to approve the invoice register for October 1st, 2017 through October 31st, 2017.

Seconded by Michelle Roberts

All in favor; Jerry Smith – yes; Michelle Roberts – yes; Gordon Cutler – yes.

The motion passed.

b. Transaction Register:

The transaction register is a listing of any changes that are made during the month to customer accounts in the ENTERPRISE ACCOUNTS, water, storm water, or garbage. The changes are credits given, over changes reduced or added, late fees removed. These changes to accounts are reviewed and approved by the council as directed by the state and our auditor to stay in compliance with the laws of the state financial code.

The transaction register for the period of October 1st, 2017 – October 31st, 2017 was reviewed.

There was one late fee removed; one overpayment in Utility moved to cemetery and one ach that was reversed due to the customer paying in check and then through ach.

Jerry Smith motioned to approve the transaction register for the month of October 1st, 2017 through October 31st, 2017.

Seconded by Michelle Roberts

All in favor; Jerry Smith – yes; Michelle Roberts – yes; Gordon Cutler – yes.

The motion passed.

c. Transaction Reversal Report - Court:

The transaction reversal report is a listing of any changes that are made during the month to customer accounts for the court. The changes are credits given, over changes reduced or added, late fees removed. These changes to accounts are reviewed and approved by the council as directed by the state and our auditor to stay in compliance with the laws of the state financial code. The Transaction Reversal Report for October was reviewed; the report had no adjustments; no action required.

- d. Budget: Mike Ulrich asked the Council if they had any questions on the budget report. Jerry Smith asked about 10-35-250 Traffic School. Mike explained that this account is for people with court fines that they don't want to go on their record so they enter into a plea of abeyance and take an online class. The revenue is more than budgeted this year due to a large amount of people wishing to enter into this plea. Jerry then asked about 10-35-330 Huntsville Parking tickets, this account revenue is down due to seasonal use. Mike reported to the Council that we do have \$3,100 in the Mountain U capital projects fund if they wanted to use some of the funds for paint for the Eagle Scout project. The Mayor reported in our staff meeting that this project was going to be completed this week.

5. PLANNING COMMISSION REPORT TO COUNCIL: (00:20:05)

Presenter: Tim Petty

- Tim Petty reported to the Council on their meeting held on Tuesday October 24th, 2017.
- They approved the final plat application for Tad & Julie Krause, located at 6574 S 2275 E.
- They reviewed a mixed bag of conditional use permits and cleaned up the ones that were closed or no longer required with our recent changes.
- They are working on the changes to the ordinance's relating to the business license changes in Title 9 and should have them ready for Council to approve this next meeting.
- Gordon Cutler thanked Tim and his Commission for all their hard work and expressed his gratitude.

6. DISCUSSION/APPROVAL ON THE FINAL SUBDIVISION PLAT FOR TAD & JULIE KRAUSE; LOCATED AT 6574 S 2275 E UINTAH, UTAH: (00:22:16)

Presenter: Tim Petty

- Tim Petty explained that the Planning Commission recommends for approval the final plat for Tad & Julie Krause. This is a two lot subdivision with three shares of water. They will install a fire hydrant for this subdivision.
- Tad Krause explained that his son has the existing house and they plan to build on the new lot.
- Michelle Roberts motioned to approve the final subdivision plat for Tad & Julie Krause; located at 6574 S 2275 E In Uintah.
- Jerry Smith seconded the motion.
- All in favor the motion passed.

7. PUBLIC WORKS REPORT: (00:25:06)

Presenter: Jeff Holden

- Jeff Holden reported that everything is winterized and ready for winter at the park, cemetery and City Hall. The snow plow is ready to go, besides the tires that need to be replaced.
- Jeff reported that he fixed a small water break in the PRV pit on 6600 S, he stated it was an easy fix, probably caused by the opening and closing of the valves to repair the problem on the west end PRV pit.

8. FIRE DEPARTMENT REPORT: (00:01:34)

Presenter: Chief Pope

- Chief Pope asked the Council if they had any questions on his report; there was none.
- Chief Pope then sworn in new Fire Fighter Chris Willden.
- The Fire Department was excused to get back to their training.
- The Council thanked the Fire Fighters for their dedication to the City and for their service.

9. OFFICIAL CANVASS OF THE NOVEMBER 7TH, 2017 UINTAH CITY MUNICIPAL ELECTION: (00:41:14)

Presenter: Darinda Wallis

- An election canvass is an audit of the election procedures. It is not a vote recount.
- The Official Register Book contains all the persons who are registered in the UIN 001 precinct. Each time a person votes, the ballot number and the voter's signature are listed below the printed name or listed name in the official register book. This book controls multiple voting and is also used to create the Official Register for next year. The number of registered voters is certified by the Weber County Clerk; there are 672 registered voters in Uintah City.
- The Poll Book contains the name of each person voting, along with the ballot number; we had 300 voters on Election Day. (44.6% turn out rate)
- The "Statement of Disposition of Ballots" has been verified for accuracy and confirmed that all the ballots are accounted for.
- The County attached a "Provisional Ballot Disposition Form" there were no Provisional Ballots Cast for Uintah City.
- The totals for each candidate have been added into a final total for the Municipality on the "Election Summary Report" form.
- A member of the Uintah City Council should make a motion indicating that the official canvass shows that the election procedures have been reviewed and verified; and certifying the vote totals for each candidate in Uintah City Precinct UIN 001; and
- **Declare "duly elected"** those persons who had the highest number of votes and who sought election to an office completely within the board's jurisdiction. (Please state elected person's names individually and include individual vote totals.)
- **Council vote is required** on above motion.
- *Lawrence Flitton Mayor Four Year Term 265 44.6%

*Bell, Kristi	City Council Four Year Term	<u>178</u>	33.78%
Gregory Johnson	City Council Four Year Term	125	23.72%
*Gordon S. Cutler	City Council Four Year Term	<u>224</u>	42.50%
*Duly Elected	Total Voters	300	

- Michelle Roberts motioned to approve and declare duly elected Lawrence Flitton as Mayor with 265 votes; Kristi Bell City Councilmember for four years with 178 votes; Gordon S. Cutler City Councilmember for four years with 224 votes.
- Gordon Cutler asked if there was any discussion on the motion; there was none.
- Jerry Smith seconded the motion.
- All in favor the motion passed.

10. DISCUSSION/APPROVAL ON RESOLUTION NO. 17-1121-MIHP; AMENDING AND ADOPTING THE UINTAH CITY MODERATE INCOME HOUSING PLAN: (00:45:47)

Presenter: Gordon Cutler

- Darinda explained that in order to be eligible for CDBG funds we need to keep our Moderate Income Housing Plan updated. We used the data from the 2010 Census and our certified survey to compile the charts used in the Plan.
- Jerry Smith asked how we enforce this plan; it was discussed that it is enforced through the General Plan.
- Michelle Roberts motioned to approve the Uintah City Moderate Housing Plan as outlined.
- Gordon Cutler asked if there was any discussion on the motion; there was none.
- Jerry Smith seconded the motion.
- All in favor the motion passed.

11. DISCUSSION/ACTION ON BIDS FOR TIRES, BATTERIES AND REPAIRS FOR THE SNOW PLOW: (00:30:37)

Presenter: Gordon Cutler

- Jeff Holden reviewed the three bids he received for tires for the snow plow; we need to buy four for the rear:
 - Commercial Tire \$1,528.60 - Firestone
 - Les Schwab \$1,798.36 – Their brand
 - Burt Brothers \$1,256.07 – Superior
- Jerry Smith asked Jeff if any of them quoted recaps or retread tires. Jeff said it would be less money although he would not recommend going that route.
- Jeff stated that Burt Brothers is in Davis County and it was discussed keeping our business in Weber County.
- Gordon Cutler asked Jeff to explain the repair bill on the snow plow of \$991.
- Jeff explained that the snow plow had an electrical problem where the speedometer wasn't working so he took it to RUSH, who is an International Truck Dealer and they put it on the computer and the code was the wiring harness. It was easier to have them fix it while they were in there, then to purchase the parts and tear into it again on my own. While he was there he purchased the two batteries for the truck at a lower cost than he had found anywhere else.
- Gordon explained that the cost was under \$1,000 but he felt better explain the repair costs to the Council so that he could answer any questions if needed.
- Jerry Smith asked Jeff if the snow plow was up to standards and meets code now? Jeff replied that there always seems to be some repairs, but yes other than the tires.
- Michelle Roberts motioned to approve the purchase of four tires for the snow plow through Commercial Tire \$1528.60.
- Gordon Cutler asked if there was any discussion on the motion; there was none.
- Jerry Smith seconded the motion.
- All in favor the motion passed.

12. SHERIFF'S REPORT: (00:51:35)

Presenter: Sgt. Dave MacInnes

- Sgt. MacInnes reviewed the reports for October.
- We had 101 calls for service which generated 60 reports.
- We had 30 citations which is double what we had in 2016.
- The GEO Tab report has us at 1.8% and we should be at 2.5%; which means that we are down by 16 patrol hours. In 2016 we had 79 patrol hours compared to 125 patrol hours in 2017. This report shows that they are consistently patrolling and in our City.
- Gordon Cutler stated that we sent a letter to the Standard and they chose not to publish the letter. It was thanking the Sheriff's Office and the Fire Departments for the great job they did during the fire. Sheriff Thompson remarked that they could post it on their facebook page if we sent the letter to them.
- Gordon also asked if the report on the fire was available to view. Lt. Talbot asked if he was asking about the report from the debriefing meeting that was held between the departments after the fire to talk about what we could do better next time. Basically the take away was communication needs to improve between the Fire Departments; it was a mess with fire fighters not knowing where to go next.
- Gordon wanted to know as a Council what we could do to help more in the event something like this happens again. Lt. Talbot responded that he thought the Council did a great job and we just need to be able to get the word out to our citizens either by facebook or twitter.
- Gordon stated that thank you is never enough!

- Lt. Talbot asked the Council if they were happy with the goals that the Sheriff's Office has. Michelle Roberts remarked that she has noticed the Patrol trucks in the area and is happy with the job well done.
- Lt. Talbot reported that their annual Shop with a Cop would be held Saturday December 16 and he knows that there are children from our community that will participate.
- Jerry Smith asked if the Sheriff's Office has any Eagle Projects for us to do. Lt. Talbot will check into this and get back with Jerry.
- Jerry Smith reported that the Fallen Officers Memorial should be done next spring and wanted to make sure that the Sheriff's Department is aware and invited to participate in the unveiling.

13. COUNCIL COMMENTS TO PUBLIC COMMENTS: (01:06:00)

- There were none.

14. COUNCIL REPORTS: (01:06:30)

- There were none.

15. MEETING ADJOURNMENT: (01:07:02)

Michelle Roberts motioned to adjourn the meeting.

Seconded by Jerry Smith

All in favor; the motion passed. The meeting was adjourned.

APPROVED by City Council this 5th day of December, 2017.



DARINDA K. WALLIS, City Recorder