

Mayor Gordon Cutler

UINTAH CITY COUNCIL MEETING

Planning – Tim Petty

Council Members:

TUESDAY, November 20<sup>th</sup>, 2018

Building Inspector-Jeff Monroe

Jerry Smith

Michelle Roberts

7:00 PM

Treasurer – Mike Ulrich

Kristi Bell

Greg Johnson

MINUTES

Sheriff – Lt. Pledger

Fire Chief – Marc A. Sacco

Attendees: Mayor Cutler, Jerry Smith, Michelle Roberts, Greg Johnson, Kristi Bell, Leann Polvey, Tim Petty, Chief Sacco, Donna Sacco, Mike Marz, Bret Bowdich, Matt Trenery, Riley Miguire, Paul Echohawk, Casey Christiansen, K. Stuart, Lt. Pledger and Darinda Wallis

## **MEETING MINUTES:**

1. **MEETING CALL TO ORDER:** Mayor Cutler called the meeting to order.

**PLEDGE OF ALLEGIANCE:** Led by Mayor Cutler

**CONFLICT OF INTEREST:** Council members are required by law to file a public disclosure statement with the City Recorder listing business interests and investments that could create a conflict of interest with the duties of the Council Member. When a matter in which a Council member has a business or investment interest appears on the Council agenda, the Council member must publicly disclose that interest.

Mayor Cutler asked the Council if they had any conflicts of interest with tonight's agenda; there was none.

2. **PUBLIC COMMENT (2 minutes per person):** (00:00:58)

- Matt Trenery wanted to express his thanks to the Council for their support of the Fire Department. The Council thanked Matt for his service and for his service to California with their wild land fires.

3. **APPROVAL OF CITY COUNCIL MEETING MINUTES HELD OCTOBER 16<sup>th</sup>, 2018:** (00:02:42)

Presenter: Mayor Cutler

- Michelle Roberts motioned to approve the City Council work session minutes for October 16<sup>th</sup>, 2018 as written.
- Kristi Bell seconded the motion.
- Mayor Cutler asked if there was any discussion on the motion; there was none.
- All in favor; the motion passed.

4. **PLANNING COMMISSION REPORT TO COUNCIL:** (00:04:43)

Presenter: Tim Petty

- Tim Petty reported on the October 23<sup>rd</sup> meeting. He reported that they had the initial site plan review for Starbucks. They also reviewed the site plan for the next building Scenic Development is building; just like the first one.
- They had a discussion on the speed limit on 6600. Tim stated that they have a Public Hearing scheduled for November 27<sup>th</sup> and then they would make their recommendation to the City Council. Tim stated that the traffic study showed that the average speed along 6600 S was 42 mph.

5. **TREASURERS REPORT:** (01:05:31)

Presenter: Darinda Wallis

**a. Invoice Register:**

The invoice register is a listing of bills that were paid during the month.

The invoice register is reviewed and approved each month per guidelines from the state and our auditors in order to stay in compliance with the laws of the state financial code.

The invoice register for October was reviewed.

Michelle Roberts motioned to approve the invoice register for October 1<sup>st</sup>, 2018 through October 31<sup>st</sup>, 2018.

Seconded by Greg Johnson

Mayor Cutler asked if there was any discussion on the motion; there was none.

All in favor; Jerry Smith – yes; Michelle Roberts – yep; Kristi Bell – yes; Greg Johnson – yes; Mayor Cutler – yes.

The motion passed.

**b. Transaction Register:**

The transaction register is a listing of any changes that are made during the month to customer accounts in the ENTERPRISE ACCOUNTS, water, storm water, or garbage. The changes are credits given, over changes reduced or added, late fees removed. These changes to accounts are reviewed and approved by the council as directed by the state and our auditor to stay in compliance with the laws of the state financial code.

The transaction register for the period of October 1<sup>st</sup>, 2018 – October 31<sup>st</sup>, 2018 was reviewed. Michelle Roberts motioned to approve the transaction register for October 1<sup>st</sup>, 2018 through October 31<sup>st</sup>, 2018.

Seconded by Greg Johnson

Mayor Cutler asked if there was any discussion on the motion; there was none.

All in favor; Jerry Smith – yes; Michelle Roberts – yep; Kristi Bell – yes; Greg Johnson – yes; Mayor Cutler – yes.

The motion passed.

**c. Transaction Reversal Report - Court:**

The transaction reversal report is a listing of any changes that are made during the month to customer accounts for the court. The changes are credits given, over changes reduced or added, late fees removed. These changes to accounts are reviewed and approved by the council as directed by the state and our auditor to stay in compliance with the laws of the state financial code. The Transaction Reversal Report for October was blank, no action required.

**d. Budget:**

Darinda Wallis explained that some of the wages paid for our building inspector was coded to the wrong account – 10-47-340. They should have been coded to 10-47-310. Our Treasurer will make these changes with a journal entry. Every journal entry is reviewed by the auditors on an annual basis. Darinda explained that the other issue that needs to be corrected is that we did not budget enough for telephone charges in the Storm Water Enterprise Fund. This will have to be corrected when we open the budget to make adjustments. We usually try to do this sometime in the middle of the budget year.

**6. COMMUNITIES THAT CARE QUARTERLY REPORT: (00:16:11)**

Presenter: Leann Polvey

- Leann thanked the Council for allowing her the time to report to the Council, she stated that they are planning to report once a quarter.
- Leann reported on the take back day hosted by Smith's. She reported that they took back sixty eight pounds of pills in four hours. They plan to have these take back days in April and October of each year.
- Leann stated that they are focused on educating about the opioid epidemic and addictions as well as keeping our underage kids away from drugs and alcohol.
- CTC partnered with McKay Dee and put on a Fall Festival to educate the public as well as the physicians who prescribe the drugs. She thanked Kristi for her involvement and support during this event.
- The signs or wraps that are placed on windows, vehicles and buildings are making a difference with education and helping the public become more aware of the situation. Leann reported that this end of the county is the second highest in Weber County for addictions.

**7. FIRE DEPARTMENT REPORT: (00:27:30)**

Presenter: Chief Sacco

- Chief Sacco
  - Chief Sacco performed the Badging Ceremony for Bret Bowdich
  - Chief Sacco excused the firefighters to return to their training meeting.
- Chief Sacco reported that they are still using water for training although they are being more cautious and by the first part of December they should be winding down.
- Chief Sacco reported they are being cautious with the budget as well. We have received some money from the Goose Creek and Rough Canyon fires. He is working on the total to pay the lease on the truck to Utah Fire Company which is around sixty seven percent of the totals.
- Chief Sacco asked for any questions on his report. Kristi and Michelle both inquired about the fact that Chief Pope still had zero attendance this past month. Chief Sacco explained that he had a verbal agreement with Chief Pope and that he had to evaluate the percentages and speak with Chief Pope.
- Mayor Cutler asked if we still have firefighters on the department that live outside of our city. Chief Sacco reported that when they were staffing the department they had relaxed the distance requirement. Since that has changed the distance is tightening back up and that it will take some time.
- Jerry Smith asked how many attended their trunk and treat. Chief Sacco reported around three hundred. Jerry stated that it was enjoyed and thanked the department for hosting the event.
- Mayor Cutler asked the Chief to start thinking about the budget it will be here sooner than we think.

**8. SHERIFF'S REPORT: (00:54:00)**

Presenter: Lt. Pledger

- Lt. Pledger reviewed the October calls for service and citations and reported that everything seemed to

be pretty standard.

- He asked if he wrote up some holiday safety tips would we include them in our monthly newsletter. He stated with winter coming he could remind the citizens of our parking ordinance as well.
- Lt. Pledger reported that our new sheriff will take office on January 2<sup>nd</sup>, 2019. Lt. Pledger plans to bring the new administration around to meet us.
- Lt. Pledger reported that Stg. Michael Streker will be going on light duty and will be available to assist the community if needed with any light duty assignments.

9. **COUNCIL COMMENTS TO PUBLIC COMMENTS:** (01:19:33)

- None

10. **COUNCIL REPORTS:** (01:19:42)

- None

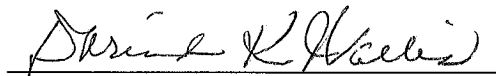
11. **MEETING ADJOURNMENT:** (01:20:09)

Michelle Roberts motioned to adjourn the meeting.

Seconded by Kristi Bell

All in favor; the motion passed. The meeting was adjourned.

APPROVED by City Council this 4<sup>th</sup> day of December, 2018.



DARINDA K. WALLIS, City Recorder