



Mayor Lawrence Flitton

UINTAH CITY COUNCIL MEETING

Planning – Tim Petty

Council Members:

TUESDAY, November 15th, 2016

Building Inspector-Jeff Monroe

Michelle Roberts

Gordon Cutler

7:00 PM

Treasurer – Mike Ulrich

Jerry Smith

Greg Johnson

MINUTES

Sheriff – Lt. Talbot

Fire Chief – William Pope

Attendees: Mayor Flitton, Gordon Cutler, Jerry Smith, Michelle Roberts, Mike Ulrich, Kris Stuart, Jeff Holden, Lt. Talbot and Darinda Wardell.

Excused: Greg Johnson

MEETING MINUTES:

1. **MEETING CALL TO ORDER:** Mayor Flitton called the meeting to order.

PLEDGE OF ALLEGIANCE: Led by Gordon Cutler

CONFLICT OF INTEREST: Council members are required by law to file a public disclosure statement with the City Recorder listing business interests and investments that could create a conflict of interest with the duties of the Council Member. When a matter in which a Council member has a business or investment interest appears on the Council agenda, the Council member must publicly disclose that interest.

Mayor Flitton asked the Council if they had any conflicts of interest with tonight's agenda; there was none.

2. **PUBLIC COMMENT (2 minutes per person):** (00:00:54)

- None

3. **APPROVAL OF CITY COUNCIL WORK SESSION & MEETING MINUTES HELD October 18th & WORK SESSION MINUTES HELD NOVEMBER 1ST, 2016 :** (00:01:12)

Presenter: Mayor Flitton

- Mayor Flitton asked if there were any questions on the minutes.
- Gordon Cutler motioned to approve the City Council work session and meeting minutes from October 18th, 2016 and the work session minutes held November 1st, 2016.
- Seconded by Michelle Roberts
- All in favor; the motion passed.

4. **TREASURERS REPORT:** (00:01:47)

Presenter: Mike Ulrich

- a. Invoice Register:

The invoice register is a listing of bills that were paid during the month.

The invoice register is reviewed and approved each month per guidelines from the state and our auditors in order to stay in compliance with the laws of the state financial code.

The invoice register for October was reviewed.

Gordon Cutler asked to see more detail on all the Amazon charges; not just supplies.

Jerry Smith motioned to approve the invoice register for October 1st – October 31st, 2016.

Seconded by Gordon Cutler

All in favor; Jerry Smith – yes; Michelle Roberts – yes; Mayor Flitton – yes; Gordon Cutler – yes.

The motion passed.

- b. Transaction Register:

The transaction register is a listing of any changes that are made during the month to customer accounts in the ENTERPRISE ACCOUNTS, water, storm water, or garbage. The changes are credits given, over changes reduced or added, late fees removed. These changes to accounts are reviewed and approved by the council as directed by the state and our auditor to stay in compliance with the laws of the state financial code.

The transaction register for the period of October 12th – November 10th, 2016 was reviewed.

Darinda explained that the adjustments were penalties taken off on the customers who paid the day the utility statements were printed. This was done in adjustments instead of manual changes; that's why it showed up this month.

Michelle Roberts motioned to approve the transaction register for the period of October 12th, 2016 – November 10th, 2016.

Jerry Smith seconded the motion.

All in favor; Jerry Smith – yes; Michelle Roberts – yes; Mayor Flitton – yes; Gordon Cutler – yes.

The motion passed.

Transaction Reversal Report - Court:

The transaction reversal report is a listing of any changes that are made during the month to customer accounts for the court. The changes are credits given, over changes reduced or added, late fees removed. These changes to accounts are reviewed and approved by the council as directed by the state and our auditor to stay in compliance with the laws of the state financial code. The Transaction Reversal Report for October was reviewed. Darinda explained that this adjustment was made and then reversed trying to move funds from the trust account to fines and then a voided check.

Michelle Roberts motioned to approve the Transaction Reversal Report for October.

Seconded by Gordon Cutler

All in favor; Jerry Smith – yes; Michelle Roberts – yes; Mayor Flitton – yes; Gordon Cutler – yes.

The motion passed.

- c. Budget: Mike explained that we are 33% of the year complete. The Mayor commented that the budget was looking good. Gordon Cutler commented on the Class C road funds; he stated that he was planning to spend some funds to purchase solar signs for Combe Road and for the east end of 6600 S. These will be to help warn speeders to slow down. The revenue account 10-33-560 and the expense account 10-60-650 were reviewed. Mike stated that even though the budget looks good we need to continue to be diligent.

5. DISCUSSION/ACTION ON FIRE DEPARTMENT MUTUAL AID AGREEMENT BETWEEN UINTAH CITY AND MORGAN COUNTY: (00:19:00)

Presenter: Mayor Flitton

- Mayor Flitton stated that Chief Pope was out of town and asked if we wanted to table this agenda item.
- Darinda explained that both attorneys from Weber and Morgan Counties have reviewed and corrected the agreement and have given their approvals on the document. They have even clarified with the insurance carrier and they have signed off on the agreement.
- Gordon Cutler explained that this is not any different that the agreements we currently have with the other surrounding cities.
- Michelle Roberts motioned to approve the Fire Department Mutual Aid Agreement between Uintah City and Morgan County.
- Jerry Smith seconded the motion.
- All in favor; the motion passed.

6. FIRE DEPARTMENT REPORT: (00:22:49)

Presenter: Kris Stuart

- Kris Stuart stood in for Chief Pope who is out of town for work.
- Gordon Cutler asked about the personnel who have zero percent activity for the month; could they add a remarks section to explain the reason; like being deployed or in training or school.
- Michelle Roberts also commented that on page 10 she questioned why the top four all had 100% response for incidents and the rest were all zero; she also would like to see some remarks or explanation.
- Jerry Smith commented on the South Weber problem and wondered if we have more than one person who is doing all the accounting for us so that we avoid the same problem.
- Gordon stated that we have checks and balances, but nothing is foolproof; we must have a level of trust and integrity and we have that with our department.
- The Mayor and Council asked Kris to report back to the Department that we appreciate our Fire Department and all that they do to serve the community.

7. SHERIFF'S REPORT: (00:32:52)

Presenter: Lt. Talbot

- Lt. Talbot reviewed October statistics with the Council and asked if the Council had any questions.
- Lt. Talbot reported that they were still down in Deputies and talked about who they had promoted to Corporal.
- Gordon Cutler asked about the upcoming budget year. Mayor Flitton reported that they were addressing that in WYCOG. They have formed two committees; one for the contracted Cities and one for the non-contracted Cities. They are working with the budget and how to distribute the costs. Mayor James Truitt is the chair for the contracted Cities.
- Lt. Talbot explained the bottom line is finding solutions for Law Enforcement.
- Lt. Talbot explained now the new GEO Tab system works, it can tell how much time Deputies are actually spending in the Cities. It has taken into consideration where the Deputies live. Mayor Flitton asked if they could add that information in the monthly reports.
- Gordon Cutler stated that we are holding a public hearing on December 6th regarding placing barriers along Hwy 89 in front of Combe Road and inquired from the Lt. what turn arounds the Deputies might need. Lt. Talbot stated that their needs would be the same as the Fire Departments.

8. COUNCIL COMMENTS TO PUBLIC COMMENTS: (00:48:00)

- None

9. COUNCIL REPORTS: (00:48:28)

- Jerry Smith reported that he has scheduled a meeting with Nathan Anderson from Union Pacific for Monday November 28th from 3 to 5 pm at the City Hall.
- Michelle Roberts reported on her meeting with Pathways. She brought enlarged colored maps showing existing and projected trails. She stated that Pathways doesn't have an interest in the UDOT property, they are planning the pathway on the south side of the interstate. Pathways are working with Scenic Development on some of their property on the east end of town.

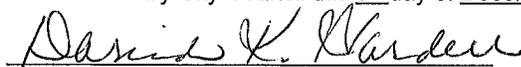
10. MEETING ADJOURNMENT: (01:01:48)

Gordon Cutler motioned to adjourn the meeting.

Seconded by Michelle Roberts

All in favor; the motion passed. The meeting was adjourned.

APPROVED by City Council this 6th day of December, 2016.



DARINDA K. WARDELL, City Recorder