



Mayor Lawrence Flitton

UINTAH CITY COUNCIL MEETING

Planning – Tim Petty

Council Members:

TUESDAY, October 17th, 2017

Building Inspector-Jeff Monroe

Michelle Roberts

Gordon Cutler

7:00 PM

Treasurer – Mike Ulrich

Jerry Smith

Greg Johnson

MINUTES

Sheriff – Lt. Talbot

Fire Chief – William Pope

Attendees: Mayor Flitton, Gordon Cutler, Greg Johnson, Mike Ulrich, Jeff Holden, Sgt. Mark Horton, Chief Pope, Kris Stuart, Sheila Warhola, Donna Sacco, Marc Sacco, Mike Marz, Steve Boothe, Garrett Boothe, Danielle Bird, Casey Christiansen, Candi Bodily, Kristi Bell, Matt Bell, Paul Echohawk and Darinda Wardell.

Excused: Michelle Roberts and Jerry Smith

MEETING MINUTES:

1. **MEETING CALL TO ORDER:** Mayor Flitton called the meeting to order and welcomed all the guests.

PLEDGE OF ALLEGIANCE: Led by Jeff Holden

CONFLICT OF INTEREST: Council members are required by law to file a public disclosure statement with the City Recorder listing business interests and investments that could create a conflict of interest with the duties of the Council Member. When a matter in which a Council member has a business or investment interest appears on the Council agenda, the Council member must publicly disclose that interest.

Mayor Flitton asked the Council if they had any conflicts of interest with tonight's agenda; there was none.

2. **PUBLIC COMMENT (2 minutes per person):** (00:01:01)

- There was none.

3. **APPROVAL OF THE CITY COUNCIL MEETING MINUTES HELD OCTOBER 3rd, 2017:** (00:01:15)

Presenter: Mayor Flitton

- Mayor Flitton asked if there were any questions on the minutes.
- Greg Johnson motioned to approve the City Council meeting minutes from Tuesday October 3rd, 2017.
- Seconded by Gordon Cutler
- All in favor; the motion passed.

4. **DISCUSSION/APPROVAL ON EAGLE SCOUT PROJECT FOR GARRETT BOOTHE; REPAINTING THE MOUNTAIN U:** (00:01:38)

Presenter: Mayor Flitton

- Mayor Flitton recognized Garrett Boothe and asked him to explain his Eagle Scout Project to the Council.
- Garrett explained that he would like to refurbish the mountain U which is overgrown with weeds and due to the recent fire needs to be repainted. Garrett explained that he has determined that it should take 20 gallons of paint and estimates the cost of paint to be \$600 to \$800 dollars. He asked the Council if they would consider purchasing the paint and then he would get the help from his Scout Troop to do the weeding and painting.
- Garrett stated that he needs to have his Eagle Scout project done prior to July 2018 and would like to get this project done prior to snow fall this year.
- Jeff Holden advised that the last time it was painted they used the high visible paint (the same as what they use on the roads); this seems to make it whiter and brighter. He also explained that they will need more paint if they plan to mop it on, it would go further if they used a sprayer.
- Mike Ulrich advised that we do have funds in the Capital Projects fund for the Mountain U and we could use them for this project.
- Greg Johnson motioned to approve the Eagle Scout Project for Garrett Boothe; repainting the Mountain U.
- Seconded by Gordon Cutler
- All in favor; Mayor Flitton – yes; Greg Johnson – yes; Gordon Cutler – yes.
- The motion passed.
- Mayor Flitton stated that we will have the paint ready for him next week and will sign his paperwork at that time.

5. **TREASURERS REPORT:** (00:10:18)

Presenter: Mike Ulrich

- a. Invoice Register:

The invoice register is a listing of bills that were paid during the month.

The invoice register is reviewed and approved each month per guidelines from the state and our auditors in order to stay in compliance with the laws of the state financial code.

The invoice register for September was reviewed.

Greg Johnson motioned to approve the invoice register for September.

Seconded by Gordon Cutler

All in favor; Mayor Flitton – yes; Greg Johnson – yes; Gordon Cutler – yes.

The motion passed.

- b. Transaction Register:

The transaction register is a listing of any changes that are made during the month to customer accounts in the ENTERPRISE ACCOUNTS, water, storm water, or garbage. The changes are credits given, over changes reduced or added, late fees removed. These changes to accounts are reviewed and approved by the council as directed by the state and our auditor to stay in compliance with the laws of the state financial code.

The transaction register for the period of September 1st, 2017 – September 30th, 2017 was reviewed. There was one adjustment for .87 cents to close an account that was sold and the balance was left by a difference in the title company payoff check.

Gordon Cutler motioned to approve the transaction register for the month of September 2017.

Seconded by Greg Johnson

All in favor; Mayor Flitton – yes; Greg Johnson – yes; Gordon Cutler – yes.

The motion passed.

c. Transaction Reversal Report - Court:

The transaction reversal report is a listing of any changes that are made during the month to customer accounts for the court. The changes are credits given, over changes reduced or added, late fees removed. These changes to accounts are reviewed and approved by the council as directed by the state and our auditor to stay in compliance with the laws of the state financial code. The Transaction Reversal Report for September was reviewed; the report had no adjustments; no action required.

d. Budget: Mike Ulrich explained that we are one quarter of the way into the budget and asked the Council if they had any questions. Mike reported that he has updated the budget to reflect the distributions and allocations from the enterprise funds to the general fund; this will be done quarterly. Mike stated that overall we are right on target and we are at 17% of expenditures; so overall we are in good shape.

6. PUBLIC WORKS REPORT: (00:15:00)

Presenter: Jeff Holden

- Jeff reported that he is meeting for the pre-construction with Aspen Paving this Thursday on the cul-de-sac.
- Water meter registers last about ten to fifteen years. With that being said, they were installed in 2004 so we are having more and more fail each month. Jeff is trading the registers out as needed, that is why we have an increase in this expenditure for the water fund.
- Jeff presented a quote for repair of the generator relay switch from Energy Management of \$3,350.97. We will put this item on the next agenda for discussion. Gordon Cutler stated that should be a high priority considering that City Hall is the communication center in emergencies.
- Mayor Flitton stated that we will have Mike Ulrich confirm that we have the funds prior to the next agenda.

7. FIRE DEPARTMENT REPORT: (00:21:30)

Presenter: Chief Pope

- Chief Pope asked the Council if they had any questions on his report and started his review on page 5 with calls for service. They had in September eight fire calls and one medical call which is a typical month for them. Chief Pope stated that he had reviewed the Uintah Fire at length last meeting and asked if there was anything else the Council questioned.
- Chief Pope reported that they are going through a hiring process and have had a net gain of four; and a lot of training.
- There was 1838.5 hours volunteered by the firefighters in September.
- Chief Pope reported that we have deployed Brush truck 91 and a crew of four firefighters to assist with the California fires. Our unit is one of four units deployed from Utah to California. Gordon Cutler asked how long our team would be deployed. Chief Pope responded the call was till November 3rd. The same four firefighters will stay there the entire time. Chief Pope explained that we will have thirty days to submit our invoice for per diem and portal to portal expenses.
- Chief Pope stated that the Mayor was given the completed report that was done with the County on the Uintah Fire with the findings and plan for moving forward with future needs. The main issue was increasing communications.
- Greg Johnson asked the Chief if we receive any revenue for our training; Chief Pope explained no; it is for our firefighters and other local departments.
- Chief Pope swore in these new Fire Fighters and welcomed them to our Department:
 - **Lindsay Thomas**
 - **Paul Echohawk**
 - **Chris Willden** – was on the team deployed and will be sworn in at a later date.

8. DISCUSSION/APPROVAL ON RESOLUTION NO. 17-1017-ELECTIONS; A RESOLUTION FOR APPOINTMENT OF MUNICIPAL JUDGES; SETTING COMPENSATION AND POLLING LOCATION: (00:38:48)

Presenter: Darinda Wardell

- Darinda explained that we are required to pass a resolution approving our election judges; compensation and polling location. The resolution was reviewed.
- Greg Johnson motioned to approve Resolution No. 17-1017-Elections.
- Gordon Cutler seconded the motion.
- All in favor, the motion passed.

9. SHERIFF'S REPORT: (00:41:04)

Presenter: Sgt. Mark Horton

- Sgt. Horton reviewed the reports for September.
- We had 79 calls for service and 30 citations which were up from last year's 9 citations.
- The geo tab report was discussed; we are up 1.9% putting us at a 3 for the month.
- The Council thanked Stg. Horton for his report and service to our community.

10. COUNCIL COMMENTS TO PUBLIC COMMENTS: (00:45:00)

- There were none.

11. COUNCIL REPORTS: (00:45:30)

- There were none.

12. MEETING ADJOURNMENT: (00:45:59)

Greg Johnson motioned to adjourn the meeting.

Seconded by Gordon Cutler

All in favor; the motion passed. The meeting was adjourned.

APPROVED by City Council this 21st day of November, 2017.

A handwritten signature in cursive script, reading "Darinda K. Wardell", written over a horizontal line.

DARINDA K. WARDELL, City Recorder