

Mayor Lawrence Flitton

UINTAH CITY COUNCIL MEETING

Planning – Tim Petty

Council Members:

TUESDAY, September 19th, 2017

Building Inspector-Jeff Monroe

Michelle Roberts

Gordon Cutler

Treasurer – Mike Ulrich

Jerry Smith

Greg Johnson

7:00 PM
MINUTES

Sheriff – Lt. Talbot

Fire Chief – William Pope

Attendees: Mayor Flitton, Gordon Cutler, Michelle Roberts, Jerry Smith, Greg Johnson, Mike Ulrich, Jeff Holden, Sgt. Dave MacInnes, Chief Pope, Chris Willden, Tim Petty, Kristi Bell, Mark and Chris Stuart, Paul Echohawk, Brent and Abby Stuart, Donna Sacco, Mark Sacco, Stephanie Howell and Darinda Wardell.

MEETING MINUTES:

1. **MEETING CALL TO ORDER:** Mayor Flitton called the meeting to order and welcomed all the guests.

PLEDGE OF ALLEGIANCE: Led by Jerry Smith

CONFLICT OF INTEREST: Council members are required by law to file a public disclosure statement with the City Recorder listing business interests and investments that could create a conflict of interest with the duties of the Council Member. When a matter in which a Council member has a business or investment interest appears on the Council agenda, the Council member must publicly disclose that interest.

Mayor Flitton asked the Council if they had any conflicts of interest with tonight's agenda; there was none.

2. **PUBLIC COMMENT (2 minutes per person):** (00:00:01)

- There was none.

3. **APPROVAL OF THE CITY COUNCIL MEETING MINUTES HELD AUGUST 15th, 2017:** (00:00:15)

Presenter: Mayor Flitton

- Mayor Flitton asked if there were any questions on the minutes.
- Michelle Roberts motioned to approve the City Council meeting minutes from Tuesday August 15th, 2017 as written.
- Seconded by Greg Johnson
- All in favor; the motion passed.

4. **SPECIAL CITIZEN RECOGNITION FOR OUTSTANDING SERVICE TO UINTAH CITY:** (00:00:43)

Presenter: Mayor Flitton

- Mayor Flitton recognized Mark Stuart and presented him with a handcrafted plaque made by Luke Mildon. Mayor Flitton thanked Mark for the article he wrote for the Weber County book. Mark has been a member of the community for sixty six years and has been a great community member.
- Mayor Flitton then recognized Stephanie Howell our Cemetery Sexton and presented her with a handcrafted plaque. Four years ago Stephanie came to the Mayor and volunteered to be the "Creepy Old Cemetery Lady" in her words. Stephanie has worked hard and put in a lot of hours maintaining the cemetery and keeping the records all the time as a volunteer, never taking any pay. Stephanie has recently converted the records to our software, which took hours and hours of her hard work. She is still busy working out the "bugs" in the program.
- The Council thanked them both for their devotion and dedication to the City.

5. **TREASURERS REPORT:** (00:06:06)

Presenter: Mike Ulrich

- a. Invoice Register:

The invoice register is a listing of bills that were paid during the month.

The invoice register is reviewed and approved each month per guidelines from the state and our auditors in order to stay in compliance with the laws of the state financial code.

The invoice register for August was reviewed.

Michelle Roberts motioned to approve the invoice register for August 1st, 2017 through August 31st, 2017.

Seconded by Jerry Smith

All in favor; Jerry Smith – yes; Michelle Roberts – yes; Mayor Flitton – yes; Greg Johnson – yes; Gordon Cutler – yes.

The motion passed.

- b. Transaction Register:

The transaction register is a listing of any changes that are made during the month to customer accounts in the ENTERPRISE ACCOUNTS, water, storm water, or garbage. The changes are credits given, over changes reduced or added, late fees removed. These changes to accounts are reviewed and approved by the council as directed by the state and our auditor to stay in compliance with the laws of the state financial code.

The transaction register for the period of August 1st, 2017 – August 31st, 2017 was reviewed.

There was one NSF charge and one account that has two stations that the receivers were reversed and needed corrected.

Michelle Roberts motioned to approve the transaction register for the period of August 1st, 2017 – August 31st, 2017.

Seconded by Greg Johnson

All in favor; Jerry Smith – yes; Michelle Roberts – yes; Mayor Flitton – yes; Greg Johnson – yes; Gordon Cutler – yes.

The motion passed.

- c. Transaction Reversal Report - Court:

The transaction reversal report is a listing of any changes that are made during the month to customer accounts for the court. The changes are credits given, over changes reduced or added, late fees removed. These changes to accounts are reviewed and approved by the council as directed by the state and our auditor to stay in compliance with the laws of the state financial code. The Transaction Reversal Report for August was reviewed; there was one NSF and one payment entered twice in error.

Greg Johnson motioned to approve the Transaction Reversal Report for August.

Gordon Cutler seconded the motion.

All in favor; Jerry Smith – yes; Michelle Roberts – yes; Mayor Flitton – yes; Greg Johnson – yes; Gordon Cutler – yes.

The motion passed.

- d. Budget: Mike Ulrich explained that we are 17% of the way into the budget and asked the Council if they had any questions. Mike noted that it appears that we have had a run on cemetery plots; in fact this is the money posted into Caselle for the cemetery plots payment plans, we need to look into if this amount needs to be in a suspense account. The Fire Department is high because of the CDBG grant expenditures and the Weber County contract being paid for half of the year.

Greg Johnson asked about 10-54-110 being high. Mike explained that this is funded by the enterprise funds and he plans to make quarterly distributions.

6. PLANNING COMMISSION REPORT TO COUNCIL: (00:13:39)

Presenter: Tim Petty

- Tim Petty reported on the Planning Commission meeting held August 22nd, 2017.
- They approved the site plans for the salt shed and two conditional use permits. The first conditional use permit was for Leesa Best for a home office and the second conditional use permit was for Roper Auto body.
- They discussed the Business License Ordinance and how to comply with State bill 81. There was discussion about the different classifications, and rewording the ordinance to make the wording match the CUP requirements, and tying the resolution fees to regulation. Some of the criteria discussed were: fire inspection requirements, when a CUP is needed, number of customers, and number of employees, sq. footage used, signage, parking, life-safety, and commercial equipment stored on property. Tim stated that they might need to tweak the zoning ordinance to fit with businesses that require a CUP and those who don't. He is also reworking the business license application.
- The Council thanked Tim for his report and for all he does for the City.

7. DISCUSSION ON A RESOLUTION OF THE BOARD OF COUNTY COMMISSIONERS OF WEBER COUNTY RECOMMENDING THE ANNEXATION OF CERTAIN PARCELS WITHIN CERTAIN UNINCORPORATED ISLANDS INTO UINTAH CITY: (00:17:46)

Presenter: Mayor Flitton

- Mayor Flitton explained that he received a call from Weber County advising him that the State had met with the counties and asked them to work on annexing all the islands within their city limits. Uintah City has five parcels that fit into this category. Four along the river on 6850 S and one large parcel. Weber County held a public hearing and set letters to each of these land owners inviting them to the discussion, none of the owners attended the meeting.
- Weber County sent this Resolution to us as a recommendation to annex these parcels; we have our choice to do how we feel. There is a cost to the City with the annexation process and there could be assistance with these costs if we want to pursue this.
- Greg Johnson asked about the pros and cons and if it would even benefit the City to pursue this.
- Mayor Flitton explained about the cost of providing police and fire services to these parcels. He pointed out that there are no homes or buildings on the parcels.
- Gordon Cutler remarked that the City would get a very small portion of property tax revenue.
- Michelle Roberts remarked that the last time the City did an annexation these land owners were invited to annex and they declined.
- Greg Johnson stated that if there is no benefit there is no need to go forward.
- Jerry Smith asked if we should visit with the families about this. Mayor Flitton replied that we could send them a letter so that they are aware of what the County has proposed.
- Tim Petty explained to the Council if the General Plan doesn't show these parcels on the annexation map then the Planning Commission would have to amend the General Plan prior to going forward with the annexation.
- Mayor Flitton advised that this was just a discussion to make the Council aware of what the County proposes.
- Jerry Smith commented with what just happened in the City with the fire behind their property, maybe they will have had a change of heart.
- Mayor Flitton advised that we will write them a letter making them aware of what the County proposes. No action is required from the Council at this time.

8. DISCUSSION/ACTION ON RESOLUTION NO. 17-0919; A RESOLUTION OF THE CITY OF UINTAH, UTAH, ADOPTING A CIVIL RIGHTS POLICY TO CONFORM TO THE REQUIREMENTS OF THE UNITED STATES DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT: (00:42:45)

Presenter: Mayor Flitton

- Mayor Flitton explained that this policy was to comply with HUD requirements for CDBG funding. He asked the Council if they had any questions; there was none.
- Greg Johnson motioned to approve Resolution No. 17-0919; a resolution of Uintah adopting a Civil Rights Policy to conform to the requirements of the United States Department of Housing and Urban Development.
- Gordon Cutler seconded the motion.
- All in favor; the motion passed.

9. DISCUSSION/ACTION ON TAKING OUT THE ROAD IN THE CEMETERY BETWEEN SECTION 1 AND 2 TO ADD MORE PLOT SITES: (00:32:54)

Presenter: Jerry Smith

- Jerry Smith explained that he got together with Stephanie Howell, Jeff Holden and Scott Knudsen to discuss different issues in the cemetery. The oldest part of the cemetery is on the west end sections 1 and 2. They are very narrow sections with a road between them. If we take the road out of the middle of section 1 and 2; that section would be within four feet of the width of section 3, 4 and 5. Taking the road out makes it possible to convert the space to over 140 plots. Jerry remarked that this is a great idea and a better use of the space; besides the road is need of repair.
- Michelle Roberts asked about the cost of doing this. Jerry remarked that we have the personnel and the equipment. Jeff Holden remarked that Granite Construction doesn't charge us to dump in their yard the old asphalt.
- Stephanie Howell reported that she figured taking the road out would make space for 156 plots; if sold to residents that would be revenue of \$117,000. If we sold to half residents and half non residents, which is more likely; the revenue would be \$175,500 and 100 % to no residents \$234,000. This is a big money maker and worth the expense of tearing the road out.
- Jerry reported that Scott and Jeff are ready to get started and the sprinklers are already in place so there would be no extra cost for that. Just the grass seed, and if they can get it now before the fall and winter it will have a good start.
- Jerry also explained how he already has families wanting to be put on the list to get plots closer to their families in the old section.
- Jerry also reported that they discussed making the small grassy area east of the shed into a section for cremation remain urns. They would be 2x2 plots with enough space for a flat headstone. Offering another financial savings offer.

10. PUBLIC WORKS REPORT: (00:45:20)

Presenter: Jeff Holden

- Jeff Holden reported that the flashing speed limit sign have finally arrived; they are in Salt Lake and will be delivered later this week.
- The Bybee water tank had forty slats in the fence melted from the fire as well as the lid had a rubber seal that was melted. Jeff reported that he has repaired the seal and has taken care of the burnt trees in the area. Greg Johnson stated that we don't need to worry about replacing the slats in the fence.
- Jeff stated that both power poles that supply power to the water tank that were taken out by the fire were the first poles the power company fixed.
- Jeff had the Scouts help him with the landscaping at the Combe Road tank and then he took some of the Scouts with him down to Jan Bechel's place to help her with fire damage clean up. Jeff stated that we need to thank Todd Burton for supplying the bark for the landscaping project.
- Jeff reported that the Ford truck is not running again and that he has a service guy from Ford coming to have a look at it. One of the problems is that we need to have a computer to override the air sensors.
- UDOT's Hwy 89 project is putting in six new boxes to collect storm water and the problem is that they have no idea where the water dumps. Jeff is concerned that if the pond fails where the water is going then we are going to have homes that flood. Jeff has met with the State and they are going to dredge the pond and keep it maintained. Jerry Smith asked if the State is aware that they need to test the water. Jeff replied that he didn't get that far with them. Brent Stuart from Mountain Stream plans on sending the State a letter advising that we irrigate our vegetables with that water and that they insist that the State monitors the water quality flowing into the ditch. Mayor Flitton stated that they might want to request the agreement that the City has with the Uintah Central Canal Company for the language for their letter.
- Jeff reported that the couple of bids they received on the salt shed was so high that they are waiting until this winter when things slow down to try again to get something built.
- Jeff asked about the dumpster at the Fire Department; Mayor Flitton stated he had it put there for green waste only.
- Jeff reported regarding the generator at City Hall, the relay failed in the transfer due to wearing the brass to a flat spot the repair man was going to email a cost of repair to Jeff. Both Jeff Monroe and JP Electric (the installer) inspected the generator and there is nothing illegal about it as reported by the Rocky Mountain Power repair man.

11. FIRE DEPARTMENT REPORT: (00:58:23)

Presenter: Chief Pope

- Mayor Flitton commented that he has received many, many compliments about our Fire Department since the fire. One comment was that our Department rushed in while everyone stood by. Thank you Chief Pope and to your Department.
- Chief Pope reviewed on page 5 of the report the grass fire on the UDOT property. It burned 10 acres and Chief Pope reported that there was a fire pit at the center of the fire. Chief Pope stated that he will put fire restrictions on that piece of property.
- The fire: Chief Pope reported a perfect storm created this fire. Four minutes after the fire started all Weber County 911 was down for a routine rebutting, the power lines that started the fire put the power out at the station and we couldn't get the big garage door up to get the large engine out. We will need to put in for a pre-disaster mitigation grant to purchase a generator for the station.

- Thirty different fire departments from five counties responded to the fire. Our department had fifteen fire fighters working on the fire, which was the most of any of the other departments responding.
- Between the three days our fifteen Fire Fighters logged 208 man hours. The fire started in the Highlands; it was a mutual aid call for us; Weber County took command until the State took over; Chief Pope managed the Uintah City Fire Department.
- Lesson learned: Communication problem; the radio systems were not compatible so the crews had to freelance which is bad for command situations.
- The fire burned a total of 620 acres; the winds took it across Hwy 89 into Uintah City. It burned 40 acres in Uintah; three trailers, one fifth wheel trailer; a tent trailer and flat bed and 2 out buildings.
- The Uintah City Fire Department stopped the fire and protected everything they were in charge of protecting.
- Emergency Management side: We should have just one person calling the Chief not fifteen. When we conduct an evacuation we need to tell them where to evacuate to. We evacuated the trailer court and didn't tell them where to evacuate to and no one told the chief where they were going.
- Evacuation at the Dee Events Center: they had 26 pages of volunteers and lots of food and water donated by local businesses.
- The communication problem is on the Management; assignments were given to units that didn't have both radios.
- The Layton City Fire Department's Public Affairs Officer; Doug Bitton was the spokesman because Weber County was busy with the fire and this expertise was a great help.
- Mayor Flitton asked if we know how much water was used to fight the fire. Jeff Holden stated he wouldn't know until they send the monthly report.
- Chief Pope reported that they submitted an invoice to the State for their three day response costs of \$16,000. The only equipment that they lost in the fire was three lengths of hose and the State logistics gave them an invoice to replace the hose.
- The Council thanked all the Fire Fighters for the fantastic job they did!

12. SHERIFF'S REPORT: (01:37:22)

Presenter: Sgt. Dave MacInnes

- Sgt. MacInnes reviewed the August stats and reported the geo tab numbers were down due to department vacations.
- The fire: The call came in as a grass fire; we were not even dispatched to the fire. Sgt. MacInnes stated that he started a timeline of events starting at 9:09 am and by 9:27 am they were dispatching all available Deputies.
- We put Uintah Elementary on lock out and then the District made the decision to evacuate.
- Over the course of three day our 60 Deputies logged 634.25 hours, 211 hours of over time for a total of 845 hours. We also had a total of 135 equipment hours.
- Sgt. MacInnes thanked the Mayor for making the City Hall and Scout House available for them to use for their command center.
- The Council thanked the Sheriff's Office for their service.

13. COUNCIL COMMENTS TO PUBLIC COMMENTS: (01:50:00)

- There were none.

14. COUNCIL REPORTS: (01:50:30)

Gordon Cutler reported that the one bid we received to build the salt shed in its entirety was \$80,000. He has been thinking of cutting the 24x24 size in half so we don't have to spend so much money. Maybe if we wait until this winter when things slow down we might get a better price. Gordon reported that we did award a bid on the hammer head and it will get done this fall. The flashing speed limit signs are here and Jeff will get those installed this week. Finally, the corner on Cottonwood Drive is sure nice!

15. MEETING ADJOURNMENT: (01:54:32)

Michelle Roberts motioned to adjourn the meeting.

Seconded by Gordon Cutler

All in favor; the motion passed. The meeting was adjourned.

APPROVED by City Council this 3rd day of October, 2017.



DARINDA K. WARDELL, City Recorder