

Mayor Gordon Cutler

**UINTAH CITY COUNCIL MEETING**

Planning – Robert Guillier

Council Members:

**TUESDAY, September 15<sup>th</sup>, 2020**

Building Inspector-Jeff Monroe

Jerry Smith

Michelle Roberts

**7:00 PM**

Treasurer – Mike Ulrich

Kristi Bell

Dave Boothe

**MINUTES**

Sheriff – Lt. Butler

Fire Chief – Marc A. Sacco

Attendees: Mayor Cutler, Dave Boothe, Kristi Bell, Jerry Smith, Michelle Roberts, Mike Ulrich, Chief Sacco, Lt. Butler, Darinda Wallis, Jolene Sturzenegger, Stephen Werier, Donna Sacco, Brent Butler, Charissa Yonan, David Yonan, Mike Marz, Dallas, Casey Christiansen

## **MEETING MINUTES:**

1. **MEETING CALL TO ORDER:** Mayor Cutler called the meeting to order for September 15<sup>th</sup>, 2020

**PLEDGE OF ALLEGIANCE:** Led by Kristi Bell

**CONFLICT OF INTEREST:** Council members are required by law to file a public disclosure statement with the City Recorder listing business interests and investments that could create a conflict of interest with the duties of the Council Member. When a matter in which a Council member has a business or investment interest appears on the Council agenda, the Council member must publicly disclose that interest.

Mayor Cutler asked the Council if they had any conflicts of interest with tonight's agenda; there were none.

2. **PUBLIC COMMENT (2 minutes per person):** (00:01:15)

- Uintah City Deputy Fire Chief Mike Marz thanked Chief Sacco for all his time and effort that he has put into the Uintah Fire Department during his tenure as Fire Chief. He wished Chief Sacco, and his wife Donna, all the best in their new adventure.

3. **APPROVAL OF CITY COUNCIL MEETING MINUTES HELD SEPTEMBER 1<sup>st</sup>, 2020:** (00:03:10)

Presenter: Mayor Cutler

- Kristi Bell motioned to approve the City Council meeting minutes for September 1<sup>st</sup>, 2020.
- Jerry Smith seconded the motion.
- Mayor Cutler asked if there was any discussion on the motion; there was none.
- All in favor; the motion passed.

4. **SPECIAL RECOGNITION FOR UINTAH FIRE CHIEF MARC SACCO:** (00:04:44)

Presenter: Mayor Cutler

- Mayor Cutler explained that agenda items can be adjusted in the best interest of the meeting. Mayor Cutler explained that at this time, he will be moving agenda item seven, to agenda item four. Mayor Cutler advised that all who are in attendance for Chief Sacco, were more than welcome to stay for the full meeting after this presentation if they would like. Mayor Cutler presented Chief Sacco with a plaque from Uintah City in recognition of all he has done while serving as the Uintah City Fire Chief. Mayor Cutler presented Donna Sacco with the city hall photo of Chief Sacco. Uintah Fire Department presented Chief Sacco with a plaque as well.

5. **TREASURERS REPORT:** (00:10:50)

Presenter: Mike Ulrich

- a. Invoice Register:

The invoice register is a listing of bills that were paid during the month.

The invoice register is reviewed and approved each month per guidelines from the state and our auditors in order to stay in compliance with the laws of the state financial code. The invoice register for August 2020 was reviewed.

Dave Boothe asked what Zuma was, and it was explained that it is the company used to purchase office supplies.

Michelle Roberts motioned to approve the invoice register for August 1<sup>st</sup>, 2020 through August 31<sup>st</sup>, 2020.

Seconded by Dave Boothe.

Mayor Cutler asked if there was any discussion on the motion; there was none.

All in favor; Dave Boothe – yes; Kristi Bell – yes; Mayor Cutler – yes; Jerry Smith – yes; Michelle Roberts – yes.

The motion passed.

**b. Transaction Register:**

The transaction register is a listing of any changes that are made during the month to customer accounts in the ENTERPRISE ACCOUNTS; water, storm water, or garbage. The changes are credits given, charges reduced or added, or late fees removed. These changes to accounts are reviewed and approved by the council as directed by the state and our auditor to stay in compliance with the laws of the state financial code.

The transaction register for the period of August 1<sup>st</sup>, 2020 through August 31<sup>st</sup>, 2020 was reviewed, including a correction on who The Foundry's utilities are sent to, and an adjustment/correction on two utility accounts that were credited erroneously; one being a credit given to the wrong account, and the other given to an account having two payments made as an error made by the utility customer's bank. Michelle Roberts motioned to approve the transaction register for the period of August 1<sup>st</sup>, 2020 through August 31<sup>st</sup>, 2020.

Seconded by Kristi Bell.

Mayor Cutler asked if there was any discussion on the motion; there was none.

All in favor; Dave Boothe – yes; Kristi Bell – yes; Mayor Cutler – yes; Jerry Smith – yes; Michelle Roberts – yes.

The motion passed.

**c. Transaction Reversal Report - Court:**

The transaction reversal report is a listing of any changes that are made during the month to customer accounts for the court. The changes are credits given, charges reduced or added, or late fees removed. These changes to accounts are reviewed and approved by the council as directed by the state and our auditor to stay in compliance with the laws of the state financial code. The Transaction Reversal Report for August 2020 was reviewed, including one reversal of payment for the wrong amount. Jolene Sturzenegger explained that this may have been done because the fine for speeding 1-10 miles over was \$120.00, and recently changed to \$130.00. Jerry Smith asked why the first date showing on the report is August 3<sup>rd</sup> rather than August 1<sup>st</sup>; Darinda Wallis explained that is because August 1<sup>st</sup> and 2<sup>nd</sup> were a Saturday and Sunday, therefore there was not a journal entry for those dates.

Jerry Smith motioned to approve the transaction reversal report – court for the period of August 3<sup>rd</sup> 2020 through August 31<sup>st</sup>, 2020.

Seconded by Dave Boothe.

Mayor Cutler asked if there was any discussion on the motion; there was none.

All in favor: Dave Boothe – yes; Kristi Bell – yes; Mayor Cutler – yes; Michelle Roberts – yes; Jerry Smith – yes.

The motion passed.

**d. Budget:**

Mike Ulrich brought attention to the amount showing under Federal Grants in Intergovernmental Revenue; this money again, is money that was not anticipated when the budget was done, and is part of the Weber Cares Grant due to COVID. The money is deposited into the Uintah account from the State, and then transferred to Weber County to distribute amongst the qualified Uintah businesses. Michelle Roberts asked what the 10-36-100 GL account is. Mike explained that the amount showing there is carry over from the last budget year, that is anticipated to be spent/needed in this budget year; it is not a new revenue source.

Kristi Bell asked about the total administrative expenses being at fifty percent already and Mike Ulrich advised that at the next Public Hearing, a budget adjustment will be made for the CARES money that was not anticipated, because this is why that percentage is showing.

Darinda Wallis advised that the stormwater coalition expenditure (70-50-900), will need to be corrected to just stormwater; there was an expenditure that was coded wrong.

**6. DISCUSSION/ACTION ON A BUILDING MORATORIUM EXTENSION ORDINANCE NO. 259-20: (00:23:21)**

Presenter: Kristi Bell

- Kristi Bell explained that the building moratorium needs to be voted on every six months and we are at that point at this time.
- Kristi Bell explained that we are still working to catch up on capacity for the city; there have been meetings with Weber Basin and our city engineers often, and plans have been discussed, but not to the point of lifting the moratorium quite yet. Kristi is suggesting to vote for an extension for six more months.
- Michelle Roberts stated she understands the reasoning for this suggestion, and asked if there have many citizen comments on this issue. Kristi advised there have been a few because there are those who want

to build right away, but that there are also many builders who understand the need for this moratorium as well. Kristi advised that there are processes people can do to get ready to build, but they cannot hook into the system just yet.

- Mayor Cutler commented that this is not an anti-building ordinance, but more of a public safety issue; not only is water needed for homes, but we must make sure that should the city have a fire, that there is enough water to be used by hydrants to fight that fire.
- Kristi Bell explained the reason that this moratorium was first put in place was because the two tanks that supply Uintah City were inspected to see how much reserve we have and what is needed for the city, hydrants, etc., and learned that there is not enough water as it is. We cannot build beyond our means right now. Kristi explained that there are plans to upgrade the Bybee tank and make it larger, or have two smaller tanks there instead; to possibly put a tank on the west end of town eventually. The hope is to get this project going in the next few months, in an effort to get the moratorium lifted and get back to normal.
- Kristi Bell motioned to approve the Building Moratorium Extension Ordinance No. 259-20.
- Jerry Smith seconded the motion.
- Mayor Cutler asked if there was any discussion on the motion; there was none.
- All in favor; Dave Boothe – yes; Kristi Bell – yes; Mayor Cutler – yes; Jerry Smith – yes; Michelle Roberts – yes.
- The motion passed.

**7. PUBLIC WORKS REPORT: (00:27:38)**

Presenter: Jeff Holden

- Jeff Holden thanked Rob Guiller for all his help as Jeff has recouped.
- Jeff advised that there is a new hire, Park Wayman, who has been hired for part-time work.
- Jerry Smith asked about snow removal this coming season. Jeff advised that he will be discussing this with Rob, who has said that he can help as an on-call type of person, but Jeff suggested possibly hiring another public works employee as well.
- Jeff advised there have been some issues with the tractor, but they have been fixed.
- Jeff wanted to also thank Scott Knudsen for helping while he was out as well, with the opening of a grave.
- Michelle Roberts asked about a report, or an order, she had seen for salt. Jeff responded that that was in regards to what would be available and he will be calling to make the actual order. Jeff advised that we are still good with Weber County picking it up for Uintah City, and it can then be picked up there. Jeff stated he plans to use mostly salt for the roads, but can use some sand/dirt as well, as some have requested that in the past. Michelle thanked Jeff for being accommodating.
- Mayor Cutler thanked Jeff for his efforts to still help the city, even as he has been recovering, especially with the big wind storm on Sept. 8<sup>th</sup>.
- Jeff also wanted to thank Lance Redd for letting the citizens use his land to place the tree debris after the recent wind storm. Jeff advised that the city is in line to have a chipper to help break down the tree debris. Jeff wanted to also extend his thanks to the citizens that pulled together to help that day as well.

**8. FIRE DEPARTMENT REPORT: (00:37:52)**

Presenter: Deputy Chief Mike Marz

- Mayor Cutler asked Mike Marz if he would like to report on the Fire Department for this meeting.
- Mike asked if there were any questions; Kristi Bell asked if trainings had been conducted this month, and Mike reported that there had.
- Michelle Roberts asked about fire inspections, and Mike responded that information on those should be asked of Marc Sacco. Mayor Cutler advised that Dave Reed with Weber Fire District has agreed to help with those.
- Mayor Cutler thanked the Fire Department.

**9. SHERIFF'S REPORT: (00:39:48)**

Presenter: Lt. Butler

- Lt. Butler reported that calls for service are up compared to this time last year. There were thirty-one reports; with four traffic accidents and five suspicious activity reports, three domestic violence, etc.
- Michelle Roberts asked if there should be cause for concern with the suspicious activity reports and Lt. Butler stated they were nothing too concerning.
- Lt. Butler advised that there were twenty-three citations for the month of August.
- Lt. Butler reported that seventeen out of the thirty-one calls required that more than one deputy respond.
- Kristi Bell asked about an email she received regarding a Police Reform in Weber County meeting and if it was legitimate. Kristi read the names that were attached to it, and Lt. Butler advised it was most likely a

legitimate meeting.

- Michelle Roberts thanked Lt. Butler and all local law enforcement for all they do.

**10. DISCUSSION/ACTION ON THE CONCURRENCE TO AWARD FOR SOUTH WEBER CITY TO AWARD THE BID ON THE COTTONWOOD DRIVE WATERLINE PROJECT: (00:47:05)**

Presenter: Kristi Bell

- Kristi Bell would like to table this at this time.
- The bid opening was last week and ten bids were received; the bids came in significantly higher than anticipated. There was a meeting with Weber Basin earlier today, to discuss what options there may be with the hope of Weber Basin contributing more monies. Weber Basin was originally contributing \$50,000.00, and has said they can contribute another \$50,000.00 plus pay for their scata(?) equipment, which is estimated at about \$25,000.00.
- The engineers are going to meet with some of the contractors and see if they can "smart engineer" some of the costs out. It was also discussed with Weber Basin today about what is really needed in the vaults; Weber Basin said that they do not need to be as big and there are probably some things that are redundant and that can be taken out to help bring down cost.
- Kristi advised there is not a final figure to present tonight, but they are working very quickly on it before prices go up, and so that the grant money can still be used on this project.
- Kristi Bell motioned that due to all this, that this be tabled tonight, and possibly have a special meeting on it as soon as the numbers come in, if that is prior to the next City Council meeting.
- Michelle Roberts seconded the motion.
- All in favor; the motion passed.

**11. DISCUSSION/ACTION ON DETERMINATION OF THE UINTAH CITY FIRE DEPARTMENT FROM WORK SESSION: (00:49:50)**

Presenter: Mayor Cutler

- Mayor Cutler referred the work session that was held prior to this council meeting. He wanted to make one clarification; Chief Sacco reminded Mayor Cutler that he felt that the Uintah Fire Department should be kept and that a new Fire Chief should be hired and he suggested David Yonan.
- Mayor Cutler proposed that Uintah City should hold a public hearing on this matter on October 6<sup>th</sup>, 2020, in an effort to get as much public input as possible. Due to COVID, the Mayor proposed a public comment form being sent out with the water bills that citizens could complete and return to City Hall, if they were not comfortable coming to the public hearing; this would also help keep the size of the meeting down. Mayor Cutler suggested to put information on the front of this public comment form, explaining the issues and possible options regarding the Fire Department.
- Mayor Cutler reiterated that no decisions have been made on this; the City is just trying to get as much information and input as possible, before moving on with a decision.
- Michelle Roberts suggested putting this form and the information on the City website.
- Michelle Roberts made a motion to hold a Public Hearing on October 6<sup>th</sup>, 2020, with information/comment forms being sent out in the water bill and online/social media, to discuss the Uintah City Fire Department.
- Kristi Bell seconded the motion.
- All in favor; the motion passed.

**12. COUNCIL COMMENTS TO PUBLIC COMMENTS: (00:55:15)**

- Mayor Cutler agreed with the comments made by Deputy Chief Mike Marz, and thanked all of the Uintah City Fire Department.

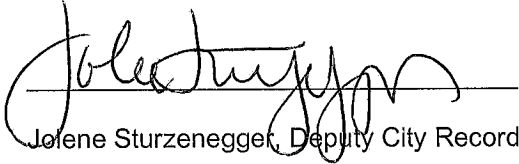
**13. COUNCIL REPORTS: (00:56:10)**

- Mayor Cutler gave many thanks to all those citizens who came out and helped clean up with the wind storm on September 8<sup>th</sup>, 2020.
- Jerry Smith suggested giving Lance Redd a special thanks/recognition for what he did with that storm as well, as he really offered a lot in the clean-up effort.

**14. MEETING ADJOURNMENT: (00:59:13)**

- Michelle Roberts motioned to adjourn the meeting.
- Seconded by Dave Boothe.
- All in favor; the motion passed. The meeting was adjourned.

APPROVED by City Council this 6<sup>th</sup> day of October, 2020.



Jolene Sturzenegger, Deputy City Recorder