

UINTAH CITY



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Office Hours M-W 9:00-5:00 Th-F 9:00-1:00

Council Members:

Mayor Pro Tempore Gordon Cutler
Jerry Smith Michelle Roberts
Kristi Bell

UINTAH CITY COUNCIL MEETING

TUESDAY, August 21st, 2018

7:00 PM
MINUTES

Planning – Tim Petty

Building Inspector-Jeff Monroe

Treasurer – Mike Ulrich

Sheriff – Lt. Pledger

Fire Chief – Marc A. Sacco

Attendees: Mayor Gordon Cutler, Jerry Smith, Michelle Roberts, Kristi Bell, Jeff Holden, Mike Ulrich, Marc Sacco, Diane Johnson, Greg Johnson, Robyn Cutler, Brynlee Gotter, K. Stuart, Sgt. Butler, Don & Marilyn Pearson and Darinda Wallis.

MEETING MINUTES:

1. **MEETING CALL TO ORDER:** Mayor Pro Tempore Cutler called the meeting to order.

PLEDGE OF ALLEGIANCE: Led by Brynlee Gotter

CONFLICT OF INTEREST: Council members are required by law to file a public disclosure statement with the City Recorder listing business interests and investments that could create a conflict of interest with the duties of the Council Member. When a matter in which a Council member has a business or investment interest appears on the Council agenda, the Council member must publicly disclose that interest.

Mayor Pro Tempore Cutler asked the Council if they had any conflicts of interest with tonight's agenda; there was none besides Gordon's conflict on agenda item four.

2. **PUBLIC COMMENT (2 minutes per person):** (00:01:23)

- There was none.

3. **APPROVAL OF CITY COUNCIL MEETING MINUTES HELD AUGUST 7th, 2018:** (00:02:03)

Presenter: Mayor Pro Tempore Cutler

- Michelle Roberts motioned to approve the City Council meeting minutes for August 7th, 2018 as written.
- Kristi Bell seconded the motion.
- Mayor Pro Tempore asked if there was any discussion on the motion; there was none.
- All in favor; the motion passed.
- The Council presented Darinda Wallis with a plaque and gift card in recognition and appreciation for ten years of dedication and service to Uintah City.

4. **APPOINTMENT OF MAYOR TO SERVE UNTIL JANUARY 2020:** (00:05:15)

Presenter: Jerry Smith

- With the vacancy created by Mayor Flitton resigning effective August 1st, 2018; we as a Council need to fill the Mayor position by appointment to serve until the end of Mayor Flitton's remaining term which is until January 1st, 2020.
- Uintah City posted the vacancy in a local newspaper, on our webpage and on the Utah Public Notice website.
- Gordon Cutler has been serving the Mayor and Council as Mayor Pro Tempore since January 1st, 2014. Gordon Cutler has declared candidacy for the position and wishes to be considered for the position of Mayor. There were no other candidates.
- Gordon Cutler commented that he wasn't sure if it was good news or bad news that he was the only candidate for Mayor. He stated that the citizens either thought that we are doing a good job or they are apathy filled in which case we need to do a better job of getting community involvement. Gordon stated that he served on the Planning Commission for over twenty years prior to coming onto the Council in 2013 being appointed by the vacancy of Lee Wohlgenuth. Gordon remarked that he loves this town; he has lived in Uintah for over twenty five years and would like to continue to serve the community as Mayor.
- Michelle Roberts commented that she didn't agree with Gordon's thoughts of why he was unopposed; she feels that Gordon is appreciated and the best choice. Gordon has done a great job serving the community and deserves to be Mayor.
- Jerry Smith commented that Gordon is very fair, honest, and hardworking and would do his best as Mayor.
- Kristi Bell stated that she appreciates his commitment and thinks that Gordon is a great choice.
- Jerry Smith asked for a motion to fill the position of Mayor to serve until January 1st, 2020.
- Kristi Bell motioned to appoint Gordon Cutler as Mayor.
- Michelle Roberts seconded the motion.
- All in favor; the motion passed.
- The Council congratulated Mayor Cutler.
- Jerry Smith stated that the City will post the vacancy of a City Council position created with Gordon's appointment to Mayor. The City Council will appoint a new City Council Member next month from the list of eligible candidates.

5. **OATH OF OFFICE FOR NEWLY APPOINTED MAYOR:** (00:12:01)

Presenter: Darinda Wallis

- City Recorder Darinda Wallis administered the oath of office of Mayor to Gordon Cutler.

6. **TREASURERS REPORT:** (00:16:37)

Presenter: Mayor Flitton

- a. Invoice Register:

The invoice register is a listing of bills that were paid during the month.

The invoice register is reviewed and approved each month per guidelines from the state and our auditors in order to stay in compliance with the laws of the state financial code.

The invoice register for July was reviewed.

Michelle Roberts asked about the credit card charge for South West Airline tickets. Chief Sacco explained that was for airfare to send our PIO (Public Information Officer) Kris Stuart to a Federal class. He explained that we could expect reimbursement for the airfare.

Michelle Roberts inquired on the credit card charges the line item "missing receipts" under the Fire Department. She asked for confirmation that those receipts have been submitted.

Jerry Smith asked if the Fire Department has a ledger to show reimbursements and payments made for Wild Land Services.

Chief Sacco stated that we paid the firefighters for the Thomas fire in December and was reimbursed sometime in May for eighty percent. The eighty percent covered the hard costs; the final twenty percent was received this month. We haven't invoiced for the current wild fire we just helped with. Chief Sacco stated that he will be sure that we have a copy of the request for funds prior to submitting for reimbursement for hard costs.

Michelle Roberts inquired about refundable bonds. Darinda explained that is the bond returned to the builder upon completion of their building permit.

Michelle Roberts inquired about the payment to South Ogden for net motion. Chief Sacco replied that is the internet for them to connect to dispatch for the Fire Department; they have a unit in brush 91, engine 91 and in his vehicle. Michelle asked if it was a quarterly or yearly charge. Chief Sacco will double check and get back with her.

Mayor Cutler asked how close we are to closing last fiscal year. Mike Ulrich explained it would be another month or two.

Michelle Roberts motioned to approve the invoice register for July 1st, 2018 through July 31st, 2018.

Seconded by Jerry Smith

Mayor Cutler asked if there was any discussion on the motion; there was none.

All in favor; Jerry Smith – yes; Michelle Roberts – yes; Kristi Bell – yes; Mayor Cutler – yes.

The motion passed.

b. Transaction Register:

The transaction register is a listing of any changes that are made during the month to customer accounts in the ENTERPRISE ACCOUNTS, water, storm water, or garbage. The changes are credits given, over changes reduced or added, late fees removed. These changes to accounts are reviewed and approved by the council as directed by the state and our auditor to stay in compliance with the laws of the state financial code.

The transaction register for the period of July 1st, 2018 – July 31st, 2018 was reviewed.

Jerry Smith motioned to approve the transaction register for July 1st, 2018 through July 31st, 2018.

Seconded by Kristi Bell

Mayor Cutler asked if there was any discussion on the motion; there was none.

All in favor; Jerry Smith – yes; Michelle Roberts – yes; Kristi Bell – yes; Mayor Cutler – yes.

The motion passed.

c. Transaction Reversal Report - Court:

The transaction reversal report is a listing of any changes that are made during the month to customer accounts for the court. The changes are credits given, over changes reduced or added, late fees removed. These changes to accounts are reviewed and approved by the council as directed by the state and our auditor to stay in compliance with the laws of the state financial code. The Transaction Reversal Report for July was reviewed.

Kristi Bell motioned to approve the transaction reversal report for July 1st, 2018 through July 31st, 2018.

Seconded by Michelle Roberts

Mayor Cutler asked if there was any discussion on the motion; there was none.

All in favor; Jerry Smith – yes; Michelle Roberts – yes; Kristi Bell – yes; Mayor Cutler – yes.

The motion passed.

d. Budget:

Mike Ulrich reviewed with the Council the financials for both fiscal years and reported that we have had a good strong month.

7. FIRE DEPARTMENT REPORT: (00:40:29)

Presenter: Chief Sacco

- Chief Sacco reported that our three man team has returned from helping with the California fire. Chief Sacco reviewed the fires they have fought so far this year. He explained to the Council that if the department is paged out of Weber Dispatch the department pays the firemen out of our budget. If we are dispatch from the State the State pays us. Battalion Chief Willden is working on submitting his request for funds to the State for the California fire. He pointed out to the Council that he added on page 14 of his report the date he requested funds from the State; as requested from the Council.
- Chief Sacco reported to the Council that as of last week they are no longer staffing the fire station. He reported that they are still conducting their meetings and still doing their training. The call volume doesn't justify the man-hours volunteered.
- Mayor Cutler remarked that will help alleviate the confusion of citizens knowing where to call for help during the nights and weekends; they will just call dispatch.
- Chief Sacco reported that he has reduced the criteria for training to seventy percent and the criteria for incident call back to fifty percent. He stated that he expects to see a falling off of personnel and is considering the old standard of you have to live within a seven mile radius of the city to more of a case by case decision.
- Michelle Roberts stated that from the beginning she was not a fan of having a full time Fire Department and feels that we don't need to have it staffed full time. She expressed her thanks for the firemen who do show up.

- Chief Sacco reported that the red trailer that is parked behind the station is a mass casualty response trailer. It was provided and stocked with Weber County grant funds.
- Chief Sacco reported that he will be out of town September 16th through the 30th for work. He stated that he would have one of his Deputy Chief's cover for him at our next month's meeting.

8. PUBLIC WORKS REPORT: (01:09:11)

Presenter: Jeff Holden

- Jeff reported that the three crack seal projects are completed on our city roads.
- Jeff stated that the repair has been done on Pitcher Parkway.
- Jeff suggested that we restripe Combe Road; he would work on getting the necessary bids.
- The cemetery road project will start at the end of next month.

9. SHERIFF'S REPORT: (01:10:00)

Presenter: Sgt. Butler

- Sgt. Butler reported that Lt. Pledger was out of town and had asked to be excused and sent Sgt. Butler to address any concerns the Council might have.
- The Council thanked Sgt. Butler for his service.

10. COUNCIL COMMENTS TO PUBLIC COMMENTS: (01:12:00)

- None

11. COUNCIL REPORTS: (01:12:38)

- Kristi Bell explained to the Council that in the water enterprise fund they budget funds to purchase the water meters and radio replacement parts to maintain the system. When Jeff orders the meters and receivers the total invoice at times exceeds our purchasing policy limits. Kristi explained that she wanted to be sure that the Council was okay with this or do they need to order one at a time to stay within the limits. The Council discussed that ordering six at a time was fine as long as the explanation of the purchase is communicated on the invoice register.
- Mayor Cutler thanked Kristi for her transparency and the explanation to make sure we are not violating our policy.
- Kristi reported that she will be at the three day Weber River Water Conference this next week. Kristi has been appointed to serve on the State Water Board.
- Mayor Cutler congratulated Kristi on her appointment and remarked that one of the qualifications to serve is that she be over the water department. Mayor Cutler stated that with all the changes on the Council he will be sure that she gets to keep that assignment.
- Kristi reminded the Council of the CTC race through Uintah this Saturday.
- Jerry Smith reported that he had spoken with Jeremy Rich who is the railroad area foreman for vegetation control and he said that he will take a look at the situation in Uintah.
- Jerry reported that the cemetery staff is looking at suggestions for amending our cemetery ordinance to address the benches, shepherd hooks, lights and various décor that is becoming a maintenance issue. Jerry stated that they are trying to be sensitive to the general public.
- Michelle Roberts reported that Weber Pathways are currently working on repairing and maintaining the trails that have been washed away. Michelle reported that the Frisby property that Weber Pathways was interested in sold to someone else who plans to put in a RV park. Our next pathway meeting is scheduled for the first part of September.
- Michelle reported that Logan City in Cache County does not have an animal control shelter and has reached out to Weber County for assistance. They have asked us to help with their temporary permanent housing needs which could be from 60 to 80 more dogs in our shelter. Michelle stated that she wanted to know how the Council felt about this possible partnership since we are one of the contact cities that use the Weber County Animal Control Shelter. Michelle stated that she was unaware of any downfalls at this time. The Council agreed that Logan should have to pay the same as the contracted cities and also share in the cost of the bond that Weber County is paying on the shelter. Michelle will take back to the board our opinion and keep the Council updated.
- Mayor Cutler thanked the Council for their vote of confidence with appointing him to serve as Mayor. With the changing oversight of the Council he will be working on assignments so let him know if you have any suggestions for him to consider.

12. MEETING ADJOURNMENT: (01:36:17)

Michelle Roberts motioned to adjourn the meeting.

Seconded by Kristi Bell

All in favor; the motion passed. The meeting was adjourned.

APPROVED by City Council this 4th day of September, 2018.



DARINDA K. WALLIS, City Recorder