



Mayor Gordon Cutler

Council Members:

Jerry Smith

Michelle Roberts

Kristi Bell

Dave Boothe

UINTAH CITY COUNCIL MEETING

TUESDAY, August 20th, 2019

7:00 PM

MINUTES

Planning – Robert Guiller

Building Inspector–Jeff Monroe

Treasurer – Mike Ulrich

Sheriff – Lt. Pledger

Fire Chief – Marc A. Sacco

Attendees: Mayor Cutler, Jerry Smith, Michelle Roberts, Kristi Bell, Dave Boothe, Chief Sacco, Jeff Holden, Mike Ulrich, William Pope, Kris Stuart, Daniel Combe, Beau Robinson, Josh Griffin, Dallas Tallant, Riley Michie, Stephen Werner, Paul Echohawk, Donna Sacco, Casey Christiansen, Mike Marz, Charina Yonan, Dave Yonan, Lt. Pledger, and Darinda Wallis

MEETING MINUTES:

1. **MEETING CALL TO ORDER:** Mayor Cutler called the meeting to order.

PLEDGE OF ALLEGIANCE: Led by Dave Boothe

CONFLICT OF INTEREST: Council members are required by law to file a public disclosure statement with the City Recorder listing business interests and investments that could create a conflict of interest with the duties of the Council Member. When a matter in which a Council member has a business or investment interest appears on the Council agenda, the Council member must publicly disclose that interest.

Mayor Cutler asked the Council if they had any conflicts of interest with tonight's agenda; there were none.

2. **PUBLIC COMMENT (2 minutes per person):** (00:00:47)

- Brett Parke wanted to bring to the Council's attention that the curb and gutters need some improvement on Combe Road. He stated that because of the amount of rain water we get it leaves large boulders that block the gutters and in some places the asphalt has turned right to dirt. Because of the blockage he gets a lot of road salt that comes into their yards.
- Paul Echohawk who resides in the Cottonwood Estates trailer court wanted first to congratulate Werner on his accomplishment and to thank Jeff Holden for all he does and how easy he is to work with. He knows that there has been a lot going on in the water department and he has been thinking about when he leased his trailer in the park the water was included in the lease. Now they are imposing a \$40 a month fee for the water whether you use it or not. Why can't he purchase from the city at \$23 a month, could the Council look into this. There is one meter for the 150 residents and no backflow preventers to protect us from the neighbors.

3. **APPROVAL OF CITY COUNCIL MEETING MINUTES HELD JULY 16th, 2019:** (00:09:38)

Presenter: Mayor Cutler

- Michelle Roberts had a correction in her comments on item #9 Council Comments. Commissioner Harvey was not at the meeting she was referring to.
- Jerry Smith motioned to approve the City Council meeting minutes for July 16th, 2019 with the correction.
- Michelle Roberts seconded the motion.
- Mayor Cutler asked if there was any discussion on the motion; there was none.
- All in favor; the motion passed.

4. **TREASURERS REPORT:** (00:10:57)

Presenter: Mike Ulrich

a. Invoice Register:

The invoice register is a listing of bills that were paid during the month.

The invoice register is reviewed and approved each month per guidelines from the state and our auditors in order to stay in compliance with the laws of the state financial code.

The invoice register for July was reviewed.

Michelle Roberts motioned to approve the invoice register for July 1st, 2019 through July 31st, 2019.

Seconded by Kristi Bell

Mayor Cutler asked if there was any discussion on the motion; there was none.

All in favor; Jerry Smith – yes; Michelle Roberts – yes; Mayor Cutler – yes; Kristi Bell – yes; Dave Boothe – yes.

The motion passed.

b. Transaction Register:

The transaction register is a listing of any changes that are made during the month to customer accounts in the ENTERPRISE ACCOUNTS, water, storm water, or garbage. The changes are credits given, charges reduced or added, late fees removed. These changes to accounts are reviewed and approved by the council as directed by the state and our auditor to stay in compliance with the laws of the state financial code.

The transaction register for the period of July 1st, 2019 – June 31st, 2019 was reviewed.

Michelle Roberts motioned to approve the Transaction Register for the dates of July 1st, 2019 through July 31st, 2019.

Jerry Smith seconded the motion.

Mayor Cutler asked if there was any other discussion on the motion.

There was none. All in favor the motion passed.

Roll call vote: Dave Boothe – yes; Kristi Bell – yes; Mayor Cutler – yes; Michelle Roberts – yes; Jerry Smith - yes.

c. Transaction Reversal Report - Court:

The transaction reversal report is a listing of any changes that are made during the month to customer accounts for the court. The changes are credits given, over charges reduced or added, late fees removed. These changes to accounts are reviewed and approved by the council as directed by the state and our auditor to stay in compliance with the laws of the state financial code. The Transaction Reversal Report for July was reviewed. There was nothing to discuss no action required.

- Budget: Mike Ulrich reported that he should be able to start closing the last fiscal year towards the end of September. For this fiscal year our sales tax revenue has started out strong. There were no other significant items to discuss.

5. **PUBLIC WORKS REPORT:** (00:17:16)

Presenter: Jeff Holden

- Jeff Holden remarked that the trailer court has one backflow preventer after the meter to protect the culinary water system.
- He reported that the road patches and repairs have been completed.
- He has ordered the signs for Combe Road. There will be a three way stop sign at 6500 S and Combe Road and a two way stop sign at the top of Combe Road. They are going to stripe the sides of the one way section with the diagonal stripes indicating the one way. Jeff will put warning signs of stop ahead and he has bids for the flashing no trucks signs to install on the bottom of Combe Road and Hwy 89 on the north side of the entrance. Jeff reported that he will have to call blue states prior to installing any of the signs.
- Dave Boothe asked if Jeff will install a no truck sign on Hwy 89 on the south side prior to Combe Road. Jeff stated that was UDOT property and we will ask about this at our UDOT meeting scheduled this next week.
- Jeff reported that the crack seal has been completed in the cemetery.

6. **DISCUSSION/APPROVAL ON BIDS FOR SIGNAGE ON COMBE ROAD:** (00:23:40)

Presenter: Jeff Holden

- Jeff Holden reviewed with the Council the three bids for the flashing solar signs:
 - Intermountain Traffic Safety, Inc. \$1350
 - Interstate Sign Company \$1533
 - Econo Signs, LLC. \$1916
- Michelle Roberts asked Jeff for his opinion. Jeff reported that these bids are apples to apples and that he thought the cheaper option would be the best.
- Michelle Roberts motioned to approve the bid for the flashing solar sign from Intermountain Traffic Safety for \$1350.
- Dave Boothe seconded the motion.
- Mayor Cutler asked if there was any discussion on the motion; there was none.
- All in favor; Jerry Smith – yes; Michelle Roberts – yes; Mayor Cutler – yes; Kristi Bell – yes; Dave Boothe – yes.
- The motion passed.

7. **FIRE DEPARTMENT REPORT:** (00:04:11)

Presenter: Chief Sacco

- Chief Sacco performed the badging ceremony for Steven Werner.
- Chief Sacco reported that we have just had our 15th EMS call for the year.
- The open house that the Department held to honor Neil Bybee and Luke Mildon was a huge success.
- The Department visited a local daycare and presented fire awareness and safety. They had some fun with the children spraying them down with the hose on the fire truck.
- The Department held their forcible entry training this month.
- Michelle Roberts thanked the Department for their great community involvement and for being on top of their game with the Bybee/Mildon open house.
- Mayor Cutler commented that the Department was in the Standard for assisting with the Marriott Slaterville fire on August 6th. That's good public relations for the Department.
- Kristi Bell thanked the Fire Department for their assistance with the CTC race.
- Kris Stuart commented that they also participated with volunteering with the extreme makeover in Washington Terrace City.

8. **SHERIFF'S REPORT:** (00:32:59)

Presenter: Lt. Pledger

- Lt. Pledger stated that we had a good month. The Sheriff's Office also assisted with the CTC race held this past Saturday.
- He thanked the community for the school supplies that were donated for back to school; he has picked up the supplies and delivered them to the school district.
- He thanked the Council for letting them know about the signage changes on Combe Road. He will get with his Deputies and have them do some enforcing of the changes.
- Lt. Pledger reviewed the calls for service with the Council:
 - Terroristic – Suicide threatened happened at this building, it was some mental health issues.
 - Burglaries – tools and items stolen from a home that was being remodel that was left unsecured and some

items taken from a garage that was left unsecured as well.

- Recovered stolen property – they recovered a stolen trailer that was parked in front of a business in Uintah. The business owner called and we found that it was stolen property and returned to the owners.
- Michelle Roberts asked about the animal issues – Lt. Pledger stated that he would check into them and email Michelle his findings.
- He reported that the VIP's program is working out well. At last count there were 15 volunteers serving their communities.
- Jeff Holden reported that the Uintah Springs Business Park has had some burglaries of copper and brass.

9. DISCUSSION/ACTION ON ADOPTING CHAPTER 19; PERSONAL USE OF CITY PROPERTY; UINTAH CITY CORPORATION'S POLICIES AND PROCEDURES MANUAL: (00:44:13)

Presenter: Mayor Cutler

- Mayor Cutler stated that he first heard about this new legislation at his Weber County Mosquito meeting. Misuse of City property by an employee could be charged as a felony. We do not have a problem with our City Staff we just need to have policy and calcification.
- Mayor Cutler motioned to adopt Chapter 19; Personal use of City Property in the Uintah City Corporation's Policies and Procedures Manual.
- Kristi Bell seconded the motion.
- All in favor the motion passed.

10. COUNCIL COMMENTS TO PUBLIC COMMENTS: (00:50:04)

- Mayor Cutler remarked to Brett Parke that he was unaware of the issue on Combe Road and would look into it.
- Mayor Cutler addressed Paul Echohawk's comments – we charge the trailer park commercial rates for the business and they have one meter that serves the residents. They have individual shut offs for each customer. We have no say on businesses and how they do their business. There is a backflow preventer to protect the culinary water system.
- Kristi Bell added that the Division of Environmental Quality states that backflows for businesses are not community regulated.

11. COUNCIL REPORTS: (00:53:57)

- Jerry Smith reported that there has been an adjustment to the Eagle Project. The Redd/Gailey Scouts will paint the U later in September. Jerry asked Jeff to get the 25 gallons of white paint needed for the project. It was roughly three years ago that the U was last painted.
- Michelle Roberts stated that there has been lots of stuff happening with the road department and thanked everyone for their assistance with taking care of matters.

12. MEETING ADJOURNMENT: (00:56:57)

Michelle Roberts motioned to adjourn the meeting.

Seconded by Dave Boothe

All in favor the motion passed. The meeting was adjourned.

APPROVED by City Council this 3rd day of September, 2019.



Darinda Wallis, City Recorder