



Mayor Gordon Cutler

UINTAH CITY COUNCIL MEETING

Planning – Robert Guillier

Council Members:

TUESDAY, August 18th, 2020

Building Inspector-Jeff Monroe

Jerry Smith

Michelle Roberts

7:00 PM

Treasurer – Mike Ulrich

Kristi Bell

Dave Boothe

MINUTES

Sheriff – Lt. Butler

Fire Chief – Marc A. Sacco

Attendees: Mayor Cutler, Dave Boothe, Kristi Bell, Jerry Smith, Mike Ulrich, Chief Sacco, Lt. Butler, Darinda Wallis, Jolene Sturzenegger, and Harper Bell

Excused: Michelle Roberts; Jeff Holden

MEETING MINUTES:

1. **MEETING CALL TO ORDER:** Mayor Cutler called the meeting to order for August 18th, 2020 and excused Michelle Roberts
PLEDGE OF ALLEGIANCE: Led by Jerry Smith
CONFLICT OF INTEREST: Council members are required by law to file a public disclosure statement with the City Recorder listing business interests and investments that could create a conflict of interest with the duties of the Council Member. When a matter in which a Council member has a business or investment interest appears on the Council agenda, the Council member must publicly disclose that interest.
Mayor Cutler asked the Council if they had any conflicts of interest with tonight's agenda; there were none.
2. **PUBLIC COMMENT (2 minutes per person):** (00:01:47)
 - None
3. **APPROVAL OF CITY COUNCIL MEETING MINUTES HELD August 4th, 2020:** (00:02:09)
Presenter: Mayor Cutler
 - Kristi Bell motioned to approve the City Council meeting minutes for August 4th, 2020.
 - Jerry Smith seconded the motion.
 - Mayor Cutler asked if there was any discussion on the motion; there was none.
 - All in favor; the motion passed.
4. **TREASURERS REPORT:** (00:03:10)
Presenter: Mike Ulrich
 - a. Invoice Register:

The invoice register is a listing of bills that were paid during the month.
The invoice register is reviewed and approved each month per guidelines from the state and our auditors in order to stay in compliance with the laws of the state financial code. The invoice register for July 2020 was reviewed.
Dave Boothe mentioned that many bills were paid in July; Darinda Wallis reminded the Council that may be due to it being the end of the fiscal year, and bills need to be posted in the correct year.
Mayor Cutler brought attention to item number nine on the credit card log. This was a purchase of flowers bought for Ogden City, and the loss of Officer Lyday. This purchase was paid for with the cash-back program, from using the city credit card, and not tax funds. Mayor Cutler thanked Darinda Wallis for taking care of this.
Kristi Bell questioned the purchase of a flex boom microphone. This was a Fire Department purchase, and Chief Sacco explained it was purchased to replace the mic on the headset that was broken inside the brush truck.
Dave Boothe questioned the Weber County Animal Control billing and asked how often this was paid. Mayor Cutler advised that this is paid quarterly.
Jerry Smith motioned to approve the invoice register for July 1st, 2020 through July 31st, 2020.
Seconded by Dave Boothe.
Mayor Cutler asked if there was any discussion on the motion; there was none.
All in favor; Dave Boothe – yes; Kristi Bell – yes; Mayor Cutler – yes; Jerry Smith - yes.
The motion passed.
 - b. Transaction Register:

The transaction register is a listing of any changes that are made during the month to customer accounts in the ENTERPRISE ACCOUNTS; water, storm water, or garbage. The changes are credits given, charges reduced or added, or late fees removed. These changes to accounts are reviewed and approved by the council as directed by the state and our auditor to stay in compliance with the laws of

the state financial code.

The transaction register for the period of July 1st, 2020 through July 31st, 2020 was reviewed, including one billing adjustment that was made due to a miscalculation of a final utility bill.

Dave Boothe motioned to approve the transaction register for the period of July 1st, 2020 through July 31st, 2020.

Seconded by Kristi Bell.

Mayor Cutler asked if there was any discussion on the motion; there was none.

All in favor; Dave Boothe – yes; Kristi Bell – yes; Mayor Cutler – yes; Jerry Smith – yes.

The motion passed.

c. Transaction Reversal Report - Court:

The transaction reversal report is a listing of any changes that are made during the month to customer accounts for the court. The changes are credits given, charges reduced or added, or late fees removed. These changes to accounts are reviewed and approved by the council as directed by the state and our auditor to stay in compliance with the laws of the state financial code. The Transaction Reversal Report for July 2020 was reviewed. This report had erroneously been run from January 2020 through July 2020; there were no transactions on the report for the month of July 2020. There was no motion made to approve the transaction reversal report for the period of July 1st, 2020 through July 31st, 2020, because there were no transactions for that time frame.

d. Budget:

Mike Ulrich reported that for this first month of the new budget year, Uintah's sales' taxes are still coming in strong. Uintah had two building permits come in as well. Mike brought attention to the amount showing under Federal Grants in Intergovernmental Revenue; this money was not anticipated and is part of the Weber Cares Grant due to COVID. This \$39,945.00 was deposited for Uintah businesses in July and was transferred out in August. The suggestion was made to the council to open the budget to show adjustments for this, or to "piggyback" this discussion on another time that the budget will be open. Mike also pointed out that under Administrative Expense, the Insurance and Surety Bonds are at 73.6 % because this is always paid at the first of the fiscal year.

5. DISCUSSION/ACTION ON RESOLUTION NO. 20-0818-CEM; A RESOLUTION OF UINTAH CITY COUNCIL AMENDING, ADOPTING, AND SETTING FEES FOR THE UINTAH CITY CEMETERY: (00:17:53)

Presenter: Jerry Smith

- Jerry Smith explained that there was a Cemetery Committee meeting in which Abby Stuart had put together a list of agenda items needing attention such as the anticipated new cemetery computer program and the cemetery ordinances, specifically in relation to Uintah City Cemetery costs/services compared with other cities, and it was found that Uintah City is fairly competitive. There were still some changes discussed, and that the committee agreed should be made, and they are as follows:
 1. The Title Transfer Fee (per deed) was changed from \$25.00 to \$50.00 for residents, to match the \$50.00 fee that is charged non-residents, as there is no difference in work that is done for this transfer between residents/non-residents; the work is the same, the job is the same, it takes both time and research and both should be charged the same at \$50.00.
 2. The Lost Certificate Fee is the same change and issue as the Title Transfer Fee.
 3. The Monument Moving Fee – Flat Stone was changed from \$250.00 to \$300.00 for residents, to coincide with the \$300.00 non-resident fee, as the work is also no different between the two and requires the same amount of work.
- Jerry Smith motioned to approve Resolution No. 20-0818-CEM with the changes to the Title Transfer Fee, the Lost Certificate Fee, and the Monument Moving Fee, all having fee changes.
- Dave Boothe seconded the motion.
- Mayor Cutler asked if there was any discussion on the motion; there was none.
- All in favor; Dave Boothe – yes; Kristi Bell – yes; Mayor Cutler – yes; Jerry Smith – yes.
- The motion passed.

6. PUBLIC WORKS REPORT: (00:24:29)

Presenter: Jeff Holden

- The Mayor excused Jeff Holden; on medical and recuperating. Kraig Frome is covering Public Works.
- The Mayor asked to help spread the word regarding the part time Public Works position that is open; currently there are four applications that have been turned in. Darinda Wallis advised that the job announcement has been printed in the newsletter, and was sent out with the water bills today.

7. FIRE DEPARTMENT REPORT: (00:25:35)

Presenter: Chief Sacco

- Chief Sacco reported that for July 2020 the Fire Department had two fires; one was a small grass fire in town, and the other was a fire that the Chief helped with that was near his property.
- Chief Sacco reported that in reference to the budget, the first of two payments to Weber County (\$6,750.00) came out of the department's professional & technical account; the next installment is anticipated to be in the December/January time frame.
- Chief Sacco reported that water usage was up a small amount; 1000 gallons used for the fire in town and 750 gallons used for training.
- Chief Sacco reported that the public interaction the department had in July was in reference to the dead tree in Cottonwood Estates, and some interaction with fireworks inquiries.
- Chief Sacco brought attention to the Council regarding a letter he sent to each of them prior to this meeting regarding inspection issues and recommendations with the Uintah Business, The Foundry. The Chief asked if there were any questions regarding this letter, and there were none at this time.

8. SHERIFF'S REPORT: (00:28:41)

Presenter: Lt. Butler

- Lt. Butler reported that July was a bit of a busy month for Uintah; there were 33 reports written, there were 24 citations issued, and year-to-date there have been 89 calls for service.
- Lt. Butler reported that the weight restriction code for Combe Road is now listed on the Spillman program used by law enforcement, and the Deputies have been notified.
- Lt. Butler mentioned that with the start of school on August 26, some Deputies that have been working/patrolling during the department's cover shift, will now be pulled back into the schools.

9. COUNCIL COMMENTS TO PUBLIC COMMENTS: (00:36:22)

- None

10. COUNCIL REPORTS: (00:36:30)

- Dave Boothe thanked Chief Sacco for his response to the dead tree in Cottonwood Estates. The citizen was thankful for the help and brought a thank-you card to the City Offices.

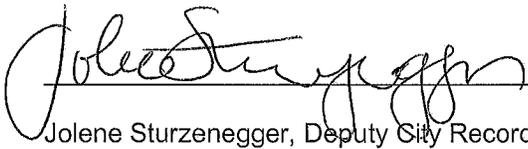
11. MEETING ADJOURNMENT: (00:37:10)

Kristi Bell motioned to adjourn the meeting.

Seconded by Jerry Smith.

All in favor; the motion passed. The meeting was adjourned.

APPROVED by City Council this 1st day of September, 2020.


Jolene Sturzenegger, Deputy City Recorder