

UINTAH CITY



191 East 6550 South – Uintah, Utah 84405

(801) 479-4130 Fax: (801) 476-7269

Office Hours M-W 9:00-5:00 Th-F 9:00-1:00

Mayor Gordon Cutler

UINTAH CITY COUNCIL MEETING

Planning – Robert Guiller

Council Members:

TUESDAY, August 4th, 2020

Building Inspector - Jeff Monroe

Jerry Smith

Michelle Roberts

7:00 PM

Treasurer – Mike Ulrich

Kristi Bell

Dave Boothe

MINUTES

Sheriff – Lt. Butler

Fire Chief – Marc A. Sacco

Attendees: Mayor Cutler, Jerry Smith, Kristi Bell, Michelle Roberts, Dave Boothe, Chief Sacco, Robert Guiller, Lt. Butler, Jeff Holden, Jolene Sturzenegger, Darinda Wallis, Daniel Combe, and Diana Luke

MEETING MINUTES:

1. **MEETING CALL TO ORDER:** Mayor Cutler called the meeting to order for Tuesday August 4th, 2020

PLEDGE OF ALLEGIANCE: Led by Michelle Roberts

CONFLICT OF INTEREST: Council members are required by law to file a public disclosure statement with the City Recorder listing business interests and investments that could create a conflict of interest with the duties of the Council Member. When a matter in which a Council member has a business or investment interest appears on the Council agenda, the Council member must publicly disclose that interest.

Mayor Cutler asked the Council if they had any conflicts of interest with tonight's agenda; there was none.

2. **PUBLIC COMMENT (2 minutes per person):** (00:00:46)

- Diana Luke, a resident of Cottonwood Estates, wished to express her concerns over a fallen dead tree that is located in the commons area of that development. The tree has been down three months, and nothing is being done about it by the property owners. Diana is concerned that this is a fire hazard, and would appreciate any help with this matter. Diana did wish to express her thanks to Chief Sacco for his initial response to her, when she first brought the issue to the City offices.

3. **APPROVAL OF CITY COUNCIL MEETING MINUTES HELD JUNE 16TH, 2020:** (00:03:07)

Presenter: Mayor Cutler

- No issues.
- Michelle Roberts motioned to approve the City Council meeting minutes held July 21st, 2020.
- Dave Boothe seconded the motion.
- Mayor Cutler asked if there was any discussion on the motion; there was none.
- All in favor; the motion passed.

4. **PLANNING COMMISSION REPORT TO COUNCIL:** (00:03:50)

Presenter: Robert Guiller

- Robert Guiller reported that the CUP (conditional use permit) process is coming along well, in reference to new CUPs and reviewing CUPs. The Commission is trying to do the reviews offline prior to the time they are discussed in their meetings, to try to help keep meetings streamlined in an effort to better utilize time during actual meetings.
- In the July meeting there was a discussion on the preliminary subdivision plot for Riverside Acres, which is Aaron Stuart's proposed development, in reference to him getting preliminary approval. With discussion of this development, there was also a lot of discussion in respect to the master plan of Uintah City. Because of this conversation, Robert made the decision to pause everything and transition the discussion to a work session.
- There will be a work session on Tuesday, August 11, from 6-8 p.m. At this session, the City Engineer and the City Building Official, as well as some of the City Council and Planning Commission, will come together and walk through what the master plan looks like in regards to current development issues. Mayor Cutler commented that those mentioned will be present at this work session to help support the Commission and get the general plan worked out, and that Robert took the right actions to try to get these matters addressed.

5. **DISCUSSION/ACTION ON ADOPTING REVISIONS IN THE UINTAH CITY CORPORATION'S POLICIES AND PROCEDURES MANUAL:** (00:07:15)

Presenter: Mayor Cutler

- Mayor Cutler discussed the two revisions to this manual.
- The first revision is to the method in which job openings are posted. Job announcements will no longer

be posted in a local newspaper. This decision is due to the high cost to place such ads, and the fact that readership of periodicals is very low. Job announcements will be posted in other forums that are more cost effective, and more likely to be viewed. This change is in Chapter 3.

- The second revision is in respect to travel expenses. The City had a set rate prior, and this will now be revised to follow the federal IRS standards. The city will now follow the federal rate for travel expenses, and will automatically change as that rate may change. This change is in Chapter 8.
- Dave Boothe stated that there is a duplication on pgs. 51-53; paragraphs 13-7 through 13-9 were printed twice. Darinda Wallis explained how that may have happened, and that the duplication will be removed.
- Kristi Bell motioned to adopt the revisions in the Uintah City Corporation's Policy and Procedures Manual, including taking out the duplicated paragraphs.
- Jerry Smith seconded the motion.
- Mayor Cutler asked if there was any discussion on the motion; there was none.
- All in favor; the motion passed.

6. COUNCIL COMMENTS TO PUBLIC COMMENTS: (00:11:00)

- Mayor Cutler spoke on Diana Luke's concerns regarding the dead tree in Cottonwood Estates and the fire hazard it creates. Mayor Cutler advised that the City is somewhat limited on what action it can take on private property; the City does not want to dictate what citizens can do on private property. Mayor Cutler stated that what the City can do in this case, is have Fire Chief Sacco check on this matter. If the Chief deems it a fire hazard, then it will be addressed with the property owner.
- Chief Sacco spoke and stated that he has looked into this matter. Ms. Luke contacted him last week, and he did look at the tree and take photos of it then. Chief Sacco forwarded this information to Dave Boothe. Chief Sacco is in agreement, and states that it is more than just a fire hazard.
- Mayor Cutler/City Recorder Darinda Wallis asked Chief Sacco to write up a report that the City can forward on to the property owners.

7. CITY COUNCIL DEPARTMENT REPORTS: (00:14:45)

PARKS; BUILDINGS; NUISANCES; EMERGENCY PREPAREDNESS; PC – DAVE BOOTHE

- Nothing to report.

WATER; GARBAGE; CTC; U-DAY; NEWSLETTER – KRISTI BELL

- Kristi Bell reported that the newsletter is due, and gave a reminder to send in articles this week.
- The final installation of the CTC's opioid prevention campaign happened this week with an open-windowed porta-potty placed at the park.
- Waste management has invited City personnel to tour their new recycling plant, if anyone is interested.
- Another compliment was received on the lighting of the "U" from a West Warren resident; that the lighting was a bright spot in hard times.
- The replacement of the Bybee tank is continuing to move forward. Before construction actually starts, some issues are being reviewed with/by the City Engineer. The issues pertain to an easement on the property, as well as it no longer being a possibility for the City to "float" off of Weber Basin's system during the tank's down time. Kristi will continue to update on this matter as the City Engineer offers his suggestions.
- The water capital facilities plan analysis, in respect to impact fees, is almost finished. At this time, there is not a large increase anticipated.
- The Cottonwood Drive Waterline project will need to advertise for three weeks, with the contractor possibly being selected by the end of August. The cooperative agreement between Uintah and South Weber needs to be modified for the increase in construction cost, due to wage rates established by the grant. Uintah will be using grant monies for this project, and South Weber will not. Mayor Cutler stated that we are still waiting on bids, for this project to move forward.

ANIMAL CONTROL; WEBER COUNTY TRAILS; EQUIPMENT; ROADS – MICHELLE ROBERTS

- Nothing to report.

CEMETERY; SERVICE PROJECTS; RAILROAD RELATIONS – JERRY SMITH

- Jerry Smith reported that he has not heard back from Nathan Anderson and the railroad, regarding the leaning telephone poles and down wire. He hopes to get an answer from him this week, because of the hazard this poses; wires are almost down to the ground.
- In regards to the cemetery, there was a meeting with Jones & Associates in the last weeks. They are working on a computer program for the City to map out the cemetery, to have an electronic location to put cemetery information for accurate record keeping. Abby Stuart is doing research on older family plots, and if they are still wanted, or if the City may retain them.
- There are no Scout Service Projects.

STORM WATER & FLOODPLAIN; GRANTS; FIRE DEPARTMENT; WACOGS – MAYOR CUTLER

- Mayor Cutler reported that the county is starting a new program with stormwater and that he will be attending those meetings to represent Uintah.
- Mayor Cutler thanked the Fire Department for their dedication; no changes in personnel as of yet.
- Mayor Cutler spoke about WACOG and the stimulus money for businesses affected by COVID. Jolene Sturzenegger has contacted Uintah businesses with information on this. WACOG reported yesterday that there is up to \$215,000.00 available for Uintah businesses.
- Jeff Holden (Public Works Specialist) will be out on medical for a short time. Kraig Frome (PT Public Works) will be leaving Uintah soon, and his position will be posted shortly. Kraig will be available to cover for Jeff while he is on leave.

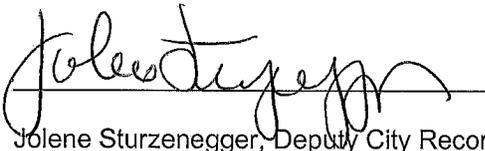
8. MEETING ADJOURNMENT: (00:33:19)

Jerry Smith motioned to adjourn the meeting.

Seconded by Michelle Roberts.

All in favor; the motion passed. The meeting was adjourned.

APPROVED by City Council this 18th, day of August, 2020.



Jolene Sturzenegger, Deputy City Recorder