



Mayor Gordon Cutler

UINTAH CITY COUNCIL MEETING

Planning – Robert Guiller

Council Members:

TUESDAY, July 21<sup>st</sup>, 2020

Building Inspector-Jeff Monroe

Jerry Smith

Michelle Roberts

7:00 PM

Treasurer – Mike Ulrich

Kristi Bell

Dave Boothe

MINUTES

Sheriff – Lt. Butler

Fire Chief – Marc A. Sacco

Attendees: Mayor Cutler, Dave Boothe, Kristi Bell, Michelle Roberts, Mike Ulrich, Chief Sacco, Lt. Butler, Jolene Sturzenegger, and Darinda Wallis

Excused: Jerry Smith; Jeff Holden

## MEETING MINUTES:

1. **MEETING CALL TO ORDER:** Mayor Cutler called the meeting to order for July 21<sup>st</sup>, 2020 and excused Jerry Smith and Jeff Holden

**PLEDGE OF ALLEGIANCE:** Led by Chief Sacco

**CONFLICT OF INTEREST:** Council members are required by law to file a public disclosure statement with the City Recorder listing business interests and investments that could create a conflict of interest with the duties of the Council Member. When a matter in which a Council member has a business or investment interest appears on the Council agenda, the Council member must publicly disclose that interest.

Mayor Cutler asked the Council if they had any conflicts of interest with tonight's agenda; there were none.

2. **PUBLIC COMMENT (2 minutes per person):** (00:01:21)

- None

3. **APPROVAL OF CITY COUNCIL MEETING MINUTES HELD July 7<sup>th</sup>, 2020:** (00:01:44)

Presenter: Mayor Cutler

- Kristi Bell motioned to approve the City Council meeting minutes for July 7<sup>th</sup>, 2020.
- Dave Boothe seconded the motion.
- Mayor Cutler asked if there was any discussion on the motion; there was none.
- All in favor; the motion passed.

4. **TREASURERS REPORT:** (00:02:33)

Presenter: Mike Ulrich

- a. Invoice Register:

The invoice register is a listing of bills that were paid during the month.

The invoice register is reviewed and approved each month per guidelines from the state and our auditors in order to stay in compliance with the laws of the state financial code. The invoice register for June 2020 was reviewed.

Kristi Bell asked that the report show the change in salary for the alternate that moved up on the Planning Commission. City Recorder, Darinda Wallis, advised that this has been changed.

Kristi Bell motioned to approve the invoice register for June 1<sup>st</sup>, 2020 through June 30<sup>th</sup>, 2020.

Seconded by Michelle Roberts.

Mayor Cutler asked if there was any discussion on the motion; there was none.

All in favor; Dave Boothe – yes; Kristi Bell – yes; Mayor Cutler – yes; Michelle Roberts – yes.

The motion passed.

- b. Transaction Register:

The transaction register is a listing of any changes that are made during the month to customer accounts in the ENTERPRISE ACCOUNTS, water, storm water, or garbage. The changes are credits given, charges reduced or added or late fees removed. These changes to accounts are reviewed and approved by the council as directed by the state and our auditor to stay in compliance with the laws of the state financial code.

The transaction register for the period of June 1<sup>st</sup>, 2020 through June 30<sup>th</sup>, 2020 was reviewed, including one penalty that was removed.

Dave Boothe motioned to approve the transaction register for the period of June 1<sup>st</sup>, 2020 through June 30, 2020.

Seconded by Kristi Bell.

Mayor Cutler asked if there was any discussion on the motion; there was none.

All in favor; Dave Boothe – yes; Kristi Bell – yes; Mayor Cutler – yes; Michelle Roberts – yes.

The motion passed.

- c. Transaction Reversal Report - Court:

The transaction reversal report is a listing of any changes that are made during the month to customer accounts for the court. The changes are credits given, over changes reduced or added, late fees removed. These changes to accounts are reviewed and approved by the council as directed by the state and our auditor to stay in compliance with the laws of the state financial code. The Transaction Reversal Report for June 2020 was reviewed, including one wrong amount charge that was reversed.

Michelle Roberts motioned to approve the transaction reversal report for the period of June 1<sup>st</sup>, 2020 through June 30<sup>th</sup>, 2020.

Seconded by Kristi Bell.

Mayor Cutler asked if there was any discussion on the motion; there was none.

All in favor; Dave Boothe – yes; Kristi Bell – yes; Mayor Cutler – yes; Michelle Roberts – yes.

The motion passed.

**d. Budget:**

Mike Ulrich reported the budget looks good. He referenced page 6, and explained the YTD Actual amount. He reminded the Council that funds were transferred from the General Fund to Capital Projects. Kristi Bell asked if this would affect the City negatively in the audit. Mike responded that it would not, as the City is still well within budget. Mike advised the Council that the City's sales tax came in strong for the month of June.

**5. DISCUSSION/APPROVAL ON THE BIDS FOR THE WINDOW SECURITY FILM FOR CITY HALL: (00:12:44)**

Presenter: Dave Boothe

- Dave Boothe explained that Chris Palmer from the AOC inspected City Hall in regards to security, and offered suggestions to improve upon security. One of the suggestions was to install a one-way film over the windows in the Council Chambers, and on the front doors of City Hall. Three estimates were sought; two bids were turned in. Those bids were from American Window Tinting for \$1100.00 and Shaded Glass for \$950.00. Mayor Cutler asked if there was a preference for either one. Dave responded that both companies have the same product, but that he liked the warranty that Shaded Glass included in their bid. Dave also advised that the window film would help with heating and AC.
- Dave Boothe motioned to accept estimate number 4674 from Shaded Glass, to have the west side of the building and the front doors covered for a cost of \$950.00.
- Kristi Bell seconded the motion.
- Mayor Cutler asked if there was any discussion on the motion; there was none.
- All in favor; Dave Boothe – yes; Kristi Bell – yes; Mayor Cutler – yes; Michelle Roberts – yes.
- The motion passed.

**6. PUBLIC WORKS REPORT: (00:15:46)**

Presenter: Jeff Holden

- The Mayor excused Jeff Holden.

**7. FIRE DEPARTMENT REPORT: (00:17:12)**

Presenter: Chief Sacco

- Chief Sacco reported that they had one call. The call was in regards to smoke at the cemetery; the Fire Department responded and it was unfounded.
- Chief Sacco also reported that there is no change in personnel, and that they are being conservative with their water use at trainings.
- Kristi Bell thanked Chief Sacco for posting the current fire restrictions on many social media outlets. Darinda Wallis added that these were posted at City Hall as well, and on the City website.

**8. SHERIFF'S REPORT: (00:20:29)**

Presenter: Lt. Butler

- Lt. Butler reported that there were 21 incidents in the City for the month of June; six of these were issued on Combe Road. The majority of tickets issued in June were speeding, and it was mentioned that the fine for speeding has raised ten dollars; now at \$130.00. The incidents year to date for Uintah City are at about 100.
- Lt. Butler reported that the Sheriff's Office is working back to normal, and they are fully staffed.
- Mayor Cutler thanked the Sheriff's Office for showing support for Uintah City, and referenced his appreciation for their presence at our recent UDOT meetings.

**9. DISCUSSION/ACTION ON AN INTERLOCAL COOPERATION AGREEMENT FOR THE DISTRIBUTION OF CARES FUNDING WITH WEBER COUNTY: (00:28:01)**

Presenter: Mayor Cutler

- Mayor Cutler explained this agreement to the Council. This is a Weber County program to help local businesses who have been negatively affected by COVID.
- Darinda Wallis advised that Jolene Sturzenegger would act as the representative for Uintah City, in helping to answer questions and direct business owners in the application process. The application information has been posted on the City website as well.
- Kristi Bell motioned to approve the Interlocal Cooperation Agreement and Resolution 20-0721-CARES for the distribution of CARE funding with Weber County.
- Michelle Roberts seconded the motion.
- Mayor Cutler asked if there was any discussion on the motion; there was none.
- All in favor; none opposed.
- The motion carried.

10. **COUNCIL COMMENTS TO PUBLIC COMMENTS:** (00:31:00)

- None

11. **COUNCIL REPORTS:** (00:31:08)

- Mayor Cutler thanked the City Staff for all they do.

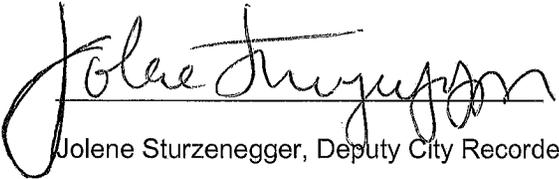
12. **MEETING ADJOURNMENT:** (00:31:59)

Dave Boothe motioned to adjourn the meeting.

Seconded by Michelle Roberts.

All in favor; the motion passed. The meeting was adjourned.

APPROVED by City Council this 4<sup>th</sup> day of August, 2020.



Jolene Sturzenegger, Deputy City Recorder