

UINTAH CITY



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Office Hours M-W 9:00-5:00 Th-F 9:00-1:00

Mayor Gordon Cutler

UINTAH CITY COUNCIL MEETING

Planning – Robert Guiller

Council Members:

TUESDAY July 20th, 2021

Building Inspector-Jeff Monroe

Jerry Smith

Michelle Roberts

7:00 PM

Treasurer – Mike Ulrich

Kristi Bell

Dave Boothe

MINUTES

Sheriff – Lt. Hutchinson

Fire Chief – Paul Sullivan

Attendees: Mayor Cutler, Dave Boothe, Kristi Bell, Michelle Roberts, Jerry Smith, Jolene Sturzenegger, Jeff Holden, Mike Ulrich, Lt. Ryan, Chief Sullivan, Sgt. Flandro

MEETING MINUTES:

1. **MEETING CALL TO ORDER:** Mayor Cutler called the meeting to order for July 20th, 2021.

PLEDGE OF ALLEGIANCE: Led by Dave Boothe.

CONFLICT OF INTEREST: Council members are required by law to file a public disclosure statement with the City Recorder listing business interests and investments that could create a conflict of interest with the duties of the Council Member. When a matter in which a Council Member has a business or investment interest appears on the Council agenda, the Council Member must publicly disclose that interest.

Mayor Cutler asked the Council if they had any conflicts of interest with tonight's agenda; there were none.

2. **PUBLIC COMMENT (2 minutes per person):** (00:01:40)

- There were none.

3. **APPROVAL OF CITY COUNCIL MEETING MINUTES HELD July 6TH, 2021:** (00:02:02)

Presenter: Mayor Cutler

- Dave Boothe motioned to approve the City Council Meeting minutes for July 6th, 2021.
- Jerry Smith seconded the motion.
- Mayor Cutler asked if there was any discussion on the motion; there were none.
- All in favor; the motion passed.

4. **DISCUSSION/ACTION ON UTAH CITY WATER RATE STUDY PERFORMED BY THE RURAL WATER ASSOCIATION OF UTAH:** (00:02:50)

Presenter: Mayor Cutler

- Mayor Cutler asked if there were any questions or further discussion at this time, as a carry over from the work session prior to this meeting; Mayor Cutler explained that Curt Ludvigson from Rural Water is working on a Resolution for the Council to review at a later date, prior to any further action.
- Jerry Smith commented that he appreciated the information shared and presented by Rural Water, in an effort to help Uintah City evaluate water usage and bill appropriately.
- Kristi Bell motioned to table the discussion/action on the Uintah Water Rate Study, and possible rate increase.
- Jerry Smith seconded the motion.
- All in favor; the motion passed.

5. **TREASURERS REPORT:** (00:08:45)

Presenter: Mike Ulrich

- a. Invoice Register:

The invoice register is a listing of bills that were paid during the month.

The invoice register is reviewed and approved each month, per guidelines from the State and our auditors, in order to stay in compliance with the laws of the State financial code. The invoice register for June 2021 was reviewed.

Jerry Smith motioned to approve the invoice register for June 1st, 2021 through June 30th, 2021.

Seconded by Kristi Bell.

Mayor Cutler asked if there was any discussion on the motion; there was none.

All in favor; Dave Boothe – yes; Kristi Bell – yes; Mayor Cutler – yes; Jerry Smith – yes; Michelle Roberts – yes.

The motion passed.

- b. Transaction Register:

The transaction register is a listing of any changes that are made during the month to customer

accounts in the ENTERPRISE ACCOUNTS; water, storm water, or garbage. The changes are credits given, charges reduced or added, or late fees removed. These changes to accounts are reviewed and approved by the Council, as directed by the State and our City Auditor, to stay in compliance with the laws of the State Financial Code.

The transaction register for the period of June 1st, 2021 through June 30th, 2021 had one entry; this was a check that was written by a resident on a utility account that was returned for non-sufficient funds.

Michelle Roberts motioned to approve the transaction register for the month of June 2021.

Seconded by Dave Boothe.

Mayor Cutler asked if there was any discussion on the motion; there was none.

All in favor; Dave Boothe – yes; Kristi Bell – yes; Mayor Cutler – yes; Jerry Smith – yes; Michelle Roberts – yes.

The motion passed

c. Transaction Reversal Report - Court:

The transaction reversal report is a listing of any changes that are made during the month to customer accounts for the Court. The changes are credits given, charges reduced or added, or late fees removed. These changes to accounts are reviewed and approved by the Council as directed by the State and our City Auditor, to stay in compliance with the laws of the State Financial Code. The Transaction Reversal Report for June 2021 had no entries, and no action was required.

d. Budget:

Mike Ulrich reported that this is the last of the budget from 2020-2021, with just some minor adjustments of bills that have come in after year end. Mike reported that tax revenue is very strong, and that the City received more than what was anticipated; building permits were also up. Mike stated that the City's expenditures were less than what was budgeted, and the City may end up carrying over more money into the next budget year than is allowed again

6. PUBLIC WORKS REPORT: (00:17:24)

Presenter: Jeff Holden

- Jeff Holden reported he has cut back again on watering the cemetery to help conserve.
- The Church on the hill is helping put in a part of the chain link fence at the cemetery as well, including the labor and materials, as part of a service project to the City.
- Jeff advised the Utah State Division of Agriculture has placed bug traps around the City due to catching Japanese Beetles in a few of the original traps placed; these are very invasive beetles, and they will be in touch with Jeff to let him know what can be done to help keep them under control.
- Jeff reported that two bids for crack seal have come in and he has met with three different companies; work will be performed in the fall.
- Jeff spoke regarding water meters and advised that the price of meters is going up about 10%; he also spoke about different meter options in relation to Cottonwood Estates and discussions that took place in the work session prior to this meeting, and will report on his findings as he looks further into that area.
- In regards to streets and roads, Jeff advised that the streets in the Riverside Acres development are moving forward and he performed inspections on them today.

7. FIRE DEPARTMENT REPORT: (00:28:00)

Presenter: Chief Sullivan

- Chief Sullivan reported that this year was the quietest the Fire Department has seen in a while, in regards to firework issues.
- The Chief asked the Council if there were going to be restrictions in place for the 24th of July holiday; Jeff Holden replied that he has left the signs up that were in place for the 4th of July.
- Chief Sullivan advised the Council that Rick Cooper with Wildland Fire will be reaching out to work on a mitigation plan with the City, and he is working on a grant for the river.

8. SHERIFF'S REPORT: (00:30:10)

Presenter: Lt. Ryan

- Lt. Ryan went over stats for June 2021 for Uintah City.
- For the month of June 2021, there were 23 traffic stops resulting in 11 citations issued.
- In comparison, calls to Uintah are sitting about the same as they were in 2019.
- Lt. Ryan reported Combe Road is being watched for trucks in the area where trucks are prohibited.
- Mayor Cutler thanked the Sheriff's Office for taking care of Combe Road as he has had several complaints on this, in regards to the trucks as well as other complaints.

9. **COUNCIL COMMENTS TO PUBLIC COMMENTS:** (00:39:51)

- There were none.

10. **COUNCIL REPORTS:** (00:40:00)

- Jerry Smith thanked the City Recorder for the City Council minutes; Mayor Cutler expressed his appreciation for all of the office staff.

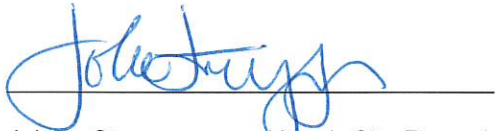
11. **MEETING ADJOURNMENT:** (00:40:41)

Jerry Smith motioned to adjourn the meeting.

Seconded by Michelle Roberts.

All in favor the motion passed. The meeting was adjourned.

APPROVED by City Council this 3rd day of August, 2021.



Jolene Sturzenegger, Uintah City Recorder