

Mayor Lawrence Flitton

UINTAH CITY COUNCIL MEETING

Planning – Tim Petty

Council Members:

TUESDAY, June 20th, 2017

Building Inspector-Jeff Monroe

Michelle Roberts

Gordon Cutler

7:00 PM

Treasurer – Mike Ulrich

Jerry Smith

Greg Johnson

MINUTES

Sheriff – Lt. Talbot

Fire Chief – William Pope

Attendees: Mayor Flitton, Gordon Cutler, Greg Johnson, Michelle Roberts, Jerry Smith, Jeff Holden, Chief Pope, Kris Stuart, Sgt. Dave MacInnes and Darinda Wardell.

Excused: Mike Ulrich

MEETING MINUTES:

1. **MEETING CALL TO ORDER:** Mayor Flitton called the meeting to order and welcomed Greg Johnson back.

PLEDGE OF ALLEGIANCE: Led by the Mayor

CONFLICT OF INTEREST: Council members are required by law to file a public disclosure statement with the City Recorder listing business interests and investments that could create a conflict of interest with the duties of the Council Member. When a matter in which a Council member has a business or investment interest appears on the Council agenda, the Council member must publicly disclose that interest.

Mayor Flitton asked the Council if they had any conflicts of interest with tonight's agenda; there was none.

2. **PUBLIC COMMENT (2 minutes per person):** (00:00:54)

- There was none.

3. **APPROVAL OF THE CITY COUNCIL WORK SESSION AND MEETING MINUTES HELD JUNE 6TH, 2017:** (00:00:58)

Presenter: Mayor Flitton

- Mayor Flitton asked if there were any questions on the minutes.
- Michelle Roberts motioned to approve the City Council work session and meeting minutes from June 6th, 2017 as written.
- Seconded by Gordon Cutler
- All in favor; the motion passed.

4. **SPECIAL RECOGNITION OF BASIL AND SHIRLEY COMBE:** (00:01:45)

Presenter: Mayor Flitton

- Mayor Flitton explained that Jerry Smith brought this idea up at the last staff meeting. He said that Basil and Shirley Combe are taking a full retirement and moving to Mesquite. Their grandson Dan is buying their home and moving in to run the Nursery. We thought this would be a good time to thank them for all their contributions to the City. We had a plaque made to make them lifetime honorary citizens with our thanks and were going to present it to them tonight. We found out that they were leaving yesterday so Mayor Flitton took the plaque and had the opportunity to present it to them with our thanks.
- Mayor Flitton explained that it was fun to hear all about when Basil served on the "Town Board". We wish them well as they take on this new adventure.

5. **TREASURERS REPORT:** (00:03:55)

Presenter: Mayor Flitton

- a. Invoice Register:

The invoice register is a listing of bills that were paid during the month.

The invoice register is reviewed and approved each month per guidelines from the state and our auditors in order to stay in compliance with the laws of the state financial code.

The invoice register for May was reviewed.

Michelle Roberts motioned to approve the invoice register for May 1st, 2017 through May 31st, 2017.

Seconded by Gordon Cutler

All in favor; Jerry Smith – yes; Michelle Roberts – yes; Mayor Flitton – yes; Greg Johnson – yes; Gordon Cutler – yes.

The motion passed.

- b. Transaction Register:

The transaction register is a listing of any changes that are made during the month to customer accounts in the ENTERPRISE ACCOUNTS, water, storm water, or garbage. The changes are credits given, over changes reduced or added, late fees removed. These changes to accounts are reviewed and approved by the council as directed by the state and our auditor to stay in compliance with the laws of the state financial code.

The transaction register for the period of May 1st, 2017 – May 31st, 2017 was reviewed.

Greg Johnson motioned to approve the transaction register for the period of May 1st, 2017 – May 31st, 2017.

Seconded by Jerry Smith

All in favor; Jerry Smith – yes; Michelle Roberts – yes; Mayor Flitton – yes; Greg Johnson – yes; Gordon Cutler – yes.

The motion passed.

- c. Transaction Reversal Report - Court:

The transaction reversal report is a listing of any changes that are made during the month to customer accounts for the court. The changes are credits given, over changes reduced or added, late fees removed. These changes to accounts are reviewed and approved by the council as directed by the state and our auditor to stay in

compliance with the laws of the state financial code. The Transaction Reversal Report for May was blank; no action required.

- d. Budget: Greg Johnson stated that the revenue accounts look good. Mayor Flitton remarked that the expense accounts look great and thanked the Council for the great job on the budget this year.

6. DISCUSSION/APPROVAL ON RESOLUTION NO. 17-0620-CEM; AMENDING FEES FOR THE CEMETERY: (00:06:45)

Presenter: Jerry Smith

- Jerry Smith stated that we noticed that we had only one charge for opening and closing the gravesite; not accounting for opening and closing for an urn; which takes less work. He suggested that the charge be \$400.
- Jerry explained that we also need to adjust the fees for transferring a title to stay in line with current costs. He suggested increasing from \$20 to \$25.
- These are the only changes made to the resolution; allowing for both of these items.
- Greg Johnson motioned to approve Resolution No, 17-0620-CEM; amending fee for the cemetery.
- Jerry Smith seconded the motion.
- All in favor; Jerry Smith – yes; Michelle Roberts – yes; Mayor Flitton – yes; Greg Johnson – yes; Gordon Cutler – yes.
- The motion passed.

7. DISCUSSION/ACTION ON THE PURCHASE OF TRAFFIC ROAD SIGNS: (00:11:15)

Presenter: Gordon Cutler

- Gordon Cutler explained that he has approached the Council about purchasing flashing speed limit signs to put along 6600 S heading east along the curve. He has waited to see what we were going to have to do with Cottonwood Drive; he has the funds and is going to get the signs ordered.
- He can order the radar signs for \$2,700 or the flashing signs for \$1,500. Gordon would like the approval to spend \$5,000.
- Greg Johnson stated that he thought the flashing lights was a good idea, the flashing lights will catch their attention and remind them to slow down; he stated that he thought they were worth the cost.
- The Council discussed the cost of maintenance on the radar signs and decided the flashing signs were a better deal.
- Gordon proposed that he purchase two of the flashing signs.
- Seconded by Jerry Smith.
- All in favor; Jerry Smith – yes; Michelle Roberts – yes; Mayor Flitton – yes; Greg Johnson – yes; Gordon Cutler – yes.
- The motion passed.

8. PUBLIC WORKS REPORT: (00:23:04)

Presenter: Jeff Holden

- Jeff Holden reported that we have had two water problems. A water main PRV valve quit working in the Adams Ave PRV pit. Weber Basin was called out and Jeff assisted with getting it working again. The second was a lateral break at Craig Kendall's old house. This in part was caused by the pressure from the water valve and part because of the old galvanized pipe. The water meter was located up by the house and needed to be repaired on both sides.
- Greg Johnson thanked Jeff for keeping him updated on both events and for all his hard work doing the repairs.
- Jeff reported that Pam Kramer had asked him to stake out the parking area in the UDOT property; she will be sending him an overhead view of the property with the area marked on the map for him to use.
- Jerry Smith wanted to thank Jeff Holden and Scott Knudsen for their hard work during U-Day. They did a great job!

9. FIRE DEPARTMENT REPORT: (00:27:48)

Presenter: Chief Pope

- Chief Pope asked the Council if they had any questions on his report, if not he had four other things he wanted to address with the Council.
- Mayor Flitton asked if the engine was back in service and the tires replaced. Chief Pope replied yes, it was back in service prior to U-Day.
- Chief Pope reported on the NFPA Symposium that he attended in Boston. Every State and province in Canada was represented. Chief Pope was one of the 60 out of 12,000 applicants. It was two days of water suppression, social media, recruiting and budgeting. What Chief Pope learned is that our department is light years ahead of a lot of other agencies. Chief Pope added we are a progressive department thanks to the support of the Council.
- The second thing he wanted to report is the fire restrictions east of Hwy 89. Everything east of Hwy 89 in unincorporated Weber County is restricted. At this time there are no fire restrictions for the City.
- Third item of discussion was asking the Council for guidance on the Fire Ordinance. He would like to rewrite the ordinance specifically regarding the burn permits. They would like to have the department respond to a request for a burn permit to inspect what is going to be burned and to physically issue the permit. They would like to also offer to do the burn for the citizen.
- Mayor Flitton responded that the Chief could rewrite the ordinance and then we would schedule a work session to review his work.
- Michelle Roberts asked how many burn permits were issued this spring. Chief Pope stated 117 permits and 4 control burns that the Fire Department had to respond to and put out.
- Greg Johnson stated that he had an empty lot next to his house and would rather have the Fire Department come and burn for him.
- Mayor Flitton stated that we would want to stay clear from the liability and would want to do inspections.
- Gordon Cutler stated that we will need to hold a Public Hearing and invite citizen input when rewriting an ordinance.

- The fourth item the Chief wanted to discuss with the Council was Engine 91. As we know it was out of service for a week prior to U-Day; the pump quit and it took \$2,100 to repair. We had Weber Fire District cover our calls while it was out of service.
- Chief Pope would like to apply for CDBG funds for a new engine, a mini pumper, roughly \$200,000, to have in addition to Engine 91.
 - What does the Council think? Is he barking up a tree, or will they support this idea.
 - We will need to update and amend our Capital Facilities Plan and add this item to the list.
- Mayor Flitton stated that the intent here is protection for the City. It won't cost, just the Chiefs time to put the specs together. Mayor Flitton stated he would support the Chief with this.
- After a lengthy discussion it was decided to have the Chief put together the specs and present them to Council during his report to Council on the second week in August.

10. SHERIFF'S REPORT: (01:06:51)

Presenter: Sgt. Dave MacInnes

- Sgt. MacInnes reported good news that he was excited about. He reviewed the May reports and reported that we had 89 calls for service and 42 citations, 71 citations including Huntsville.
- Sgt. MacInnes presented the Council with a new Geo Tab Report which he explained shows for each Weber County cities the following:
 - Contract Percentage – May 2017 Uintah: 2.5%
 - Patrol Hours – May 2017 Uintah: 176 compared to May 2016: 82
 - Patrol Percentage of Total – May 2017 Uintah: 2.4% compared to May 2016: 1.1%
 - Difference from Contract Percentage – May 2017 Uintah: -.01% compared to May 2016: -1.4%
- Mayor Flitton thanked Sgt. MacInnes and explained that this clear up the water and is just what they have been asking for.
- Michelle Roberts thanked the Sgt. for getting back to us in a timely manner.
- The Council asked if they could get the Geo Tab report every month.
- Sgt. MacInnes also reviewed the Deputies goals for the month. For Uintah the goal was 16 citations; the May total was 40 for a difference of a positive 24.
- Mayor Flitton advised that they meet with the Sheriff and the Weber County contracted Cities on the 5th Thursdays quarterly to discuss these matters.
- Lt. Talbot wanted to let the Council know that his weekly report to Council matches with the pass along they are also getting.
- The Council thanked the Lt. and the Sgt. for their reports and service to Uintah City.

11. DISCUSSION/ACTION ON CANCELLING OR RESCHEDULING THE REGULAR CITY COUNCIL MEETING SCHEDULED FOR TUESDAY JULY 4TH, 2017: (01:27:00)

Presenter: Mayor Flitton

- Michelle Roberts motioned to cancel the July 4th, 2017 City Council meeting.
- Seconded by Greg Johnson
- All in favor the motion passed.

12. COUNCIL COMMENTS TO PUBLIC COMMENTS: (01:32:00)

- There were none.

13. COUNCIL REPORTS: (01:32:15)

- Jerry Smith reported that he had visited with Jim Harvey about Cottonwood Drive and he said that he would get his road people working on it. They emailed and talked with the South Weber Mayor and City Council with South Weber responding that we will not spend any money but that Weber County would fill in the holes for a lot less than \$350,000.
- Mayor Flitton stated that they just have an engineer's quote for the \$350,000; we would need to see three bids. They have committed to \$9,000 to fix the road from the bridge to the first driveway; grind up and resurface by the end of August with a promise to fix the entire road in two years.

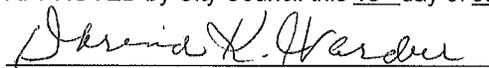
14. MEETING ADJOURNMENT: (01:32:21)

Michelle Roberts motioned to adjourn the meeting.

Seconded by Greg Johnson

All in favor; the motion passed. The meeting was adjourned.

APPROVED by City Council this 18th day of July, 2017.



DARINDA K. WARDELL, City Recorder