
UINTAH CITY COUNCIL MEETING
TUESDAY, JUNE 6th, 2023
7:00 PM
MINUTES

Attendees: Mayor Cutler, Council Member Smith, Council Member Bell, Council Member Boothe, City Recorder Michelle Mortensen, Planning Commission Chair Rob Guillier, Jason Howe

AGENDA ITEMS:

1. **MEETING CALL TO ORDER:** Meeting called to order by Mayor Cutler at 7:00 p.m.
PLEDGE OF ALLEGIANCE: Led by Mayor Cutler
CONFLICT OF INTEREST: None

2. **PUBLIC COMMENT:** None

3. **APPROVAL OF CITY COUNCIL MEETING MINUTES HELD MAY 16th, 2023:**

Presenter: Mayor Cutler

- Present City Council Members reviewed the minutes from May 16th, 2023.
- Council Member Smith motioned to approve the City Council Meeting minutes for May 16th, 2023.
- Council Member Bell seconded the motion.
- Mayor Cutler asked if there was any discussion on the motion; there was none.
- All in favor; the motion carries.

4. **PLANNING COMMISSION REPORT TO COUNCIL:**

Presenter: Robert Guillier

- Mr. Guillier explained that the CUP for Triple 7 Dumpsters got worked out and the dumpsters are getting moved from the property, so that item will be resolved.
- Jeff Monroe and Mr. Guillier met with Bell Photography offline to get things worked out as they are planning to buy some property up by Valley Nursery, so that they can combine all their current locations into one and have room to expand. Council Member Smith asked if that property is zoned commercial and Mr. Guillier answered yes.
- The Nelson boundary line is just to clean up their existing property line.
- We discussed Redd's de-annexation from Uintah and because it will be a long process, we are looking to see what we can do that might give them the ability to use their property as they wish. The planning commission will be having a work session to review our options and bring them to City Council. Mayor Cutler advised Mr. Guillier to consult with our city attorney regarding this issue.

5. **DISCUSSION/ACTION ON NELSON BOUNDARY LINE ADJUSTMENT:**

Presenter: Robert Guillier

- Mr. Guillier stated that the planning commission recommends approving this boundary line adjustment. This just cleans up the property lines for this property.
- Council Member Boothe motioned to approve the boundary line adjustment for the Nelson property.
- Council Member Smith seconded the motion.
- Mayor Cutler asked if there was any discussion on the motion; there was none.
- All in favor; the motion carries.

6. **DISCUSSION/ACTION ON ORDINANCE 277-23 AN ORDINANCE ESTABLISHING A PURCHASING POLICY AND DISPOSITION OF SURPLUS PROPERTY OF UINTAH CITY:**

Presenter: Mayor Cutler

- Mayor Cutler explained that our current purchasing policy has a purchasing limit of \$1,000 and everything over \$1,000 had to come before the council for approval. This ordinance was written back in 2003 and a lot has changed since then. We felt like to get up to today's standards, we needed to increase the amount to \$10,000.
- Council Member Bell stated that being over a department that frequently has purchases over \$1,000 I support this. Our employees are good about coming to us and getting approval from the department heads and keeping us in the loop.
- Council Member Bell motioned to approve Ordinance 277-23 establishing a purchase policy and disposition of surplus property of Uintah City.
- Council Member Boothe seconded the motion.
- Mayor Cutler asked if there was any discussion on the motion; there was none.

- All in favor; the motion carries.

7. DISCUSSION/ACTION ON COMPUTER PURCHASE AND PAINT/OFFICE FURNITURE UPDATE:

Presenter: Michelle Mortensen

- Ms. Mortensen explained that we needed to purchase a new laptop for our City Recorder as the sexton was interested in being able to access cemetery information without having to come into the office. When Les Olsen was here a few weeks ago, they informed us that we have three computers that are out of date which could allow for security issues. It made more sense to purchase one of those computers which is a laptop and not have to buy two separate computers. The amount of the new computer is \$1312.00.
- We have some money left in the administration and building budget and she proposed that we use some of that money to purchase new desks and to buy some paint so that we can update our office.
- Council Member Bell motioned to approve the computer purchase for \$1312.00 and the office update with the amount left in the budget.
- Council Member Smith seconded the motion.
- Mayor Cutler asked if there was any discussion on the motion; there was none.
- Council Member Smith voted yes, Mayor Cutler voted yes, Council member Bell voted yes, and Council Member Booth voted yes.
- All in favor; the motion carries.

8. COUNCIL COMMENT TO PUBLIC COMMENTS:

None

9. CITY COUNCIL DEPARTMENT REPORTS:

PARKS; BUILDINGS; NUISANCES; EMERGENCY PREPAREDNESS; PLANNING COMMISSION – COUNCIL MEMBER BOOTHE – Nothing to report.

WATER; GARBAGE; CTC; U-DAY; NEWSLETTER – COUNCIL MEMBER BELL – She thinks we are ready for U-Days.

The U looks good and is all lit up. Communities that Care have given us \$9,000 this year. We used \$4,000 for t-shirts which we will give out at U-Days and other times during the year to boost attendance at our events. The final water tank is moving right along. We have had some complaints about the dirt blowing. This is to be mitigated by the construction company. Jack Burton is working on the Cottonwood Meter Vault. The vault is doing its job and is staying dry where there used to be standing water. She also explained the letter that went out in the water bills this month which asks how our citizens use the water within their household. This also helps with the cross-connection program that we have within our city and educating our citizens. This informs people that they need to have a backflow on their sprinkler system. These things will help to keep our water supply healthy.

ANIMAL CONTROL; WEBER COUNTY TRAILS; EQUIPMENT; ROADS – COUNCIL MEMBER ROBERTS - Absent

CEMETERY; SERVICE PROJECTS; RAILROAD RELATIONS – COUNCIL MEMBER SMITH – We are busy getting things together for the salmon bake and will serve until the food is gone.

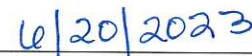
STORM WATER & FLOODPLAIN; GRANTS; FIRE DEPARTMENT; WACOG– MAYOR CUTLER – We have hired a part time custodian and we offered that position to Stephanie Smith. Tomorrow is the last day for people to sign up to run for City Council.

10. MEETING ADJOURNMENT:

Presenter: Mayor Cutler

- Council Member Bell motioned to adjourn the meeting at 7:40 p.m.
- Council Member Boothe seconded the motion.
- Mayor Cutler asked if there was any discussion on the motion; there was none.
- All in favor; the motion carries.


Michelle Mortensen; Uintah City Recorder


Date